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San Francisco Commission on the Status of Women

January 24, 2001

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City and County of San Francisco

Regular Meeting

Wednesday, January 24, 2001 at 5:00 P.M.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 408

San Francisco, CA 94102



American Sign Language interpreters and a Sound Amplification System provided upon request with 48-hour advance notice to 415-252-2570. Limited accessible street parking available. Accessible MUNI Lines are the 15, 44, 23 and 24 lines. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Meeting proceedings available in alternative formats. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals. To make arrangements or for accessibility information, contact Susan Murphy at 415-252-2570 (Voice) or 415-252-2550 (TDD).

AGENDA

Revised January 22, 2001

DOCUMENTS DEPT

Roster:

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President Juanita Miles Commissioner Dorka Keehn

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Vice President Carolene Marks Commissioner Emily Murase

Commissioner Valerie Tulier Commissioner Andrea Shorter

**** Public Comment will be heard during each agenda item.**

1. CALL TO ORDER/ROLL CALL
2. ADOPTION OF AGENDA (Action item)
3. APPROVAL OF MINUTES (Action item)

· Meeting held Wednesday, December 13, 2000 (Regular Meeting)

4. PRESIDENT'S REPORT

- Meeting with Supervisor Sandoval
- 25 Year Anniversary

5. EXECUTIVE DIRECTOR'S REPORT

- Budget Approval
- Sonia Melara's Resignation
- Violence Against Women RFQ Timeline
- 25 Year Annual Report
- Ms. Magazine will feature the "Respect is what's sexy" public awareness campaign ads in their March/April issue

6. OLD BUSINESS

- None

7. NEW BUSINESS

- Presentation by Deborah Alvarez-Rodriguez, Director of Children, Youth & Families - Draft of Plan for fiscal year 2001-2002
- Budget Approval (Action Item)
- 3-Year Strategic Time Line for the Department (Form)
- Priority Health Issues (Discussion by Commissioners)
- Appointment of Rosario Navarrette as Interim Director after March 2, 2001 (Action Item)

8. REPORTS

- Update on CEDAW
- Update on Friends of the Commission on the Status of Women by Friends' Board President Mary Ann O'Shea.

9. PUBLIC COMMENT

10. ANNOUNCEMENTS

11. ADJOURNMENT

Know Your Rights under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

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San Francisco Commission on the Status of Women

January 24, 2001

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COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

MINUTES

Regular Meeting

Wednesday, January 24, 2001 at 5:00 P.M.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 408

San Francisco, California 94102

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MEMBERS PRESENT STAFF PRESENT

President Juanita Miles Ann Lehman

Vice President Carolene Marks Sonia Melara

Commissioner Emily Murase Susan Murphy

Commissioner Andrea Shorter Rosario Navarrette

Commissioner Valerie Tulier Carol Sacco

1. CALL TO ORDER/ROLL CALL

President Miles called to order at 5:40 p.m.

Commission Murase arrived at 5:30 p.m., Commissioner Keehn was excused.

2. ADOPTION OF AGENDA

m/s/c (Murase, Marks, Unanimous) **To adopt the agenda for Wednesday, January 24, 2001.**

3. APPROVAL OF MINUTES

m/s/c (Murase, Marks, Unanimous) **To approve the minutes of the Regular Meeting held Wednesday, December 13, 2001.**

4. PRESIDENT'S REPORT

President Miles and Sonia Melara, Executive Director, met with Supervisor Sandoval. The purpose of meeting with the Supervisor's is to introduce ourselves as the Commission and let them become familiar with our organization.

A discussion was held regarding plans for the 25 year celebration.

5. EXECUTIVE DIRECTOR'S REPORT

Ms. Melara stated that her resignation will go into effect as of March 2, 2001. She will be at the February meeting and will present to the Commissioners the final report and recommendations for future action.

The 25 year report is expected to be distributed at the end of February.

Ms. Melara spoke about re-classifications issues and she is currently speaking with the personnel person.

Correction on the domestic violence investigation portion of the strategic plan wherein Supervisor Newsome's staff has committed to finding the money, not give us the money.

The Respect ad campaign will show in the Ms. Magazine March/April issue.

The Women's History month celebration will be held on March 19, 2001, at 3 p.m. We are sending a letter to the Supervisors requesting that they make nominations.

The event for the Appointed and Elected Women's luncheon scheduled for February 2, 2001, has had a great response.

Ms. Melara introduced Ms. Gloria Billings, who will be handling the Friends of the Commission and gave some information regarding her background.

Ms. Billings was pleased to come on board and the Commissioners welcomed her.

6. NEW BUSINESS

· Ms. Deborah Alvarez-Rodriguez, Director of Children, Youth and Families gave

an update of the plan that was adopted and presented last year to the Commissioner's and the Board. They are currently in the middle of their two year cycle. The report that is attached to the plan gives an update of the progress that has been made against some of those objectives for this year. They are currently right on target with everything that was proposed, including the evaluation of the strategic planning work. They are exactly on target with their initiatives.

They have been trying for the last two years to change the whole management information system so that they could track down to the neighborhood level as much as possible as well as adding gender within utilization of services. They track gender. The young women who use their services are 53%.

· Ms. Melara presented the budget proposal. She also introduced several possible pieces;

1) Establishment of 5 centers that would serve women at local level (doesn't need to be a domestic violence center) - local church, community center. Could fund 3 different sites that we already work with ie: Latina's, African American and Asian women. However, for instance we are not doing much in the tenderloin, or with Muslim women.

2) Asking for \$25,000 for emergency fund.

3) Clerical support staff.

4) \$25,000 for employee work/life survey being conducted through CEDAW.

Possible discussions and consideration, Ms. Melara suggested that once the 24-hour multi-crisis hot line is up then launch another public information campaign. Also, technical assistance in equipment purchase for community service agencies is worth another \$25,000 worth.

Commissioners asked questions on the budget proposal and Ms. Melara clarified.

APPROVAL OF BUDGET PROPOSAL (AMENDMENT) - 2nd PAGE, HAVE THESE FUNDS INCLUDED TO THE BEST EXTEND POSSIBLE BASED ON THE NEEDS ASSESSMENT. (See attached)

m/s/c (Marks, Shorter, Unanimous) **To approve the Budget Proposal (amendment)**

· Commissioner Marks stated she had received a letter from the Health Department to continue on the committee of the women and girls health advisory committee, which supports as an advocate for girls and women issues within the frame work of the Department of Public Health. She will attend their first meeting because there may be issues that we are already addressing.

· **APPROVAL OF APPOINTMENT OF ROSARIO NAVARRETTE AS INTERIM DIRECTOR.**

m/s/c (Marks, Murase, Unanimous) **To approve the appointment of Rosario Navarrette as interim director.**

· Ms. Ann Lehman reported that the progress report of the CEDAW Task Force had been officially passed.

· Mary Ann O'Shea introduced herself as the interim President of the Friends of the Commission on the Status of Women. The Friends membership and Board has been fairly inactive during the last year. She asked to be put on next months agenda.

7. PUBLIC COMMENT

None at this time.

8. REPORTS

None at this time

9. ANNOUNCEMENTS BY COMMISSIONERS

President Miles announced the new amended Sunshine Ordinance which prohibits, during the meeting, the ringing of and use of cell phone, pagers and similar sound-producing electronic devices.

Commission Tulier reported to the Commission her status. She stated she has not officially resigned from the Commission. She will call the President and Ms. Melara with further clarification on Friday. She also stated corrections to the minutes of the annual meeting.

10. ADJOURNMENT

President Miles called for the meeting to adjourn at 6:35 p.m.

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San Francisco Commission on the Status of Women

February 28, 2001

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≡ Agenda

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Regular Meeting

Wednesday, February 28, 2001 at 5:00 P.M.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 408

San Francisco, CA 94102

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AGENDA

Revised February 23, 2001

Roster:

President Juanita Miles Commissioner Julie Burton

Vice President Carolene Marks Commissioner Dorka Keehn

Commissioner Valerie Tulier Commissioner Andrea Shorter

Commissioner Emily Murase

**** Public Comment will be heard during each agenda item.**

1. CALL TO ORDER/ROLL CALL



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2. ADOPTION OF AGENDA (Action item)

3. APPROVAL OF MINUTES (Action item)

- Meeting held Wednesday, January 24, 2001 (Regular Meeting)

4. PRESIDENT'S REPORT

- Meeting with the Friends of Commission on the Status of Women
- Conversation with Amy Ackerman, City Attorney
- Meeting with the Mayor

5. EXECUTIVE DIRECTOR'S REPORT

- Budget
- Final Report

6. OLD BUSINESS

- Violence Against Women Strategic Plan (Update - Rosario Navarette)
- Meetings with Board of Supervisors (Update - Commissioners)

7. NEW BUSINESS

- **Approval of Certificate of Recognition to be presented to Cheyenne Bell (Recent retiree from the Juvenile Probation Department - she worked to address the needs of both women and girls in the justice systems) (Action item)**

8. REPORTS

- Juvenile Justice Coordinating Council (Update - Commissioner Shorter)
- CEDAW (Update - Commissioner Murase)
- Friends of the Commission on the Status of Women (Update - Board President Mary Ann O'Shea)

9. PUBLIC COMMENT

10. ANNOUNCEMENTS

11. ADJOURNMENT

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The Board of Supervisors has amended the Sunshine Ordinance by adding provision 67A.1. The provision is effective as of January 21, 2001.

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San Francisco Commission on the Status of Women

February 28, 2001

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

MINUTES

Regular Meeting

Wednesday, February 28, 2001 at 5:00 P.M.

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MEMBERS PRESENT STAFF PRESENT

President Juanita Miles Sonia Melara

Vice President Carolene Marks Ann Lehman

Commissioner Julie Burton Latika Malkani

Commissioner Dorka Keehn Susan Murphy

Commissioner Andrea Shorter Rosario Navarrette

Commissioner Emily Murase



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Commissioner Valerie Tulier

1. CALL TO ORDER/ROLL CALL

President Miles called to order at 5:08 p.m.

2. ADOPTION OF AGENDA

m/s/c (Murase, Marks, Unanimous) **To adopt the agenda for Wednesday, February 23, 2001.**

3. APPROVAL OF MINUTES

Correction - delete Commissioner Keehn from Members Present from the January 24, 2001, meeting.

m/s/c (Murase, Marks, Unanimous) **To approve the minutes as corrected of the Regular Meeting held Wednesday, January 24, 2001.**

4. PRESIDENT'S REPORT

- President Miles reported on a productive meeting held with the Friends of the Commission on the Status of Women.
- A conversation was held with Amy Ackerman, Deputy City Attorney, regarding Convention on the Elimination of Discrimination Against Women (CEDAW). President Miles deferred to Commissioner Murase for a full account during her report.
- Met with the Mayor regarding the Department on the Status of Women Executive Director's position. He stated he will take an active role in searching for a replacement.
- Commissioners acknowledged Ms. Melara as outgoing Executive Director with a Certificate of Merit.
- President Miles acknowledged Ms. Navarrette as Interim Director.
- Commissioners acknowledged Ms. Malkani and all her work associated with the Convention on the Elimination of Discrimination Against Women (CEDAW) since this was her last day with the Department.

5. EXECUTIVE DIRECTOR'S REPORT

- Ms. Melara gave her final report and recommendations at the end of the meeting.
- Ms. Melara acknowledged staff member Carol Sacco for all her hard work on the 25-Year Report.

6. OLD BUSINESS

- Rosario Navarrette gave an update on the Violence Against Women Strategic Plan. The meeting was very well attended. There were, however, very few non-

funded agencies. The second meeting had less people but more non-funded programs. She will continue to give updates.

· Updates of meetings with the Board of Supervisors:

- Commissioners Shorter and Keehn met with Supervisor Maxwell, District 10. Supervisor Maxwell welcomed the Commission's support and cooperation. The Commissioners spoke on the goals and objectives on the Status of women as well as the supervisors' concerns. She had issues/concerns regarding crisis situation of violence in her community: eg. need of grief counseling, funds if a child is shot, housing issues, etc... It was a productive meeting altogether and hopefully she will attend Commission of the Status of Women's next meeting.

- Commissioner Keehn met with Supervisor Newsome which was very positive.

- President Miles and Ms. Melara met with Supervisor Daly.

- Commissioner Keehn met with Supervisor Peskin who was quite favorable with the COSW. She will follow up with Supervisor McGoldrick.

- Commissioner Tulier stated she could meet with Supervisor Ammiano.

- Commissioner Burton would be able to meet with a supervisor as well.

· A matter related to CEDAW regarding former Supervisor Kaufman's request for funding was discussed and clarified.

7. NEW BUSINESS

· APPROVAL OF PROCLAMATION

Proclamation to be presented to Cheyenne Bell (Recent retiree from the Juvenile Probation Department - who worked to address the needs of both women and girls in the justice systems).

m/s/c (Shorter, Tulier, Unanimous) **To approve the Proclamation to be presented to Cheyenne Bell at the March 28, 2001, Commission meeting.**

8. PUBLIC COMMENT

There was no public comment.

9. REPORTS

· Commissioner Murase requested that the CEDAW Task Force be put on the next agenda. She also spoke on the work life survey issue in which discussion was held with Deputy City Attorney Amy Ackerman. There was concern regarding liability issues. The survey first went out in January. The goal was to look at cross cut issues in regard to city employees. The Task Force has decided

to go ahead with the survey because it is felt that data collection is necessary. Data is needed in order to rectify any problems. The Task Force has discussed options such as partnering with the Department of Human Resources (DHR), getting a third party from the private sector, or eliminating the section DHR has concerns about. The consensus is to partner with DHR. Commissioners asked questions which were clarified. Commissioner Murase noted that all documents that are sent citywide by policy should first go to the Commissioners, since the survey was not received before it went out. Commissioner Tulier recommended a protocol checklist for documents that are distributed to the public and how they would be given to the commissioners first.

10. ANNOUNCEMENTS BY COMMISSIONERS

· Arriba Juntos, March 15, 2001, 5 p.m., 1850 Mission Street. Welcoming Sonia Melara to their organization.

· Mayor's Summit for Women, April 17, 2001, 7 a.m. to 6 p.m., Moscone Center, 747 Howard Street.

11. ADJOURNMENT

President Miles called for the meeting to adjourn at 7:30 p.m.

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San Francisco Commission on the Status of Women

March 12, 2002 Special



Agenda

COMMISSION ON THE STATUS OF WOMEN
City and County of San Francisco

Notice of Special Meeting and Agenda
Tuesday, March 12, 2002
Rent Stabilization Board - Hearing Room
25 Van Ness Avenue, 3rd Floor
San Francisco, CA 94102
3:00 p.m.

Amended Agenda
(Revised March 12, 2002)

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AGENDA**

Roster:

President Carolene Marks
Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles

Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

1. CALL TO ORDER/ROLL CALL

2. ADOPTION OF AGENDA
Public Comment

ACTION

3. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the
Department on the Status of Women DISCUSSION

A. Public comment: (on all matters pertaining to the closed session)

B. Closed Session: Pursuant to Government Code Section 54957 and

San Francisco Administrative Code Section 67.10(b) discussion of and possible action to nominate a candidate(s) to the Mayor for appointment of Executive Director.

C. Open Session: Reconvene in open session and, pursuant to San Francisco Administrative Code Section 67.12(b)(4):

(1) Motion and vote to report any action or roll call vote taken concerning the appointment of Executive Director.

(2) Motion and vote to elect whether to disclose any or all of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67.12(a).

4. PUBLIC COMMENT

DISCUSSION

(This item is to allow members of the public to comment generally on matters within the Commission's purview.)

5. ADJOURNMENT

ACTION

****Explanatory documents:** For copies of explanatory documents listed in this agenda, and other related materials received by COSW, please contact the Department on the Status of Women at 25 Van Ness Avenue, Suite 130, San Francisco, CA 94102, phone: (415) 252-2570, fax: (415) 252-2575. Also, to the extent possible, documents will be available on the COSW website at <http://www.ci.sf.ca.us/cosw/>.

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San Francisco Commission on the Status of Women

March 28, 2001

>

Agenda

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Community Meeting

Wednesday, March 28, 2001 at 6:00 P.M.

Whitney Young Child Development Center

100 Whitney Young Circle

San Francisco, CA 94102

American Sign Language interpreters and a Sound Amplification System provided upon request with 48-hour advance notice to 415-252-2570. Limited accessible street parking available. Accessible MUNI Lines are the 15, 44, 23 and 24 lines. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Meeting proceedings available in alternative formats. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals. To make arrangements or for accessibility information, contact Susan Murphy at 415-252-2570 (Voice) or 415-252-2550 (TDD).

AGENDA

Roster:

President Juanita Miles Commissioner Dorka Keehn

Vice President Carolene Marks Commissioner Emily Murase

Commissioner Julie Burton Commissioner Andrea Shorter

Commissioner Valerie Tulier

**** Public Comment will be heard during each agenda item.**



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1. CALL TO ORDER/ROLL CALL

2. ADOPTION OF AGENDA (Action item)

3. APPROVAL OF MINUTES (Action item)

Meeting held Wednesday, February 28, 2001

4. PRESIDENT'S REPORT

A special presentation to Cheyenne Bell. Ms. Bell is a recent retiree from the Juvenile Probation Department who worked to address the needs of both women and girls in the justice systems.

5. EXECUTIVE DIRECTOR'S REPORT

- Women Making History Month
- 25 Year Report

6. SUPERVISOR SOPHIE MAXWELL

Welcome and introductory remarks.

7. PUBLIC COMMENT

Public comment will be held at this time. Please note that in order to hear all speakers, everyone, including the presenters, will be limited to 3 minutes.

Presentations:

- Francine Carter, Coordinator of the African American Coalition on Health Improvement & Empowerment; in partnership with the Department of Public Health (DPH)
- Kathy Summers, R.N., Co-chair, Bayview Hunters Point Health Care Task Force
- Margie Cherry, Community Outreach Worker, Breast Cancer Survivor
- Karen Pierce, Health Environment Assessment Task Force (HEAP)
- Ada Chilton, Program Coordinator, Black Coalition on AIDS, Inc. (BCA)
- Karen Patterson-Matthews, Executive Director, Bayview Hunters Point Foundation
- Cynthia Selmar, Executive Director, African American Health Initiative (DPH)
- Dr. George Davis, Executive Director, Senior Center
- Reverend Hawkins, Double Rock Baptist Church, Victims Witness Assistance Program (Tentative)

- Milton Marks, Executive Director, Friends of the Urban Forest
- Wendy Brummer-Kocks, Community Activists, India Basin Neighborhood Association

8. ANNOUNCEMENTS

9. NEW BUSINESS

10. ADJOURNMENT

Know Your Rights under the Sunshine Ordinance

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San Francisco Commission on the Status of Women

March 28, 2001

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

MINUTES

Community Meeting

Wednesday, March 28, 2001 at 6:00 P.M.

Whitney Young Child Development Center

100 Whitney Young Circle

San Francisco, California 94124



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MEMBERS PRESENT STAFF PRESENT

President Juanita Miles Rosario Navarrette

Vice President Carolene Marks Susan Murphy

Commissioner Julie Burton Carol Sacco

Commissioner Dorka Keehn

Commissioner Emily Murase

Commissioner Andrea Shorter

Commissioner Valerie Tulier

1. CALL TO ORDER/ROLL CALL

President Miles called the meeting to order at 6:10 p.m.

2. ADOPTION OF AGENDA

m/s/c (Marks, Murase, Unanimous) **To adopt the agenda for the Wednesday, March 28, 2001, community meeting.**

3. APPROVAL OF MINUTES

m/s/c (Murase, Marks, Unanimous) **To approve the minutes of the Regular Meeting held Wednesday, February 28, 2001.**

4. PRESIDENT'S REPORT

- Proclamation on behalf of the Commission on the Status of Women (COSW) presented to Ms. Cheyenne Bell by Commissioner Andrea Shorter. Ms. Bell thanked the Commission, and she spoke about her background, experience and issues that currently need to be met, especially dealing with women and girls issues in the Juvenile Justice system.
- President Miles announced that the job description for the Executive Director's position is ready to be printed. A three member hiring committee has been formed. Commissioners Miles, Marks and Tulier will participate. President Miles asked for another Commissioner to act as an alternate. She stated the search will be local and national.
- Commissioner Murase requested that when given items to review by the Department, that the Commissioners be given enough time to respond.

5. EXECUTIVE DIRECTOR'S REPORT

- **Women Making History Event** On Monday, March 19, 2001, the Commission and Department hosted another successful Women Making History event. The Board of Supervisors recognized women during the regularly scheduled Board meeting. A reception followed the Board ceremony in the North Light Court. It included a farewell for Sonia Melara, former Executive Director of the Commission and Department on the Status of Women. Ms. Navarrette, Interim Executive Director, thanked Commissioner Murase for stepping in as emcee and thanked Commissioners Shorter and Tulier for speaking. The event was well received, attended, and appreciated. This was a year of making history as well; this was the first time a transgender woman received an award for Woman Making History month in the history of San Francisco.
- **25-Year Report** The 25-year report reflects what has happened since the inception of the Commission on the Status of Women. Also included is the 1999-2000 Annual Report. Members of the Commission and Department on the Status of Women are pleased with the report and appreciate all of the work Carol Sacco did to bring it to fruition. Due to the publication cost, a \$10 fee/donation is being requested for a copy of the 25-Year Report.

6. SUPERVISOR SOPHIE MAXWELL

- Due to a miscommunication Supervisor Maxwell did not attend. She was not aware of the change in location for the meeting.

7. PUBLIC COMMENT

· **Francine Carter, Coordinator of the African American Coalition on Health Improvement & Empowerment (AACHIE); in partnership with the Department of Public Health (DPH)**

Ms. Carter stated that she would like to see pro-action from the Commissioners to join with other City departments to make things work. Ms. Carter stated that there are high rates of breast cancer, asthma, hypertension and violence in the Bayview Hunters Point community, and government needs to come together through City agencies to help streamline some of the problems that are not being met in the community. She asked: What is being done to address the grieving youth? Who has approached them? How does the community work with City government to make it work? Instead of being bombarded by other Commissions, how can the agenda be moved forward? Ms. Carter stated that hopefully the Commission will work with the community and not overpower them. She also stated that the community is looking forward to future legislation from COSW regarding these issues. AACHIE is in the process of "asset mapping" and targeting the communities of Oceanview, Merced and Ingleside (OMI), Fillmore, Hunters Point, and Visitation Valley; they are also working on peer mediation.

· **Commissioner Marks** greeted Ms. Carter and informed her that she is working with community members to develop a conference in September to address some of the issues Ms. Carter had stated and hopefully come up with solutions with input from the community.

· **President Miles** asked about coordination of services available to which Ms. Carter responded that AACHIE is 90% completed with compiling community services information in the Bayview.

· **Cathy Garza, Department of Children, Youth and Families**

Ms. Garza stated there is an asset map that is already complete. She also stated that there is a Youth Opportunity grant available for twenty-eight million dollars for the course of the next three years, for youths age fourteen to twenty-one. Currently asthma rates in District 10 of San Francisco are "off the charts" nationwide and health issues are nine to one concerning African American women in the Bayview Hunters Point area in comparison to their counterparts.

· **Barbara Brown, Director, United Council of Human Services (UCHS)**

Ms. Brown announced that UCHS is having a grand opening of their facilities on Sunday, April 1, 2001, 3:00 to 5:00 p.m. at 311 Jennings Street and invited the Commissioners and public present to attend. She also stated that she would like to collaborate with the agencies in the Bayview.

· **Janice Umbry, Neighborhood Network Centers**

Ms. Umbry stated that available funds are published on the internet every week. Profiles of donors and foundations where you can get grant money is obtainable and can be downloaded. Ms. Umbry would like to establish an infrastructure for Bayview.

· **Kathy Summers, Co-Chair of the Bayview Hunters Point Health Task Force, Nurse and Teacher for City College of San Francisco**

Ms. Summers stated that the Task Force was instrumental in collaborating with

Health Environmental Resource Center (HERC). The Task Force has thirteen representatives/volunteers from various organizations who meet once a month and talk about various health and environmental issues. Ms. Summers stated that there is a high rate of breast cancer in the Bayview and that HERC had started the door-to-door self examinations in the community. She is on the advisory board for the Breast Cancer Fund and stated that if anyone knows of women located in the Bayview who are breast cancer clients in need funds, they can receive a one-time emergency fund of \$600. Ms. Summers will also be addressing hypertension and diabetes in the Bayview Hunters Point community.

· **Commissioner Murase** stated that the Commission will support, co-sponsor, and lend the Commission on the Status of Women's name to functions.

· **Margie Cherry, Breast Cancer Survivor and Representative for Cynthia Selmar, Executive Director of African American Coalition on Healthier Improvement and Empowerment (AACHIE)**

Ms. Cherry stated that due to Ms. Summers' teaching of self-breast examinations, she was able to detect and survive her own breast cancer. She was also diagnosed as an adult with asthma. Ms. Cherry wanted to make people aware of what women without insurance or jobs must go through and was advocating for support of these women. Ms. Cherry suggested working with the faith-based community. Ms. Cherry, also representing AACHIE, stated that they provide empowerment information and feel that the community is suffering from Post Traumatic Stress Disorder (PTSD) due to violence. Ms. Cherry announced that on Wednesday, April 4, 2001, at 12:30 p.m. at the Bayview Opera House, AACHIE is inviting the members of the community to come out and voice opinions about the current health and environmental issues affecting them.

· **Karen Patterson-Matthews, Executive Director for Bayview Hunters Point Foundation (BVHPF)**

Ms. Karen Patterson-Matthews stated that in 1971 as a multi-resource program, BVHPF incorporated crime and mental health and substance abuse. It is a program which responds to the changing needs of the community. There was an outcry from the community at the last meeting of the Environment Commission regarding the high level of asthma, breast cancer, cancer, short life expectancy, and rates of illness of the African Americans in the Bayview. Ms. Patterson-Matthews wondered how people get information to this community, examples range from the mold in houses to the smoldering fires, information of these health hazards are not getting to the Bayview community which is being affected. Health conditions arise due to things that are no longer in the community, expansion of services, educational outreach, forums, transportation and childcare. Ms. Patterson-Matthews stated that the community needs to find ways to stay on top of all the information. They are receiving a layering of information and by the time the community gets the information, often it is too late and reactionary. She wants to be proactive. What is needed is to garner all the information from all the powers that be with follow-up assistance. Ms. Patterson-Matthews stated that the Commission can show support by being involved in the process, through partnerships. She stated that it is going to take everyone at all levels of leadership to make this happen.

· **Commissioner Murase** offered resolutions from the Commission as a form of support.

· **Diedra Epps-Miller**

Ms. Epps-Miller stated that it would be helpful to listen to the community as well as respect the authenticity of what they are saying. Ms. Epps-Miller stated that no

one can be judgmental of someone else's reality.

- **Commissioner Murase** stated that the Commission could issue resolutions with facts and that they are happy to work with the community to put resolutions together.

- **Reverend Hawkins, Double Rock Baptist Church, Victims Assistance Program and Vice-Chair of the PAC Board**

Reverend Hawkins stated that he was born and raised in the Bayview and had been working with the Victims Assistance program as well as a grief counselor for the past seven years. He has seen people grieving and dying from environmental issues for the last 40 years. Reverend Hawkins suggested to the Commissioners to show they cared, that they attend the meetings in the community and show concern. Out of the sixty-three homicides in San Francisco, twenty were in the Bayview community. Grieving is a process, recovery is a choice. He feels that the City government has not stepped in; therefore, there is a mistrust by the community; meetings are held, meetings end, people go away and nothing happens. Reverend Hawkins announced that he has a revolving account to assist grieving families with issues such as; medical, dental, burial, counseling, loss of wages etc. for victims of violent crime. It also includes funds for spousal abuse and elder abuse. Reverend Hawkins announced that on April 26, 2001, at Southeast Community Facility at 6 p.m. he will be holding the seventh annual quilt ceremony. He invited the Commissioners and everyone present to attend.

- **Commissioner Shorter** suggested that Reverend Hawkins avail the Commission with Victims Assistance materials that can be maintained at the Department office. If people call the office they can be directed to Victims Witness Assistance program.

- **Commissioner Keehn** apologized as she had to leave.

- **Milton Marks, III, Executive Director, Friends of the Urban Forest (FUF)**

Mr. Marks thanked the Commission for holding this meeting. He stated that it is important to understand that trees are not just pretty. The trees that the FUF have planted every year have eliminated 3,600 tons of carbon dioxide as well as absorbed 6.4 tons of smog and seventeen tons of sulfur dioxide which causes acid rain. The FUF program depends heavily on the City for funding and request that the Commission speak to the Mayor, Board of Supervisors, and the Department of Public Works to let them know how important it is to get the FUF program into the budget. Many of the tree planters are women. FUF also works with youth programs, informing them of the importance of trees and responsibility of planting and caring for them. Mr. Marks requests that the Commissioners help the program; he would like the Commissioners to help get people involved. FUF wants to understand the needs of the community and feels that trees are part of the solution to environmental concerns.

- **Wendy Brummer-Kocks, Community Activists, India Basin Neighborhood Association**

Ms. Brummer-Kocks stated that she has studied the health statistics over the years for the Bayview/India Basin area. Ms. Brummer-Kocks stated that she and Ms. Carter sat with the Department of Public Health asking for statistics on breast cancer and asthma and at that time they were not available. More information has come along since then. Her personal standpoint is to stop environmental contaminants from coming into the community. Ms. Brummer-Kocks suggested

trying to get better monitoring and better technologies for the polluters. She feels that the City of San Francisco needs policy and decentralization. She asked why the Southeast sewage plant services 80% of the City's water waste? She feels that no one neighborhood should have to bear the burden of having all the nuclears in their area and at the expense of that community's health.

9. NEW BUSINESS

8. ANNOUNCEMENTS

- **Million Mom March** - March for Sensible Gun Laws, Mother's Day, May 13, 2001, Sacramento, 11:00 a.m. at the West steps of the State Capitol
- **All Access (Front Row, Backstage. LIVE)** - Special pre-screening of ALL ACCESS, April 3, 2001, Sony IMAX Theatre at the Metreon, 7 p.m.
- **Undoing Racism Workshop** - May 18 -20, 2001, Eastmont Town Center, Oakland, California
- **Cesar E. Chavez Holiday Parade and Festival** - March 31, 2001, 10 a.m. Interfaith Service, 11 a.m. Assemble for Parade at Justin Herman Plaza, San Francisco
- **11th Annual Jenkins-Summers Memorial Scholarship Dinner Dance** - May 5, 2001, San Francisco Airport Marriott, 6:30 - 12 midnight
- **Bayview Hunters Point Health Care Task Force** - meet the first Tuesday of each month at 6301 3rd Street, 2nd Floor, San Francisco

10. ADJOURNMENT

President Miles called for the meeting to adjourn at 8:10 p.m.

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City & County of San Francisco Commission on the Status of Women

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JUANITA MILES
President

CAROLINE MARKS
Vice President

DORKA KEEHN
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN City and County of San Francisco Regular Meeting

Wednesday, April 25, 2001 at 5:00 P.M.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 408
San Francisco, CA 94102

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AMENDED AGENDA (Revised April 20, 2001)

Roster:

<i>President Juanita Miles</i>	<i>Commissioner Emily Murase</i>
<i>Vice President Carolene Marks</i>	<i>Commissioner Andrea Shorter</i>
<i>Commissioner Julie Burton</i>	<i>Commissioner Valerie Tulier</i>
<i>Commissioner Dorka Keehn</i>	

**** Public Comment will be heard during each agenda item.**

1. CALL TO ORDER/ROLL CALL
2. ADOPTION OF AGENDA (ACTION ITEM)
3. APPROVAL OF MINUTES (ACTION ITEM)
Meeting held Wednesday, March 28, 2001
4. PRESIDENT'S REPORT
 - Executive Director Search - Update
5. INTERIM EXECUTIVE DIRECTOR'S REPORT

- *Respect is What's Sexy* Campaign makes Ms. Magazine: The designer of the campaign will be designing a new logo for DOSW's website.
- Domestic Violence Public Hearing: To be held on May 15, 2001 from 3:00 to 7:30 p.m. at City Hall. Commissioner Keehn will give details.
- Take Our Daughters to Work Day: A newsletter will go out from the Department on this event.

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- Women Who Make a Difference Awards: To be held September 20, 2001, 5:30 to 7:30 p.m.; will include categories including employment, violence against women awareness, health and science, and the arts.
- 2001 Directory of Social Services for Women in San Francisco: This has been completed and is now being printed. Will be available for distribution by May 1, 2001.
- VERIZON Partnership for October 2001: Verizon Wireless has invited DOSW to conduct a public awareness campaign for October, Domestic Violence Awareness Month. This item will be on May's agenda.
- Work Life Survey – Over thirty responses from various City departments.
- Youth Commission Public Hearing: A report on the *Speak Your Mind-Speak Out to City Hall on Youth Homeless Issues*, town hall meeting will be distributed to Commission members once it is received from the Youth Commission.

6. OLD BUSINESS

- CEDAW: To appoint community members for the Convention on the Elimination of Discrimination Against Women (CEDAW) Task Force (**ACTION ITEM**).
- FIVE POINT INITIATIVE: To discuss and approve the five point initiatives of the issues raised at the March 28, 2001, Commission neighborhood meeting held in the Bayview Hunters Point community (**DISCUSSION ITEM**).

7. NEW BUSINESS

- Peggy Coster, Disabled Women and Medicare (Presentation)
- FEDERAL BANKRUPTCY LAW BILLS: To approve resolution condemning pending Federal Bankruptcy Law Bills H.R. 333 and S. 420 (**DISCUSSION AND ACTION ITEM**).
- MILLION MOM MARCH: To endorse the Million Mom March (**DISCUSSION AND ACTION ITEM**).
- FUNDING ALLOCATION: To approve Funding Committee allocation recommendations for the Department on the Status of Women (DOSW) Violence Against Women (VAW) programs and authorize staff to enter into negotiations with the agencies. (**ACTION ITEM**).

8. REPORTS

- Friends of the Commission on the Status of Women – Update
- Domestic Violence Investigation – Update
Public Hearing, May 25, 2001, from 3:00 p.m. to 7:30 p.m.

9. PUBLIC COMMENT

10. ANNOUNCEMENTS

11. ADJOURNMENT

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San Francisco Commission on the Status of Women

April 25, 2001

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COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

MINUTES

Regular Meeting

Wednesday, April 25, 2001 at 5:00 P.M.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 408

San Francisco, CA 94102

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MEMBERS PRESENT STAFF PRESENT

President Juanita Miles Ann Lehman

Vice President Carolene Marks Susan Murphy

Commissioner Julie Burton Carol Sacco

Commissioner Dorka Keehn Winnie Xie

Commissioner Emily Murase

Commissioner Andrea Shorter

Commissioner Valerie Tulier

1. CALL TO ORDER/ROLL CALL

President Miles called the meeting to order at 5:05 p.m.

Commissioner Valarie Tulier arrived at 5:10 p.m.

Commissioner Dorka Keehn left at 6:40 p.m.

2. ADOPTION OF AGENDA

President Miles switched Agenda Items 6 and 7. Commissioner Keehn requested that she give the full discussion of the Domestic Violence investigation report during the Interim Executive Report. **m/s/c (Murase, Marks, Majority) To adopt the revised agenda for the Wednesday, April 25, 2001, regular meeting.**

3. APPROVAL OF MINUTES

Commissioner Marks noted grammatical errors and requested that they be corrected and also requested that the organizations who had listed

their local community meetings times and dates be added to the minutes. **m/s/c (Murase, Marks, Unanimous) To approve the amended minutes of the Community Meeting held Wednesday, March 28, 2001.**

4. PRESIDENT'S REPORT

- Executive Director Search: Ann Courtright, Personnel Analyst, gave a detailed report on the various methods of outreach she was using to advertise the Executive Director position.

- Amy Ackerman, City Attorney was on hand to answer questions. She explained the two step hiring process. 1) The hiring of the Executive Director is a joint process between the Mayor and Commission. 2) Commissioners review resumes, interview, come up with list of three recommendations and submit them to the Mayor. He makes the appointment. Amy Ackerman continued that since the Commission has already established a sub-committee to review the résumé's, the sub-committee can do the initial screening, make recommendations about who should be interviewed then the full Commission makes the determination of who to present to the Mayor. When the Commission conducts a personnel search such as for a Department Head, discussions about the process take place in an open session. The Commission may go into closed session to screen résumé's and to interview. Amy Ackerman stated if this body has established a personnel committee it is a Sunshine body and the meetings must be noticed. The Brown Act gives two policy reasons for allowing closed session for these matters: 1) to protect the privacy of the candidate; and 2) to allow the Commission to engage in candid discussion about the qualifications of the applicants.

5. INTERIM EXECUTIVE DIRECTOR'S REPORT

Given by Ann Lehman, Policy Analyst, on behalf on Interim Executive Director, Rosario Navarrette

- Ms. Lehman expanded on other various listings that the Executive Director's job description has been distributed to.

- The 'Respect is What's Sexy' Campaign is published in Ms. Magazine April/May issue: The designer of the campaign will be designing a new logo for the Department's website. Commissioner Shorter commended the staff of the Department for their work on the public awareness campaign.
- Commissioner Keehn reported on the Domestic Violence Public Hearing which will be held on Tuesday, May 15, 2001, from 3:00 to 7:30 p.m. at City Hall. There will also be a press conference at 11 a.m. in the Mayor's pressroom.
- Take Our Daughter to Work Day is Thursday, April 26, 2001.
- The Women Who Make a Difference Awards will be held September 20, 2001, 5:30 to 7:30 p.m. The event is encompassing our Violence Against Women Awards.
- The 2001 Directory of Social Services for Women in San Francisco has been completed and is available for distribution.
- VERIZON has asked to be a partner for October, Domestic Violence Awareness Month. We will have more details at the next meeting.
- The Department has received thirty responses for the Work Life Survey.
- Staff attended the Youth Commission Public Hearing on Homelessness Issues for Youth in January.

NO PUBLIC COMMENT

6. NEW BUSINESS

- Peggy Coster, representing Independent Resource Center, gave a presentation regarding disabled women and Medicare. Ms. Coster requested a letter of support from the Commission. Commissioner Murase offered other means of support in addition to a letter of support: 1) Proclamation; and, 2) Action before the Board of Supervisors.
- Ann Lehman gave a report on the pending Federal Bankruptcy Law Bills requesting that the Commissioners vote on passing a resolution condemning the pending Federal Bankruptcy Law Bills H.R. 333 and S. 420. **m/s/c (Murase/Marks/Unanimous) To approve the amended resolution by deleting ambiguous language.**
- Christina Gotte, Co-President of The SF Chapter of Million Mom March gave a presentation and requested that the Commission endorse the event scheduled for May in Sacramento. **m/s/c (Shorter/Tullier/Unanimous) To approve the endorsement of the Million Mom March.**

NO PUBLIC COMMENT

7. OLD BUSINESS

- Commissioner Murase reported on the CEDAW Task Force members and made an announcement that Patti Chang is no longer able to serve due to scheduling conflicts. **m/s/c (Murase/Marks/Unanimous) To adopt the CEDAW Task Force membership with the revision that the position for Community member for Economic Development and Employment is an open seat at this time.**

m/s/c (Murase/Marks/Unanimous) Revised the motion to approve the appointment of Krishanti Dharmaraj with Youmna Chlala as alternate, as well as Cossette Thompson and Ken Theisen added as CEDAW Task Force members.

- The Commissioners discussed The Five Point Initiatives of issues drafted by Commissioner Shorter which were raised at the neighborhood meeting held March 28, 2001, in the Bayview Hunters Point community.

- Amy Ackerman, City Attorney, clarified that the Sunshine Ordinance provides that any policy body or committee that is formed at the initiative of another policy body (Commission) becomes a policy body. Commission Rules of Order allow committees to be formed, however, the meetings would have to be noticed with agendas and minutes. Another possibility is that the Commission could assign one Commissioner who can look at the issue and report back to the Commission. That Commissioner could then meet with whomever that Commissioner wants, as long as it is less than a quorum of the full Commission.

- Commissioner Marks announced that on September 29, 2001, a town meeting dealing with breast, prostate and colon cancer would be held at Providence Baptist Church.

- Commissioner Shorter stated that she would like a copy of the Five Point Initiative sent to Supervisor Maxwell as well as the organizations who were present at the March 28th, Bayview Hunters Point community Commission meeting. Commissioner Shorter went on to say that she wished to strike her five point initiative and to actually continue to have discussions in order to have a more formalized process.

NO PUBLIC COMMENT

8. REPORT

- Friends of the Commission on the Status of Women - Update

Commissioner Tullier stated that the last meeting with the Friends Board went well. Unfortunately, the President of the Board, Mary Ann O'Shea will no longer be able to continue on as President. Rosario Navarrette re-confirmed the Department's commitment to the Friends. Also, a new computer will be purchased with updated programs so that the data base can be updated as well as publication generated. The limit for the computer is \$2,500. The Board members who were present re-affirmed their commitment and requested more involvement in terms of events that the Department coordinates. The Boards talents, skills and potential should be utilized. Looking at recruitment, the Board asked that each Commissioner recommend 5 names of women to the Board. A promotional flier has been designed to promote the Friends. Lastly, one of the Board members who is with a different organization (CARAL) shared a table with the Department at the Mayor's Women's Summit.

Ann Lehman, Policy Analyst, stated that Commissioner Burton gave a presentation with an associate to some of the staff of the Department as well as some of the Friends Board members regarding the possibilities of web site technology development.

9. PUBLIC COMMENT

No public comment.

10. ANNOUNCEMENTS

- Amy Ackerman, City Attorney, announced that Louise Renne, City Attorney, invited the Commission to a reception she was hosting for the Global Fund for Women to San Francisco. The Global Fund is a grant making organization. They are moving their offices to San Francisco. The reception will be held May 8, 2001, at her office in City Hall, Room 234 from 6:00 to 8:00 p.m.
- Commissioner Miles stated that the Commission received a wonderful write up in the San Francisco Observer for the March Women Making History celebration written by Rochelle Metcalfe.
- Commissioner Marks stated that she would like a letter sent on behalf of the Commission to Francisca Vietor who is resigning. Commissioner Marks also spoke with Mayor Brown and he stated that he would like to see the Department and Commission more involved. He stated that he would like to have the Commission take charge of the Mayor's Summit for Women.
- Commissioner Murase thanked the staff for sending out and mailing the various announcements.
- Commissioner Shorter invited everyone to the 25th year anniversary for La Casa de las Madres, on May 8, 2001.

11. ADJOURNMENT

President Miles called for the meeting to adjourn at 7:40 p.m.

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City & County of San Francisco Commission on the Status of Women

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JUANITA MILES
President

CAROLINE MARKS
Vice President

DORKA KEEHN
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Special Meeting

Thursday, May 3, 2001 at 9:00 AM

City Hall - Room 408

City Hall, 1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

American Sign Language interpreters and a Sound Amplification System provided upon request with 48-hour advance notice to 415-252-2570. Limited accessible street parking available. Accessible MUNI Lines are the 15, 44, 23 and 24 lines. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Meeting proceedings available in alternative formats. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals. To make arrangements or for accessibility information, contact Susan Murphy at 415-252-2570 (Voice) or 415-252-2550 (TDD).

AGENDA

Roster:

*President Juanita Miles**Commissioner Emily Murase**Vice President Carolene Marks**Commissioner Andrea Shorter**Commissioner Julie Burton**Commissioner Valerie Tulier**Commissioner Dorka Keehn*

**** Public Comment will be heard during each agenda item.**

1. CALL TO ORDER/ROLL CALL

2. ADOPTION OF AGENDA (ACTION ITEM)

3. OLD BUSINESS

- **Funding Allocation:** To approve Funding Committee allocation recommendations for the Department on the Status of Women (DOSW) Violence Against Women (VAW) programs and authorize staff to enter into negotiations with the agencies. **(ACTION ITEM)**

4. NEW BUSINESS

- **Presentation:**
Amy Ackerman, Deputy City Attorney, regarding the use of e-mail by Commissioners.

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5. PUBLIC COMMENT**6. ANNOUNCEMENTS****7. ADJOURNMENT****Know Your Rights under the Sunshine Ordinance****(Chapter 67 of the San Francisco Administrative Code)**

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San Francisco Commission on the Status of Women

May 15, 2001 Special

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Special Meeting

Public Hearing on Domestic Violence

Tuesday, May 15, 2001 from 3:00 p.m. - 7:30 p.m.

Board of Supervisors Legislative Chamber

City Hall - Room 240

City Hall, 1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102



American Sign Language interpreters and a Sound Amplification System provided upon request with 48-hour advance notice to 415-252-2570. Limited accessible street parking available. Accessible MUNI Lines are the 15, 44, 23 and 24 lines. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Meeting proceedings available in alternative formats. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals. To make arrangements or for accessibility information, contact Susan Murphy at 415-252-2570 (Voice) or 415-252-2550 (TDD). THIS MEETING IS SCHEDULED FOR LIVE CABLECASTING ON CITYWATCH, SAN FRANCISCO CABLE CHANNEL 26.

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AGENDA

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Vice President Carolene Marks	Commissioner Andrea Shorter
Commissioner Julie Burton	Commissioner Valerie Tulier
Commissioner Dorka Keehn	

** Public Comment will be heard during each agenda item.

1. CALL TO ORDER/ROLL CALL
2. ADOPTION OF AGENDA (ACTION ITEM)
3. NEW BUSINESS

Public Hearing on Domestic Violence

Scheduled Speakers:

3:00 p.m.

- Mary T. Ma, Senior Psychiatric Social Worker, Center for Special Problems
- Public Comment

4:00 p.m.

Â· Tracy Brown, Mission Neighborhood Girls Center
 Â· Public Comment

5:00 p.m. - 5:30 p.m.

Â· Break

5:30 p.m.

Â· Phoebe Browne, Young Women's Wellness Program Coordinator, Lavender Youth Recreation and Information Center (LYRIC)

Â· Edwin Jocson, Executive Director, West Bay Pilipino Multi-Service Center

Â· Raja Hayat Rahim, Safety Liaison and Domestic Violence Advocate, SF Neighborhood Safety Partnership

Â· Public Comment

6:00 p.m.

Â· Leni Marin, Family Violence Prevention Fund

Â· Robin S. Nickel, MSW, Director, Lesbian, Bisexual, Transgender, Anti-Domestic Violence Program, W.O.M.A.N., Inc.

Â· Public Comment

7:00 p.m.

Â· Rachel West, Coordinator, US Prostitutes Collective

Â· Public Comment

4. PUBLIC COMMENT

5. ANNOUNCEMENTS

6. ADJOURNMENT

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San Francisco Commission on the Status of Women

May 15, 2001 Special



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Public Hearing on Domestic Violence
Tuesday, May 15, 2001
3:00 - 7:30 p.m.

Public Testimony Concerning The Response To Family Violence

Executive Summary

I. Overview

After the death of Claire Joyce Tempongko, Supervisor Michael Yaki asked the Commission and Department on the Status of Women to conduct an investigation into the City and County of San Francisco's response to domestic violence. The goal of the investigation was to determine what services and intervention programs currently existed, identify any gaps, and make recommendations that would close those gaps and improve the City's response to domestic violence. As part of the investigation process, the Commission and Department convened a Review Panel, composed of community members with experience in violence against women.

The Commission and Department on the Status of Women and the Review Panel held a Public Hearing on Domestic Violence on May 15, 2001. Community groups and individuals concerned about the issue of domestic violence in San Francisco were invited to speak or submit written statements at the hearing. Speakers addressed existing City and County services for victims/survivors of domestic violence, identified gaps in existing services provided by the City and County, and made recommendations for improvements in the City and County's response to domestic violence. Members of the Junior League of San Francisco volunteered to read written statements submitted by individuals who did not want to publicly speak themselves.

A press conference was also held, in the morning of May 15, 2001, announcing the hearing and inviting members of the press and public to attend. The press conference generated widespread coverage in print, television, and radio media. In addition to members of the public, representatives from city departments and the criminal justice system were invited to listen to the testimony.

Several themes emerged from the testimony at the hearing: coordination and communication between the different criminal justice departments; review of existing policies and protocols; methods to ensure that existing policies and protocols are being followed consistently; training, particularly on cultural awareness and victim sensitivity; and the clear and consistent need for more services, particularly for marginalized communities and children. Perhaps the strongest overall theme expressed during the hearing was the need for leadership in the criminal justice and social service systems to make violence against women a priority issue.

II. Summary of Recommendations by Members of the Public

The following recommendations were made by members of the public who testified at the hearing, listed as they relate to specific sectors of the domestic violence community. The recommendations are not in priority order.

Inter-agency and General

- Â· Every city department that provides funding or direct services for women and girls should be mandated to include effective, culturally appropriate policies, practices, and services for domestic violence and sexual assault.
- Â· Services for children who witness violent crimes must be developed, including services at the scene of a crime, protection for child witnesses, and crisis intervention and counseling services for children.
- Â· Lack of cultural competency and lack of culturally appropriate services remain as serious barriers throughout the criminal justice system and in community services, including offender treatment programs and victim/survivor services.
- Â· There is a need for more education and prevention programs about domestic violence and sexual assault, particularly for youth. These programs need to be bilingual and include training for community leaders. Youth should be actively involved in all phases of decision-making, program design, and implementation for prevention and education programs.
- Â· Sexual assault is one of the most hidden forms of violence against women, in spite of the fact that most survivors experience significant and long-term symptoms of post-traumatic stress disorder.
- Â· More community education programs are needed so that women who experience violence are not re-victimized by family members, community members, and institutions through victim blaming, isolation, lack of understanding, or retaliation.
- Â· More community awareness about woman-to-woman sexual assault is needed.
- Â· Victim/Survivors of violence against women need to be dealt with as "whole people." All components of the civil and criminal justice systems and community service providers need to address the holistic experiences and needs of victim/survivors rather than only dealing with one aspect of their experience.
- Â· Domestic violence should be viewed as a public health issue, not a problem that will be solved through the criminal justice system.
- Â· There is a need for more understanding of Arab culture and more culturally sensitive services.
- Â· Immigrant women with and without legal residency who are being battered are often isolated and have a difficult time finding accessible services.
- Â· Women are frequently economically dependent on men, which creates an additional barrier to seeking services, or leaving a violent relationship. More economic development, employment, and training programs are needed so that women are more economically independent.
- Â· Reports of domestic violence are increasing rapidly in Asian communities, yet the criminal justice response and community services are not increasing their response.
- Â· Elder and dependant men are also frequently the victims of abuse, but there are few services available for them.
- Â· We need more education for the criminal justice system and service providers on same sex domestic violence and cultural sensitivity regarding gay, lesbian, bisexual, and transgender (G/L/B/T) people. Social service programs need to incorporate services for the G/L/B/T communities, particularly for G/L/B/T youth.
- Â· There is a lot of violence targeted at girls that is happening in schools. This includes dating violence, sexual assault, and sexual harassment. Prevention education programs to address these problems must be created and services for victims provided.

Criminal Justice System

Â• The Police Department, Adult Probation Department, and the District Attorney's Office need to make violence against women a true priority, not just in policies but also in action and follow through. The problems in these departments have been caused by many individuals and speak to a fundamental lack of organization and priority, not the failures of a few individuals.

Â• The Police Department, Adult Probation Department, and the District Attorney's Office need to work cohesively to ensure safety for victims of domestic violence and provide timely investigation, prosecution and probation monitoring for misdemeanor and felony domestic violence crimes.

Â• The Police Department, Adult Probation Department, and the District Attorney's Office should maintain full staffing for their domestic violence units and all units working on violence against women, including sexual assault and elder abuse.

Â• All levels of law enforcement need better training and education on violence against women. Specific topics of training include victim sensitivity, cultural competency, assessment of lethality in domestic violence cases, and same sex domestic and sexual violence.

Â• The JUSTIS program, or a different database system, should be installed and provided with adequate operating resources so that all components of the criminal justice system can have accurate and current information regarding criminal cases. Criminal and Family Courts should be included in this database system.

Â• The city should track 911 calls related to violence against women. An oversight committee should be established to oversee the data collection process and track a sample of cases through the Police Department, the District Attorney's Office, Adult Probation Department and the courts.

Â• The Police Department should review the training on violence against women provided to recruits in the Police Academy and institute ongoing comprehensive domestic violence training for all officers.

Â• The Police Department should ensure that their policies and procedures are adequate to the reporting and investigation of violence against women crimes and that existing policies are adequately followed. Examples of past failures by the Police Department, as reported by members of the public include: failure to file a police report, inaccurate police reports, refusal to interview witnesses, failure to collect evidence and/or submit evidence for testing, failure to proactively arrest defendants once arrest warrants have been issued, lost evidence, failure to accept reports from prostitutes, and failure to accept reports in same sex relationship incidents.

Â• Police officers often exhibit biases in their response to calls based on a woman's appearance, occupation, class, accent, background, age, disability etc. Black women and prostitutes, in particular, report experiences of inappropriate or biased police response. Training on cultural competency should be developed to address these specific issues.

Â• The Police Department should treat all victims, including the families of homicide victims, with more sympathy, compassion, and respect.

Â• The Police Department should develop protocols regarding children who are witnesses to violent crimes, including addressing safety concerns and referrals to crisis intervention services.

Â• There have been problems with the courts, including failing to record criminal convictions.

Â• The District Attorney's Office should ensure that their policies and procedures are adequate to the reporting and investigation of domestic violence and that existing policies are followed. Examples of past failures reported by members of the public include: consistent acceptance of plea-bargains often with probation sentences, and failure to get arrest warrants in a timely fashion.

Â• The District Attorney's Office should not use the Child Abduction Unit against women who are trying to protect their children from batterers.

Â• Eighty-nine percent of domestic violence survivors who receive restraining orders report that the violence decreases or stops altogether. Criminal justice

resources should be targeted towards the 11% of cases where the violence continues or escalates after issuance of a restraining order.

Â· Victims have experienced difficulty in serving abusers with restraining orders and requested that options and/or resources be provided for serving restraining orders.

Â· More public service agencies should provide assistance with obtaining restraining orders, particularly for clients sixty years and older.

Â· The domestic violence laws should be changed to reflect elder abuse laws.

Â· Women who have children and are working as prostitutes often do not file police reports about violence they experience because they fear losing custody of their children. Protocols should be developed to address these concerns.

Â· The vast majority of women (90%) and girls (75% - 95%) in the criminal justice system have sexual abuse and/or domestic violence in their backgrounds. Services for women in the criminal justice system should be addressing the needs of victims/survivors of violence. Alternatives to incarceration should be provided for victims with histories of victimization.

Commission and Department on the Status of Women (C/DOSW)

Â· C/DOSW is in a unique position to hold both city departments and community agencies accountable. This includes holding city departments accountable for the problems in the system that led to the death of Claire Joyce Tempongko, and ensuring that recommendations are implemented.

Â· Public education on issues of violence against women is needed at all levels. The Commission and Department on the Status of Women should take leadership in increasing resources for prevention and education programs.

Â· The Board of Supervisors should review the budget for the Commission and Department on the Status of Women and increase funding for violence against women programs. These programs save lives and prevent future violence.

Community Based Services

Â· More money for all levels of community-based services is needed, including crisis intervention, advocacy, court advocacy, shelter, transitional housing, and prevention/education programs.

Â· More services are needed for victim/survivors of violence against women. Offenders have direct access to treatment and victim/survivors do not. Within treatment programs, probation officers frequently advocate on behalf of their probationers, but there are not enough advocates available to work with victims.

Â· There is a need for more shelter space for battered women in San Francisco. If women who live in San Francisco are forced to go to shelters outside the city, resources are needed to help with transportation and transition.

Â· Social service agencies should accept collect telephone calls.

Â· Domestic violence shelters will not accept women who use IV drugs or are prostitutes. Women with these experiences, who are victimized by violence, should have more resources and options for assistance.

Â· There is a need for more mental health services, particularly those accessible to women with physical disabilities.

Â· Domestic violence agencies need to develop better screening policies so that batterers in same sex relationships are not able to access services intended for victim/survivors.

III. Public Hearing Participants

Commission on the Status of Women Members Present:

Juanita Miles, President

Carolene Marks, Vice President

Dorka Keehn, Commissioner

Emily Murase, Commissioner

Valerie Tulier, Commissioner

Domestic Violence Review Panel Members Present:

Dorka Keehn, Chair, Domestic Violence Investigation Committee
Rosario Navarrette, Interim Executive Director, Department on the Status of Women
Ricardo Carrillo, Ph.D.
Donna Diamond, Partners Ending Domestic Abuse and San Francisco Domestic Violence Coalition
Terry Person, Community United Against Violence
Ken Theisen, Bay Area Legal Aid

Representatives of City Departments Attending the Hearing:

Linda Alexandra, San Francisco District Attorney's Office
Armando Cervantes, San Francisco Adult Probation Department
Lieutenant Barbara Davis, San Francisco Police Department
Susan Eto, San Francisco District Attorney's Office
Captain Hammoth, San Francisco Police Department
Bianka Ramirez, San Francisco Sheriff's Department

Community Members Providing Testimony:

Clara Tempongko, mother of Claire Joyce Tempongko
Mauryne Lees
Mary T. Ma, Center for Special Problems, San Francisco Department of Public Health
Norma Hotaling, Executive Director, SAGE Project, Inc.
Shawna Virago, Domestic Violence Program Director of Community United Against Violence
Esther Sabino, Mujeres Unidas y Activas
Marcela Espino
Tanya Brannan, Director of Purple Berets
Daisy, Sex Workers Organized for Labor, Human, and Civil Rights
Hilary Clark
Sidnie Smart, SAGE Project, Inc.
Maureen Air
Abeer Rafidi, Executive Director, Arab Cultural Center
Tina Shum, Social Worker, Cameron House
Tracy Brown-Gallardo, Mission Neighborhood Girls Center
Beverly Green-Simmons, Safestart, Department of Children, Youth and Families
Theresa Guillen, Physical Abuse In Take Unit, Adult Protective Service
Ana
Augustus Taylor
Nancy Mendieta, Arriba Juntos
Guillermina Arroyo, Mujeres Unidas y Activas
Anne Marie Conroy, Board Member, Partners Ending Domestic Abuse
Mattie Scott, Cease For Peace
Noelle Hanrahan, KPFA Radio
Brian Chen, Director, Lavender Youth Recreation and Information Center
Rachel West, Coordinator, U.S. Prostitute Collective
Beckie Masaki, Asian Women's Shelter
Cheryl Deo Campo, West Bay Filipino Multicultural Service Center
Brandi and Tiffany, Young Asian Women Against Violence, Community Youth Center
Beverly Upton, W.O.M.A.N., Inc.
Leni Marin, Family Violence Prevention Fund
Lori Nairne, Legal Action for Women
Robin S. Nickel, Director, Lesbian, Gay, Bi-sexual, Transgender Anti-Domestic Violence Program, W.O.M.A.N., Inc.
Mari Villaluna, San Francisco Youth Commission
Erich Plate, Probation Officer, Alameda County
James Fogarty, The Committee for Justice for Claire Joyce Tempongko
Anagil Hernandez

Lisa Parks, San Francisco Women Against Rape

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City & County of San Francisco Commission on the Status of Women

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JUANITA MILES
President

CAROLINE MARKS
Vice President

DORKA KEEHN
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN City and County of San Francisco Regular Meeting

Wednesday, May 23, 2001 at 5:00 P.M.
City Hall, 1 Dr. Carlton B. Goodlett Place, Room 408
San Francisco, CA 94102

American Sign Language Interpreters and a Sound Amplification System provided upon request with 48-hour advance notice to 415-252-2570. Limited accessible street parking available. Accessible MUNI Lines are the 15, 44, 23 and 24 lines. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Meeting proceedings available in alternative formats. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals. To make arrangements or for accessibility information, contact Susan Murphy at 415-252-2570 (Voice) or 415-252-2550 (TDD).

AGENDA

Roster:

President Juanita Miles

Commissioner Emily Murase

Vice President Carolene Marks

Commissioner Andrea Shorter

Commissioner Julie Burton

Commissioner Valerie Tulier

Commissioner Dorka Keehn

**** Public Comment will be heard during each agenda item.**

1. CALL TO ORDER/ROLL CALL
2. ADOPTION OF AGENDA (ACTION ITEM)
3. APPROVAL OF MINUTES (ACTION ITEM)
Meeting held Wednesday, April 25, 2001
4. PRESIDENT'S REPORT
 - Executive Director's Search
5. INTERIM EXECUTIVE DIRECTOR'S REPORT
 - Domestic Violence Public Hearing: Held on May 15, 2001 from 3:00 to 7:30 p.m. at City Hall. Commissioner Keehn will give details.
 - Interim Executive Director's Calendar
 - Staff Accomplishments

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6. OLD BUSINESS

- CEDAW: To appoint community members for the Convention on the Elimination of Discrimination Against Women (CEDAW) Task Force **(ACTION ITEM)**
 - 1) *Maria Elena Guillen*, San Francisco Commission on Aging, Local 790. This position is designated for someone knowledgeable about City Unions and experienced in women's issues.
 - 2) *Kathy Summers*, RN, Breast Cancer Support Group. This position is designated for someone knowledgeable about health care issues.
 - 3) *Sonia Melara*, Executive Director, Arriba Juntos. This position is designated for someone knowledgeable economic development, including employment issues.

CEDAW Report (to include Work-Life Surevey) - Update

- Update on the 1998 Special Representative positions by Ann Courtright **(DISCUSSION ITEM)**.
- Review COSW Three Year Strategic Plan
- FIVE POINT INITIATIVE: To discuss the five point initiatives of the issues raised at the March 28, 2001, Commission neighborhood meeting held in the Bayview Hunters Point community **(DISCUSSION ITEM)**.

7. NEW BUSINESS

- Bill Hough, Director of Presidio Challenge, regarding passing resolution in support of a public/private funded global human rights research, education and training center at the Presidio San Francisco (Presentation).
- *VERIZON Wireless* partnership for October 2001: Verizon Wireless has invited DOSW to conduct a public awareness campaign for October, Domestic Violence Awareness Month **(ACTION ITEM)**.
- Resolution on Funding of Transitional Housing Programs **(ACTION ITEM)**.

8. REPORTS

- Domestic Violence Investigation – Update
Public Hearing, May 15, 2001, from 3:00 p.m. to 7:30 p.m.
- Friends of the Commission on the Status of Women – Update

9. PUBLIC COMMENT

10. ANNOUNCEMENTS

11. ADJOURNMENT

Know Your Rights under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

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San Francisco Commission on the Status of Women

May 23, 2001

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COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

MINUTES

Regular Meeting

Wednesday, May 23, 2001 at 5:00 P.M.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 408

San Francisco, CA 94102

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MEMBERS PRESENT STAFF PRESENT

President Juanita Miles Ann Courtright

Vice President Carolene Marks Ann Lehman

Commissioner Julie Burton Susan Murphy

Commissioner Andrea Shorter Carol Sacco

Commissioner Valerie Tulier Winnie Xie

1. CALL TO ORDER/ROLL CALL

President Miles called the meeting to order at 5:05 p.m.

Commissioner Dorka Keehn - excused

Commissioner Emily Murase - excused

2. ADOPTION OF AGENDA

President Miles asked that a revision be made to switch the Agenda Item order of reviewing the Five Point Initiative with the COSW Three Year Strategic Plan. **m/s/c (Marks, Burton, Majority) To adopt the revised agenda for the Wednesday, May 23, 2001, regular meeting.**

3. APPROVAL OF MINUTES

m/s/c (Burton, Marks, Unanimous) To approve the minutes of the regular meeting held Wednesday, April 25, 2001.

4. PRESIDENT'S REPORT

· President Miles deferred to Ann Courtright, Personnel Analyst, to give an update on the Executive Director position. President Miles then spoke on the status of the Search Committee as well as the process of selection that they go through.

The Executive Director Search Committee consists of: Commissioner Marks, Commissioner Tulier, Commissioner Miles and Commissioner Keehn as the alternate.

· President Miles stated to Commissioners that if there are any problems with e-mail or faxes to please notify the staff so staff can be aware of what modes of communication are available.

5. INTERIM EXECUTIVE DIRECTOR'S REPORT

Given by Ann Lehman, Policy Analyst, on behalf on Interim Executive Director, Rosario Navarrette

· Women Who Make a Difference Awards Friday, September 21, 2001, luncheon tentatively set for 11:00 a.m. - 2:00 p.m., Bay Room at Gabbiano's Restaurant at The Ferry Plaza, San Francisco.

· Rosario Navarrette will be presenting at the Multi-Cultural forum in Puerto Rico. The forum is scheduled from July 22 - 25, 2001.

· Commissioner Dorka Keehn will report on the Domestic Violence Public Hearing at the next Commission meeting. Ms. Lehman noted that Ms. Navarrette wanted to specifically recognize the hard work given to this hearing by Susan Murphy, Carol Sacco, and Youthworks interns Jenny Yu and Patrick Yen.

· Violence Against Women Program funding letters of notification have gone to the applicants.

· Rosario Navarrette attended a Department Head meeting held May 17, 2001,

focusing on energy conservation as well as a presentation from Child Support Advocates.

- Staff members Carol Sacco and Winnie Xie are completing the Americans with Disability Act (ADA) survey.
- Carol Sacco staffed a resource table at the Kaiser Permanente Women's Health Fair on April 14, 2001 at San Francisco State University.
- Rosario Navarrette met with Department of Human Resources regarding receiving the discrimination complaints and review reports directly from them.
- Jennifer Mitchell, from UC Berkeley will be interning full time this summer. Starting in the fall a student from Vanderbilt University will be interning with the Department.
- Ann Lehman attended a symposium on gender equity in Sacramento sponsored by The California Commission on the Status of Women in Sacramento.
- A press release was drafted regarding the Bankruptcy Resolution, which was passed and sent to over one hundred local press contacts.
- The Department has received over forty worklife survey responses.
- Performance Measures for funded programs are being reviewed by the Controller's Office for adjustment.
- The Department is preparing a Request For Proposals for the consultant who will assist the Department with the planning for the Centralized 24-hour Crisis Line.

NO PUBLIC COMMENT

6. OLD BUSINESS

- **m/s/c (Shorter/Tulier/Unanimous) To appoint all three community members for the Convention on the Elimination of Discrimination Against Women (CEDAW) Task Force.**

1. Maria Elena Guillen, San Francisco Commission on Aging, Local 790. This position is designated for someone knowledgeable about City Unions and experienced in women's issues.

2. Kathy Summers, RN, Breast Cancer Support Group. This position is designated for someone knowledgeable about health care issues.

3. Sonia Melara, Executive Director, Arriba Juntos. This position is designated for someone knowledgeable about economic development, including employment issues.

- **CEDAW:** Update given by Ann Lehman regarding the CEDAW reports.
- **2998 Special Representative position.** Update given by Ann Courtright, Personnel Officer. This position was officially closed on May 16, 2001.
- **COSW Three-Year Strategic Plan:** Reviewed by the Commission.

- **Five Point Initiative:** Commissioner Shorter clarified the definition of the Five Point Initiative as being an example to facilitate discussion. The Five Point Initiative dealt with issues that were raised at the March 28, 2001, Commission Neighborhood Meeting held in the Bayview Hunters Point community. Commissioner Shorter gave an update of attempting to schedule a meeting with Supervisor Maxwell. Commissioner Shorter informed the Commission of the formation of the Asthma Task Force implemented by the Board of Supervisors.

NO PUBLIC COMMENT

7. NEW BUSINESS

- Bill Hough, Director of Presidio Challenge, gave a presentation requesting that COSW support a public/private funded global human rights research, education, and training center at the San Francisco Presidio.
- VERIZON Wireless in partnership with DOSW for October 2001, will conduct a public awareness campaign for October, Domestic Violence Awareness Month. **m/s/c (Tulier, Burton, Unanimous) To accept the partnership with Verizon contingent on that the Commission receive a satisfactory response to our 911 response question and that we have it checked by the City Attorney and that the Commission remain updated on the partnership if any of these conditions happen to change in the future.**
- Resolution on Funding of Transitional Housing Programs. **m/s/c (Tulier, Shorter, Unanimous) To accept the Resolution requesting that the Mayor's Office of Housing increase funding for transitional housing programs in San Francisco for battered women with the amendment of adding *in San Francisco* to line 11.**

8. REPORTS

- Friends of the Commission on the Status of Women: Update given by Commissioner Tulier.

9. PUBLIC COMMENT

- Jennifer Grant, Director of The Riley House, commented on the Resolution that was passed regarding transitional housing. Ms. Grant thanked the Commission for passing the Resolution and giving attention to the issue of Transitional Housing.

10. ANNOUNCEMENTS

- President Miles would like a Proclamation to be given to Dr. Coleman who has served as a Bayview Hunters Point neighborhood physician for over fifty years. This will be place on the next agenda as an Action Item.
- Commissioner Miles received a letter from the Office of the Governor (Special Liaison to the Women's Committee) requesting that she serve on a Commission or Committee.

11. ADJOURNMENT

President Miles called for the meeting to adjourn at 7:30 p.m.

Know Your Rights under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

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San Francisco Commission on the Status of Women

June 22, 2001

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

MINUTES

Regular Meeting

Wednesday, June 22, 2001 at 5:00 P.M.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 408

San Francisco, CA 94102



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MEMBERS PRESENT

President Juanita Miles

Vice President Carolene Marks

Commissioner Dorka Keehn

Commissioner Emily Murase

Commissioner Valerie Tulier

STAFF PRESENT

Rosario Navarrette

Susan Murphy

1. CALL TO ORDER/ROLL CALL

President Miles called the meeting to order at 5:32 p.m.

Commissioner Dorka Keehn arrived at 5:37 p.m.

Commissioner Julie Burton - excused

Commissioner Andrea Shorter - excused

2. ADOPTION OF AGENDA

Commissioner Tulier requested that a revision be made to add an update of the Friends of the Commission to item ten (10) Announcements. Vice President Marks requested that the State Conference be added under Announcements as well. m/s/c (Marks, Tulier, Unanimous) To adopt the revised agenda for the Wednesday, June 22, 2001, regular meeting.

3. APPROVAL OF MINUTES

m/s/c (Marks, Murase, Unanimous) To approve the minutes of the regular meeting held Wednesday, May 23, 2001.

4. PRESIDENT'S REPORT

Â• Commissioner Tulier agreed to be the alternate delegate for the National

Association for the Commission of women.

• President Miles requested suggestions from the Commissioners for a Resolution to take with her to the National Association Convention.

• President Miles gave an update of the Executive Committee's progress with the Executive Director's search. They are reviewing the résumé's and meeting with the Personnel Officer, Ann Courtright.

• An African Delegation came to the Department on the Status of Women offices of approximately 18 women delegates and their interpreters. It was a great opportunity to meet women from all over Africa and exchange information.

• Election of Officers will be taking place in August.

5. INTERIM EXECUTIVE DIRECTOR'S REPORT

• Department Budget: No changes were made to the department's budget at the Board of Supervisor's budget hearing that was held on June 20, 2001.

• Women Who Make a Difference Awards: The luncheon will be held on Friday, September 21, 2001, 11:00 a.m. - 2:00 p.m. in the Bay Room at Gabbiano's at 1 Ferry Plaza, San Francisco.

• Bayview Hunters Point Meeting Follow-up: A meeting has been scheduled with Supervisor Maxwell for July 12th at 1:00 p.m.

• Verizon Partnership: Verizon proposes to donate a number of cell phones that will serve as independent living tools for the women in the three shelters. The cell phones will be prepaid with voicemail and speed dial set to the crisis line. They will also be donating \$20,000 to W.O.M.A.N., Inc. to ensure staffing during the campaign to deal with the increase in calls. They will also donate \$3,000 to be distributed evenly to the three shelters for translation of instructions for the use of the cell phones and any other need they may identify. The tentative date for launching the campaign is October 2nd.

• Description of Departmental Staff Positions: Enclosed in the Commissioners packets were brief descriptions of each position in the department and their roles.

• Domestic Violence Public Hearing: Transcription is in process of the proceeds of the public hearing. It will be included in the Review Panel's final report.

• Violence Against Women (VAW) Contract Negotiations and Site Visits: Winnie Xie, Administrator for the VAW grants is currently conducting site visits, working with the City Attorney's Office to prepare contracts and has begun negotiations for next fiscal year's funding.

• Adult Sexual Assault Task Force: A letter was sent to Dr. Bob Oaking head of the Psychiatry inquiring on the status of the Victim Recovery Center.

• The Centralized Multilingual 24 Hour Crisis Line: On June 5, 2001, the members of the Board approved the City's acceptance of The California Endowment Grant given to us in the amount of \$145,475.00.

• Miscellaneous Items:

o Jennifer Mitchell is compiling the data submitted by the 40 departments on the Work-Life Survey.

o Ann Lehman was invited to conduct a presentation to the Public Interest Law Initiative in Transitional Societies (PILI) of Columbia Law School, about San Francisco's adoption of CEDAW.

o Ms. Navarrette introduced the three new interns; Mary, Molly, and Helen and thanked them for their help.

PUBLIC COMMENT

• The public had concerns that there were no interpretive services available for the public who were present.

• Rosario Navarrette, the Interim Executive Director stated that the Department did not receive notification that any was needed. The public is informed to contact the

office for any interpretive services (Language or American sign language). She also stated that there was no money allocated in the budget for interpretive services and that is one of the points being approached by the Department to the Board of Supervisors. President Miles stated that we were not derelict in our duties in sending notification and wanted to acknowledge that we are not insensitive to the needs of the community.

Â Joanine Zhang: She commented that there is a lack of legal assistance in the Chinese community. More preventative measures and programs are needed that deal with cultural competency.

6. SUPERVISOR AARON PESKIN

Â Supervisor Peskin welcomed and thanked everyone for attending. He spoke on the work that Teresa Woo had done with Chinese Newcomers and extended his support to the new Director Julia Ling. He then went into detail the budgets that were granted at the Budget Hearing he had just attended prior to arriving at the Commission Meeting. He also stated that an issue with Chinatown as well as other neighborhoods is the equal access ordinance for mono-language access that was passed by the Board of Supervisors but was not provided for in the Mayor's budget, the Board of Supervisors will fund it so that people will have access. He thanked the Commission for the work that they have done.

He stated how much funds were still available to him for add backs and the Commission requested additional funding for various programs.

7. PUBLIC COMMENT

Â Peggy Coster: Commented on Patient's Bill of Rights and stated how now would be a good time to make an issue of how poorly private insurance and medi-care cover health problems for people who have them. The Public Access Channel is making itself available to the disabled community.

Â Kim Rojas, San Francisco Housing Authority Domestic Violence Unit: Asked for the Commissions support for their October Dinner Dance being held October 20, 2001, at 6 p.m. at Holiday Inn on Van Ness and donations of \$55 are being requested.

Â Pamela Song: Commented on the City's need to provide more funding for housing, child care and jobs.

Â Joanine Zhang: Commented that there is a language barrier that needs to be crossed so that people can attend the meetings and understand. She agreed with the previous speaker that the City needs to have more funding for affordable housing. She also stated that there is child care available for children age three years and above, but very few for newborn to three. Ms. Zhang wants to work but is prevented from doing so because she has to take care of the children. She believes there needs to be more job employment. There are lots of Chinese agencies but they need more funding.

Â Liu Yan Fen: Commented on employment opportunity. She was a farmer in her homeland, arrived here and worked as a seamstress. A lot of factories are closing and looking for a job is difficult. She had read in the news that the Board of Supervisor has raised the living wage salary increased. She would like to see the wage increased in the private sector.

Â Lai Nga Li: Commented that she would like to see more after school programs for children. She also seconded all the comments made before her.

Â Ernestine Weiss: Commented on housing and appalled at the evictions of elderly and asked Supervisor Peskin to legislate. She also stated that maintenance is not being done.

8. PRESENTATIONS

Â· Julia Ling, Acting Executive Director, Chinese Newcomers Service Center: The Existing outgoing Director, Theresa Woo, introduced the new incoming Executive Director, Julia Ling. Ms. Woo went on and spoke about the service that Chinese Newcomers Service Center provides for abused women: 1) Independent living working with them, 2) Every Wednesday the District Attorney's Office sends a representative to help people who are abused or have difficulty with disasters. Also have a regular information referral and help people with computer knowledge. She asked that people visit their website. Also, do voter registration. In the summer children are invited to come and learn computer skills. In the future they want to provide ESL to be downloaded as well. They need more support from funding agencies.

Â· Madeline Ritchie, Executive Director, Department of Public Health: Their Health Center just celebrated 30 years in their building but the Health Department has been providing services since 1930 in Chinatown. The range of services have varied over the years. Right now they are providing primary care to individuals, health education programs to the community, and women's services including pre-natal pregnancy testing and family planning. She gave statistical information on the clients and staff. They link with various programs and network with a variety of social agencies. She stated that more funding is needed printed materials translated and more levels of ESL. There are currently long waits to the ESL program as well as need for more housing.

9. NEW BUSINESS

Â· Proclamation to Dr. Coleman. m/s/c (Marks/Tulier/Unanimous) To approve the Proclamation to be presented to Dr. Coleman.

Â· Presentation by the San Francisco Local Homeless Coordinating Board. m/s/c (Murase/Keehn/Unanimous) To adopt the resolution approving the definition of homelessness adopted by the San Francisco Local Homeless Coordinating Board.

Â· Presentation by the San Francisco Local Homeless Coordinating Board. m/s/c (Marks/Keehn/Unanimous) To adopt the resolution approving the Continuum of Care Plan: A Five Year Strategic Plan for Homeless Services from 2001-2006.

Â· Letter to Elmy Bermejo, President. m/s/c (Tulier/Marks/Unanimous) To write a congratulatory letter to Elmy Bermejo on her appointment as President of the California Commission on the Status of Women.

PUBLIC COMMENT

Â· None at this time

10. ANNOUNCEMENTS

11. ADJOURNMENT

President Miles called for the meeting to adjourn at 8:00 p.m.

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City & County of San Francisco Commission on the Status of Women

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Vice President

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Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Community Meeting

Wednesday, June 27, 2001 at 5:30 P.M.

Portsmouth Square Community Center

Kearny at Washington Street

San Francisco, CA 94102

(Directly across from the Holiday Inn Hotel)

American Sign Language interpreters and a Sound Amplification System provided upon request with 48-hour advance notice to 415-252-2570. Limited accessible street parking available. Accessible MUNI Lines are the 15, 44, 23 and 24 lines. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Meeting proceedings available in alternative formats. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals. To make arrangements or for accessibility information, contact Susan Murphy at 415-252-2570 (Voice) or 415-252-2550 (TDD).

AMENDED AGENDA

(June 22, 2001)

Roster:

*President Juanita Miles**Commissioner Emily Murase**Vice President Carolene Marks**Commissioner Andrea Shorter**Commissioner Julie Burton**Commissioner Valerie Tulier**Commissioner Dorka Keehn*

1. CALL TO ORDER/ROLL CALL

Public Comment

2. ADOPTION OF AGENDA (ACTION ITEM)

Public Comment

3. APPROVAL OF MINUTES (ACTION ITEM)

Meeting held Wednesday, May 23, 2001

Public Comment

4. PRESIDENT'S REPORT

- NACW: Alternate Delegate
- Executive Director Search Report
- African Delegation Update
- Election of Officers

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REPORT

OF THE

COMMISSIONER

OF THE LAND OFFICE

FOR THE YEAR 1906

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1907

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1907

*Public Comment***5. EXECUTIVE DIRECTOR'S REPORT**

- Department Budget - Status
- Women Who Make a Difference Award - Update
- BVHP Meeting – Follow up
- Verizon Partnership - Update
- Description of Departmental Staff Positions
- Violence Against Women (VAW)
 - Domestic Violence Hearing
 - VAW Contract Negotiations and Site Visits
- Adult Sexual Assault Task Force – Letter sent to Dr. Bob Oakin
- Centralized Multi-lingual 24 Hour Crisis Line – Update
- Miscellaneous Items

*Public Comment***6. SUPERVISOR AARON PESKIN**

Welcome and introductory remarks.

7. PUBLIC COMMENT

Public comment will be held at this time. Please note that in order to hear all speakers, everyone, including the presenters, will be limited to 3 minutes.

8. Presentations:

- Julia Ling, Acting Executive Director, Chinese Newcomers Service Center
- Leichun Fung, Health Educator for Women's Services, Department of Public Health
- Henry Ocampo, Asian & Pacific Islander Wellness Center (To Be Confirmed)

*Public Comment***9. NEW BUSINESS**

- Proclamation to Dr. Coleman: To Approve the Proclamation to be presented to Dr. Coleman. **(ACTION ITEM)**
- Presentation by the San Francisco Local Homeless Coordinating Board: To adopt the resolution approving the definition of homelessness adopted by the San Francisco Local Homeless Coordinating Board. **(ACTION ITEM)**
- Presentation by the San Francisco Local Homeless Coordinating Board: To adopt the resolution approving the Continuum of Care Plan: A Five Year Strategic Plan for Homeless Services from 2001-2006. **(ACTION ITEM)**
- Letter Elmy Bermejo, President: To write a congratulatory letter to Elmy Bermejo on her appointment as President of the California Commission on the Status of Women. **(ACTION ITEM)**

*Public Comment***10. ANNOUNCEMENTS****11. ADJOURNMENT**

COSW Meeting (3/28/01)

Page 2

Know Your Rights under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

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Date		Description		Amount	
1900	Jan 1	Balance		100.00	
1900	Jan 15	Received from A. B.		50.00	
1900	Feb 1	Received from C. D.		25.00	
1900	Mar 1	Received from E. F.		75.00	
1900	Apr 1	Received from G. H.		100.00	
1900	May 1	Received from I. J.		150.00	
1900	Jun 1	Received from K. L.		200.00	
1900	Jul 1	Received from M. N.		250.00	
1900	Aug 1	Received from O. P.		300.00	
1900	Sep 1	Received from Q. R.		350.00	
1900	Oct 1	Received from S. T.		400.00	
1900	Nov 1	Received from U. V.		450.00	
1900	Dec 1	Received from W. X.		500.00	
1900	Dec 31	Total		2500.00	

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go ![Home >> Meeting Information](#)**San Francisco Commission on the Status of Women****June 27, 2001 Special**COMMISSION ON THE STATUS OF WOMEN
City and County of San Francisco**MINUTES**

Community Meeting

Wednesday, June 27, 2001 at 5:30 P.M.

Portsmouth Square Community Center

San Francisco, CA 94108

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MEMBERS PRESENT

President Juanita Miles

Vice President Carolene Marks

Commissioner Dorka Keehn

Commissioner Emily Murase

Commissioner Valerie Tulier

STAFF PRESENT

Rosario Navarrette

Susan Murphy

1. CALL TO ORDER/ROLL CALL

President Miles called the meeting to order at 5:32 p.m.

Commissioner Dorka Keehn arrived at 5:37 p.m.

Commissioner Julie Burton excused

Commissioner Andrea Shorter excused

2. ADOPTION OF AGENDA

Commissioner Tulier requested that a revision be made to add an update of the Friends of the Commission and Department on the Status of Women to Announcements, Item 10 (ten). Vice President Marks requested that the State Conference be added under Announcements as well. m/s/c (Marks, Tulier, Unanimous) To adopt the revised agenda for the Wednesday, June 27, 2001, community meeting.

3. APPROVAL OF MINUTES

m/s/c (Marks, Murase, Unanimous) To approve the minutes of the regular meeting held Wednesday, May 23, 2001.

4. PRESIDENT'S REPORT

Â· Commissioner Tulier agreed to be the alternate delegate for the National Association of Commission for Women (NACW) annual convention in September, 2001.

Â· President Miles requested suggestions from the Commissioners for a resolution to take with her to the NACW convention.

Â· President Miles gave an update of the Executive Committee's progress with the Executive Director's search. The Executive Search Committee is reviewing the rÃ©sumÃ©s and are meeting with the Department on the Status of Women (DOSW) Personnel Officer, Ann Courtright.

Â· An African delegation came to the DOSW office of eighteen women delegates and their interpreters. It was a great opportunity to meet women from all over Africa and exchange information dealing with women issues.

Â· Election of Officers will be taking place in August.

5. INTERIM EXECUTIVE DIRECTOR'S REPORT

Â· Department Budget: No changes were made to DOSW's budget at the Board of Supervisor's budget hearing that was held on June 20, 2001.

Â· Women Who Make a Difference Awards: The luncheon will be held on Friday, September 21, 2001, 11:00 a.m. - 2:00 p.m. in the Bay Room at Gabbiano's at 1 Ferry Plaza, San Francisco.

Â· Bayview Hunters Point Meeting Follow-up: A meeting has been scheduled with Supervisor Maxwell for July 12, 2001 at 1:00 p.m.

Â· Verizon Partnership: Verizon proposes to donate a number of cell phones that will serve as independent living tools for women in three shelters. The cell phones will be prepaid with voicemail and speed dial set to the crisis line. Verizon will be donating \$20,000 to W.O.M.A.N., Inc. to ensure staffing during the campaign to handle the increase in calls. Verizon will also donate \$3,000 to be distributed evenly to the three shelters for language translation of instructions for the use of the cell phones and any other need they may identify. The tentative date for launching the campaign is October 2, 2001.

Â· Description of Departmental Staff Positions: Enclosed in the Commissioners packets are brief descriptions of each staff position at DOSW including their roles and responsibilities.

Â· Domestic Violence Public Hearing: Transcription is in process of the proceedings of the public hearing which was held May 15, 2001. It will be included in the Review Panel's final report.

Â· Violence Against Women (VAW) Contract Negotiations and Site Visits: Winnie Xie, Administrator for the VAW grants, is currently conducting site visits, working with the City Attorney's Office to prepare contracts, and has begun negotiations for next fiscal year's funding.

Â· Adult Sexual Assault Task Force: A letter was sent to Dr. Bob Okin head of Psychiatry inquiring on the status of the Victim Recovery Center.

Â· The Centralized Multilingual 24-Hour Crisis Line: On June 5, 2001, the members of the Board of Supervisors approved the City's acceptance of The California Endowment Grant given to DOSW in the amount of \$145,475.00.

Â· Miscellaneous Items:

o Jennifer Mitchell is compiling the data submitted by the forty city departments on the Work-Life Survey.

o Ann Lehman was invited to conduct a presentation to the Public Interest Law

Initiative in Transitional Societies (PILI) of Columbia Law School, about San Francisco's adoption of CEDAW on June 15, 2001.

o Rosario Navarrette, Interim Executive Director, introduced the three new Youth Works interns; Mary, Molly, and Helen and thanked them for their help.

PUBLIC COMMENT

Â· The public had concerns that there were no language interpretive services available for the community members who were present.

Â· Ms. Navarrette stated that DOSW did not receive notification that translation was needed. The public is informed to contact the office for any interpretive services (Language or American Sign Language) prior to the meeting. She also stated that there was no money allocated in the budget for interpretive services and that is one of the points being approached by DOSW to the Board of Supervisors. President Miles stated that DOSW was not derelict in its duties in sending notification and wanted to acknowledge that the Commission on the Status of Women (COSW) and DOSW are not insensitive to the needs of the community.

Â· Joanne Zhang: Commented that there is a lack of legal assistance in the Chinese community. More preventative measures and programs are needed that deal with cultural competency.

6. SUPERVISOR AARON PESKIN

Â· Supervisor Peskin welcomed and thanked everyone for attending. He spoke on the work that Teresa Woo had done with Chinese Newcomers and extended his support to the new Director, Julia Ling. He went into detail about discussing the budgets that were granted at the Budget Hearing he had attended prior to arriving at the COSW Meeting. He also stated that an issue with Chinatown, as well as other neighborhoods, is the Equal Access Ordinance for mono-language access that was passed by the Board of Supervisors but was not provided for in the Mayor's budget. The Board of Supervisors will fund the ordinance it so that people will have access. He thanked COSW for the work that it has done.

He stated how much funds were still available to him for add backs and the Commission requested additional funding for various programs.

7. PUBLIC COMMENT

Â· Peggy Coster: Commented on Patient's Bill of Rights and stated how now would be a good time to make an issue of how poorly private insurance cover health problems for people who have them. The Public Access Channel is making itself available to the disabled community.

Â· Kim Rojas, San Francisco Housing Authority Domestic Violence Unit: Asked for the Commission's support for their October Dinner Dance being held October 20, 2001, at 6 p.m. at Holiday Inn on Van Ness and donations of \$55 are being requested.

Â· Pamela Song: Commented on the City's need to provide more funding for housing, childcare, and jobs.

Â· Joanne Zhang: Commented that there is a language barrier that needs to be crossed so that people can attend the meetings and understand what is going on. She agreed with previous speakers that the City needs to have more funding for affordable housing. She also stated that there is childcare available for children three years old and above, but very few for newborn to three years old. Ms. Zhang wants to work but is prevented from doing so because she has to take care of her children. She believes there needs to be more job employment programs. There are lots of Chinese agencies but they need more funding.

Â· Liu Yan Fen: Commented on employment opportunity. She was a farmer in her homeland, arrived here and worked as a seamstress. A lot of factories are closing

and looking for a job is difficult. She had read in the news that the Board of Supervisors has raised the living wage salary. She would like to see the wage increased in the private sector as well.

Â• Lai Nga Li: Commented that she would like to see more after school programs for children. She also seconded all the comments made before her.

Â• Ernestine Weiss: Commented on housing and is appalled at the evictions of elderly and asked Supervisor Peskin to legislate. She also stated that maintenance is not being done.

8. PRESENTATIONS

Â• Julia Ling, Acting Executive Director, Chinese Newcomers Service Center: The existing outgoing Director, Theresa Woo, introduced the new incoming Executive Director, Julia Ling. Ms. Woo spoke about the services that Chinese Newcomers Service Center provides for abused women, which include independent living resources as well as help from a representative from the District Attorney's office for those who are abused or have had difficulty with disasters. The representative visits every Wednesday. The Center has regular informational referrals and helps people with computer knowledge and voter registration. In the summer children are invited to come and learn computer skills. In the future they want to provide English as a Second Language (ESL) training to be downloaded from their website as well. They need more support from funding agencies.

Â• Madeline Ritchie, Executive Director, Department of Public Health: DPH's Health Center just celebrated thirty years in its building, but has been providing services since 1930 in Chinatown. The range of services has varied over the years. Right now DPH is providing primary care to individuals, health education programs to the community, and women's services including pre-natal pregnancy testing and family planning. Ms. Ritchie gave statistical information on the clients and staff. They link with various programs and network with a variety of social agencies. She stated that more funding is needed for printed materials to be translated and more levels of ESL. There are currently long waits for the ESL program as well as need for more housing.

Â• Carole: A client who is diagnosed with cancer uses the Cantonese-speaking program of the Health Center. She gave her testimony how one can feel helpless being sick and not being able to speak the language. She also stated that sometimes when people hear that a person has cancer they tend to stay away as if it were a contagious disease. The person can then feel isolated. She also said that interpreters are needed for future meetings.

PUBLIC COMMENT

Â• Janine Zhang: Commented on affordable housing. She would like to see more programs for first time buyers with lesser restrictions and the City to legalize in-law apartments.

9. NEW BUSINESS

Â• Proclamation to Dr. Coleman. m/s/c (Marks/Tulier/Unanimous) To approve the Proclamation to be presented to Dr. Coleman.

Â• Presentation by the San Francisco Local Homeless Coordinating Board. m/s/c (Murase/Keehn/Unanimous) To adopt the resolution approving the definition of homelessness adopted by the San Francisco Local Homeless Coordinating Board.

Â• Presentation by the San Francisco Local Homeless Coordinating Board. m/s/c (Marks/Keehn/Unanimous) To adopt the Resolution approving the Continuum of Care Plan: A Five Year Strategic Plan for Homeless Services from 2001-2006.

Â· Letter to Elmy Bermejo, President of California State Commission on the Status of Women. m/s/c (Tulier/Marks/Unanimous) To write a congratulatory letter to Elmy Bermejo on her appointment as President of the California Commission on the Status of Women.

PUBLIC COMMENT

Â· Ernestine Weiss: Stated that the key to ending poverty is housing.

10. ANNOUNCEMENTS

Â· President Miles will be attending the Catalyst for Change, Department of Public Health, African American Health Initiative at 455 Golden Gate, San Francisco, June 29, 2001.

Â· Vice-President Marks stated she would be attending the summit as well.

Â· Commissioner Tulier announced that Tracy Brown, Youth Director from Mission Neighborhood Centers, was featured in the June issue of Latina Magazine. Mission Neighborhood Centers is one of DOSW's funded agencies.

11. ADJOURNMENT

President Miles called for the meeting to adjourn at 8:00 p.m.

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City & County of San Francisco Commission on the Status of Women

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JUANITA MILES
President

CAROLINE MARKS
Vice President

DORKA KEEHN
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Regular Meeting

Wednesday, July 25, 2001 at 5:00 P.M.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 408
San Francisco, CA 94102

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AGENDA

Roster:

President Juanita Miles

Commissioner Emily Murase

Vice President Carolene Marks

Commissioner Andrea Shorter

Commissioner Julie Burton

Commissioner Valerie Tulier

Commissioner Dorka Keehn

1. CALL TO ORDER/ROLL CALL

Public Comment

2. ADOPTION OF AGENDA (ACTION ITEM)

Public Comment

3. APPROVAL OF MINUTES (ACTION ITEM)

Meeting held Wednesday, June 27, 2001

Public Comment

4. PRESIDENT'S REPORT (DISCUSSION)

- a. Introduction of Adine Varah, City Attorney, who is replacing our Representative Amy Ackerman, City Attorney

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- b. Presentation of Proclamation to Dr. Coleman for his services provided for over fifty years to the Bayview Hunters Point Community as a physician.
- c. Executive Search - Report
- d. National Conference in Washington, D.C. – Report

Public Comment

5. INTERIM EXECUTIVE DIRECTOR'S REPORT (DISCUSSION)

- a. Introduction of Elaine Hung, Accountant
- b. Department's Budget – Update
- b. Women Who Make a Difference Awards – Awardees report
- c. Bayview Hunters Point Neighborhood Meeting – Follow up
- d. Violence Against Women (VAW): Contract Negotiation and Site Visits – Update
- e. The Centralized Multilingual 24 Hour Crisis Line – Update
- f. Miscellaneous Items

Public Comment

6. NEW BUSINESS (DISCUSSION & ACTION)

- a. Mabel Ng, Deputy Executive Director, Ethics Commission, presentation 10 minutes (**DISCUSSION**)
- b. Consent decree at the Fire Department – Update by representative of the Fire Department (**DISCUSSION**)
- c. Dissemination of the Commission on the Status of Women Bylaws (**DISCUSSION**)
- d. **Nomination of Commission 2001 Officers – (ACTION) Commissioners to nominate themselves or fellow commissioners for the offices of President or Vice President for 2001.**

Public Comment

7. OLD BUSINESS (DISCUSSION)

- Meeting with Supervisor Maxwell – Follow up to neighborhood meeting

Public Comment

8. REPORTS (DISCUSSION)

- a. CEDAW - Report
- b. Domestic Violence Investigation - Update
- c. Adult Sexual Assault Task Force - Update
- d. Friends – Update

Public Comment

9. PUBLIC COMMENT

Public comment will be held at this time. Please note that in order to hear all speakers, everyone will be limited to 3 minutes.

10. ANNOUNCEMENTS

Public Comment

11. ADJOURNMENT

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San Francisco Commission on the Status of Women

July 25, 2001

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

MINUTES

Regular Meeting

Wednesday, July 25, 2001 at 5:00 P.M.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 408

San Francisco, CA 94102



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MEMBERS PRESENT

President Juanita Miles

Vice President Carolene Marks

Commissioner Dorka Keehn

Commissioner Emily Murase

Commissioner Andrea Shorter

Commissioner Valerie Tulier

STAFF PRESENT

Ann Lehman

Susan Murphy

1. CALL TO ORDER/ROLL CALL

President Miles called the meeting to order at 5:02 p.m.

Commissioner Julie Burton arrived at 5:05 p.m.

Commissioner Valerie Tulier arrived at 5:10 p.m.

2. ADOPTION OF AGENDA

m/s/c (Keehn, Marks, Unanimous) To adopt the agenda for the Wednesday, July 25, 2001, regular meeting.

3. APPROVAL OF MINUTES

Vice President Marks made several grammatical corrections to the agenda, which she handed to Susan Murphy, Commission Secretary, for revision.

m/s/c (Marks, Keehn, Unanimous) To approve the minutes of the regular meeting held Wednesday, June 27, 2001.

NO PUBLIC COMMENT

4. PRESIDENT'S REPORT (DISCUSSION)

Â• Introduction of Adine Varah: Deputy City Attorney, who is replacing C/DOSW's representative Amy Ackerman, City Attorney.

Â• Presentation to Dr. Arthur Coleman: Katherine Summers, Co-Chair of Bayview Hunters Point Health Task Force who has worked with Dr. Coleman for over 30 years, accepted on his behalf a Proclamation to Dr. Coleman for his services provided for over fifty years to the Bayview Hunters Point Community as a physician.

Ms. Summers was also acknowledged by Ann Lehman, Policy Analyst standing in for the Interim Director, for attending her first Convention on the Elimination of all forms of Discrimination Against Women (CEDAW) as a member of the CEDAW Task Force.

Â• Executive Search Report: As part of the Executive Search Committee, President Miles announced the Search Committee would be calling a Special Meeting of the full Commission on Friday, July 27, 2001, at 5:00 p.m.

5. INTERIM EXECUTIVE DIRECTOR'S REPORT

(Given by Ann Lehman, Policy Analyst, on behalf of Rosario Navarrette)

Â• Introduction of Elaine Hung, Accountant:

Â• Department's Budget - Update: Supervisor Peskin has allocated several budget items under his Add Back list. \$20,000 will be given to Gum Moon for transitional housing for survivors of domestic violence. DOSW will administer \$75,000 for Asia Perinatal Advocates for child abuse and domestic violence services. We will also receive \$50,000 in funding for Violence Against Women Emergency Fund as well as \$40,000 funding for translation of materials and notices of Commission meetings as well as translators for the neighborhood meetings. Once the Mayor and the Board of Supervisors approve, DOSW will be able to incorporate the additional funds into our budget.

Â• Women Who Make a Difference Awards - Awardees Report: The awardees are as follows:

Lynne Atkinson, Inspector, San Francisco Police Department

Denise D' Anne, Commissioner, Department of Building Inspection

Lynn Fang, Social Worker, Self-Help for the Elderly

Myeshia Grice, Outreach Coordinator, California Youth Connection

Juli Posadas, Director of Girls Services, Youth Guidance Center

Â• Bayview Hunters Point Neighborhood Meeting - Follow Up: A meeting was held with Supervisor Maxwell July 12, 2001.

Â• Violence Against Women (VAW) Contract Negotiations and Site Visits - Update: Winnie Xie, Administrator for the VAW grants continues to complete the contract negotiations with the VAW grantees.

Â• The Centralized Multilingual 24 Hour Crisis Line: Request For Proposals for the Consultant to conduct the planning process and all of the organizing related to The California Endowment grant will be issued at the end of July.

Â• Miscellaneous Items

PUBLIC COMMENT

Â• Beverly Upton, Director, W.O.M.A.N., Inc.

Â• Kathy Black, Director, La Casa de Las Madres

6. NEW BUSINESS (DISCUSSION)

Â• Mabel Ng, Deputy Executive Director, Ethics Commission, gave a presentation to the Commission regarding conflicts of interests and rules of conduct for public.

Â• Bennie Singh, Human Resource Director, Fire Department. Updated the Commission regarding the consent decree. The Commission extended an invitation to the newly appointed Fire Chief to return to a future Commission meeting. Commissioner Keehn

suggested to Ms. Singh that a CEDAW training could be arranged.

Â The Commission on the Status of Women by-laws were given to the Commissioners for their review.

NO PUBLIC COMMENT

7. NEW BUSINESS

Â Commissioner Shorter gave an update report of the meeting with Supervisor Maxwell which she and Rosario Navarrette, Interim Executive Director attended. They discussed issues concerning health, environmental as well as educational.

Â CEDAW update report was given by Commissioner Murase.

Â Domestic Violence investigation update report given by Commissioner Keehn.

Â Assault Sexual Task Force update report given by Commissioner Keehn.

Election of Officers

m/s (Murase/Keehn) Motioned that Commissioner Marks be considered for the office of President.

m/s (Marks/Burton) Motioned that Commissioner Keehn be considered for office of Vice President.

8. PUBLIC COMMENT

Â Jennifer Hudson, San Francisco Housing Authority, Domestic Violence Division, thanked the Commission for supporting the Domestic Violence breakfast and reiterated that continued support is needed in the October 20, 2001 event. She also commented that Rosario Navarrette did a wonderful job of speaking at the breakfast ceremony.

9. ANNOUNCEMENTS

Â San Francisco National Association for the Advancement to Colored People (NAACP) is having a fundraising dinner and 78th anniversary celebration in honor of Human Rights Activist, Dick Gregory, Saturday, August 25, 2001, at the Hilton Hotel.

Â The Fourth Annual Strike Out Violence will be held September 3, 2001, Labor Day Weekend at Pac Bell Park, Giants vs. Rockies and the tickets are \$15.00.

Â President Miles stated that it has been a pleasure holding office as President for the Commission on the Status of Women.

Â Susan Murphy, announced that a Bayview Hunters Point Breast Cancer Survivor calendar would be released in October.

10. ADJOURNMENT

President Miles called for the meeting to adjourn at 7:30 p.m.

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(Chapter 67 of the San Francisco Administrative Code)

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City & County of San Francisco Commission on the Status of Women

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JUANITA MILES
President

CAROLINE MARKS
Vice President

DORKA KEEHN
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Special Meeting

Friday, July 27, 2001 at 5:00 P.M.

25 Van Ness Avenue, 3rd Floor

Room 330, AIDS Conference Room A

San Francisco, CA 94102

American Sign Language interpreters and a Sound Amplification System provided upon request with 48-hour advance notice to 415-252-2570. Limited accessible street parking available. Accessible MUNI Lines are the 15, 44, 23 and 24 lines. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Meeting proceedings available in alternative formats. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals. To make arrangements or for accessibility information, contact Susan Murphy at 415-252-2570 (Voice) or 415-252-2550 (TDD).

NOTICE OF MEETING

A special meeting of the San Francisco Commission on the Status of Women (COSW) will be held as follows:

DATE: Friday, July 27, 2001

TIME: 5:00 P.M.

PLACE: 25 Van Ness Avenue, 3rd Floor, Room 330, AIDS
Conference Room A

The meeting will be called to order

AGENDA * **

1. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the Department on the Status of Women **ACTION**

Public comment: (on all matters pertaining to the closed session)

Closed Session: Pursuant to Government Code Section 54957 and San Francisco administrative Code Section 67.10(b) discussion and possible action to nominate a candidate(s) to the Mayor for appointment as Executive Director.

Open Session: Reconvene in open session and, pursuant to San Francisco Administrative Code Section 67.12(b)(4): motion and vote to

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report any action or roll call vote taken concerning the nomination of a candidate(s) to the Mayor for appointment as Executive Director. Motion and vote to elect whether to disclose any or all of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67.12(a).

2. PUBLIC COMMENT

DISCUSSION

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

3. ADJOURNMENT (requires motion and public comment)

ACTION

*Public comment will be taken before or during COSW's consideration of each agenda item.

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San Francisco Commission on the Status of Women

July 27, 2001 Special

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

MINUTES

Special Meeting

Friday, July 27, 2001 at 5:00 P.M.

25 Van Ness Avenue, 3rd Floor

Room 330, AIDS Conference Room A

San Francisco, CA 94102

(DRAFT)

American Sign Language interpreters and a Sound Amplification System provided upon request with 48-hour advance notice to 415-252-2570. Limited accessible street parking available. Accessible MUNI Lines are the 15, 44, 23 and 24 lines. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Meeting proceedings available in alternative formats. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals. To make arrangements or for accessibility information, contact Susan Murphy at 415-252-2570 (Voice) or 415-252-2550 (TDD).



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MEMBERS PRESENT

President Juanita Miles

Vice President Carolene Marks

Commissioner Julie Burton

Commissioner Dorka Keehn

Commissioner Emily Murase

Commissioner Andrea Shorter

Commissioner Valerie Tulier

STAFF PRESENT

Ann Courtright

Susan Murphy

1. CALL TO ORDER/ROLL CALL

President Miles called the meeting to order at 5:10 p.m.

Commissioner Valerie Tulier arrived at 5:11 p.m.

Commissioner Emily Murase excused herself at 5:50 p.m.

2. PUBLIC COMMENT (on all matters pertaining to the closed session)

None

3. PUBLIC EMPLOYEE APPOINTMENT/HIRING: DISCUSSION

Executive Director of the Department on the Status of Women

Commissioner Shorter requested that the process of the Executive Search Committee be recorded.

President Miles stated that after extensive outreach, eighty-four resumes were received. The criteria for reviewing the resumes was established by the Executive

Search Committee with input by one additional commissioner. The Executive Search Committee asked Ann Courtright, Personnel Officer to review all resumes and remove those that clearly did not meet required criteria. Nineteen resumes were removed, leaving sixty-five resumes for the Executive Search Committee to review. Each member of the Executive Search Committee independently reviewed sixty-five resumes using the criteria established. The Executive Search Committee met and selected seven of the sixty-five individuals to invite to interview. The Committee developed standard interview questions to ask each candidate and asked Department staff to submit suggestions for questions as well. Three staff member's submitted ideas, all of which were incorporated into the final interview questions of the seven candidates who were invited to an interview, two candidates withdrew hours before their scheduled interview. Five candidates were interviewed and one candidate withdrew her name the day after her interview. Four candidates remained interested after the interview.

Several commissioners questioned the criteria that was used. Ann Courtright and Commissioner Tulier answered the questions by reading the first paragraph of the criteria as well as explained how the search committee established the criteria. Commissioner Keehn asked if the Commission as a whole approved or voted on the process. She stated that at a previous commission meeting City Attorney Amy Ackerman had advised the Commission on the proper process.

Commissioners Keehn and Shorter questioned the process and asked if a step was missed, due to the fact that it seemed from one meeting to another it went from reviewing resumes to having picked the final candidates. President Miles stated that the Commission had been updated at every meeting and reminded them that there is a four-week period between every meeting; therefore, the process continued to move forward during that period. Adine Varah, Deputy City Attorney was present in lieu of Attorney Ackerman who is currently on leave, and was asked by the commissioners if the proper procedures were being followed. Deputy City Attorney Varah stated she was not present at the meeting Attorney Ackerman had attended; however, she reviewed the minutes and what they reflected in regards to the process. She stated that by having the special meeting and closed session, the Commission was currently following the process required by the Sunshine Ordinance and in accordance with Charter Section 4.102(5), which states that, "Unless otherwise specifically provided, [the Commission shall] submit to the Mayor at least three qualified applicants and if rejected, to make additional nominations in the same manner, for the position of Department Head subject to the appointment of the Mayor."

Deputy City Attorney Varah also reviewed certain provisions of sections 67.3 and 67.4 of the Sunshine Ordinance for commission members. Ms. Varah noted that when the commission takes an action to create a committee, the committee becomes a full "policy body" and is subject to the same public meeting, record, minutes, and agenda requirements as the full commission. In contrast, where a member of the commission, the Mayor, or a department head creates an advisory committee by his or her own initiative, then that committee is a "passive meeting body" that is subject to less stringent requirements under the Sunshine Ordinance. Attorney Varah stated regardless of whether the search committee qualified as a policy body or simply a passive meeting body, the ultimate decision of final nominations of candidates is up to the full Commission under the Charter.

Deputy City Attorney Varah stated that the minutes and the Commissioners' comments suggest that there may have been some ambiguity regarding the scope of authority of the Executive Search Committee and its reporting obligations to the full Commission. She reassured the commission that what they are currently doing by holding this special meeting and closed session is entirely appropriate.

Commissioner Tulier stated that for future proceedings, clear policies should be

established. They must state everything that needs to be approved and in what process as well as provide updates. Commissioner Shorter also stated that for the future they should have more clarity in terms of the points of a process and have the Commission's input as a whole.

President Miles stated that she was in continuous contact with the Commissioners and kept them abreast of the process and proceedings. She stated that in the future criteria for a process would be set.

Pursuant to Government Code Section 54957 and San Francisco administrative Code Section 67.10(b) discussion and possible action to nominate a candidate(s) to the Mayor for appointment as Executive Director. - Closed Session

President Miles went into closed session at 6:00 p.m.

MEMBERS PRESENT

President Juanita Miles
Vice President Carolene Marks
Commissioner Julie Burton
Commissioner Dorka Keehn
Commissioner Andrea Shorter
Commissioner Valerie Tulier

STAFF PRESENT

Ann Courtright

President Miles reconvened the open session at 7:20 p.m.

Reconvened in open session. Pursuant to San Francisco Administrative Code Section 67.12(b)(4): motion and vote to report any action or roll call vote taken concerning the nomination of a candidate(s) to the Mayor for appointment as Executive Director.

Motion and voted to elect whether to disclose any or all of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67.12(a).

m/s/c (Burton, Keehn, Unanimous) Motioned that no action was taken during closed session.

m/s/c (Keehn, Burton, Unanimous) Motioned not to disclose any of the discussions held in closed session.

The Commission addressed the next steps in the Executive Search for Executive Director:

1. Ann Courtright will provide each commissioner with the resumes as well as one blank rating sheet for the top twenty-five candidates (excluding those reviewed in closed session on 7/27/01).
2. Commissioners will review and rate each candidate using the rating sheet provided. Commissioners will return the rating sheets to Ms. Courtright before the August 22, 2001 commission meeting. Ms. Courtright will tabulate the ratings from all seven Commissioners and compute the average rating for each candidate.
3. Commissioners will meet at the next publicly noticed regular meeting which will be held August 22, 2001, and continue the discussion of the candidates in a closed

session meeting and decide whether other candidates should be interviewed by the Executive Search Committee or the whole Commission based on the ratings compiled by Ms. Courtright. If so, the Commission would postpone making nominations until the reviews, interviews and ratings are complete. If not, the Commission will proceed with nominations.

4. PUBLIC COMMENT

None

5. ADJOURNMENT

m/s/c (Marks/Shorter/Unanimous) Motioned to adjourn the meeting.
President Miles called for the meeting to adjourn at 7:35 p.m.

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City & County of San Francisco Commission on the Status of Women

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JUANITA MILES
President

CAROLINE MARKS
Vice President

DORKA KEEHN
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Regular Meeting

Wednesday, August 22, 2001, 2001 at 5:00 P.M.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 408

San Francisco, CA 94102

American Sign Language interpreters and a Sound Amplification System provided upon request with 48-hour advance notice to 415-252-2570. Limited accessible street parking available. Accessible MUNI Lines are the 15, 44, 23 and 24 lines. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Meeting proceedings available in alternative formats. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals. To make arrangements or for accessibility information, contact Susan Murphy at 415-252-2570 (Voice) or 415-252-2550 (TDD).

AGENDA * **

Roster:

President Juanita Miles

Commissioner Emily Murase

Vice President Carolene Marks

Commissioner Andrea Shorter

Commissioner Julie Burton

Commissioner Valerie Tulier

Commissioner Dorka Keehn

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1. CALL TO ORDER/ROLL CALL

Public Comment

2. ADOPTION OF AGENDA

ACTION

Public Comment

3. APPROVAL OF MINUTES

ACTION

Meeting held Wednesday, July 25, 2001

Explanatory document: Draft Minutes

Public Comment

4. APPROVAL OF MINUTES

ACTION

Meeting held Friday, July 27, 2001

Explanatory document: Draft Minutes

5. PRESIDENT'S REPORT

DISCUSSION

Update on Executive Director Search
American Postal Service (APS) Power – adopted the CEDAW Resolution

Public Comment

6. INTERIM EXECUTIVE DIRECTOR'S REPORT

DISCUSSION

Public Comment

7. OLD BUSINESS

DISCUSSION

Public Comment

8. NEW BUSINESS

- Resolution – propose that we pass a resolution supporting the women's Health Protection provisions. **ACTION**
- Conference/Travel Budget **DISCUSSION**

Public Comment

9. ELECTION OF COMMISSION OFFICER 2001 – 2002 TERM ACTION

(This item is to allow Commissioners to nominate themselves or fellow Commissioners for the offices of Commission President or Vice President and to elect the President and Vice President to serve 2001-2002 term.)

10. ENDORSEMENT/SUPPORT OF NONPROFIT OR PUBLIC AGENCIES & ORGANIZATIONS

DISCUSSION

(This item is to allow Commissioners to discuss the process and methods in which the Commission could indicate support (other than financial support) of nonprofit or public agencies and organizations.)

11. REPORTS

DISCUSSION

- Friends of the Commission on the Status of Women – update
- Women Who Make a Difference – update

12. PUBLIC COMMENT

DISCUSSION

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

Public comment will be held at this time. Please note that in order to hear all speakers, everyone, will be limited to 3 minutes.

13. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the Department on the Status of Women

ACTION

Public comment: (on all matters pertaining to the closed session)

Closed Session: Pursuant to Government Code Section 54957 and San Francisco administrative Code Section 67.10(b) discussion and possible action to nominate a candidate(s) to the Mayor for appointment as Executive Director.

Open Session: Reconvene in open session and, pursuant to San Francisco Administrative Code Section 67.12(b)(4): motion and vote to report any action or roll call vote taken concerning the nomination of a candidate(s) to the Mayor for appointment as Executive Director. Motion and vote to elect whether to disclose any or all of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67:12(a).

14. ANNOUNCEMENTS

DISCUSSION

Public Comment

15. ADJOURNMENT

ACTION

*Public Comment will be taken before or during COSW's consideration of each agenda item.

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San Francisco Commission on the Status of Women

August 22, 2001 Regular

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

MINUTES

Regular Meeting

Wednesday, August 22, 2001 at 5:00 P.M.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 408

San Francisco, CA 94102



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MEMBERS PRESENT

STAFF PRESENT

President Juanita Miles

Rosario Navarrette

Vice President Carolene Marks

Susan Murphy

Commissioner Julie Burton

Ann Courtright

Commissioner Dorka Keehn

Commissioner Emily Murase

Commissioner Andrea Shorter

1. CALL TO ORDER/ROLL CALL

President Miles called the meeting to order at 5:04 p.m.

Commissioner Valerie Tulier was excused

2. ADOPTION OF AGENDA

M/s/c (Burton, Keehn, Unanimous) To adopt the agenda for the Wednesday, August 22, 2001 regular Meeting.

3. APPROVAL OF MINUTES

m/s/c (Murase, Marks, Unanimous) To approve the minutes of the Regular Meeting held Wednesday, July 25, 2001.

m/s/c (Murase, Keehn, Unanimous) To approve the amended revised minutes of the special meeting held Friday, July 27, 2001 to read in the first paragraph that "the process of the Executive Search Committee for this meeting be recorded".

NO PUBLIC COMMENT

4. PRESIDENT'S REPORT (DISCUSSION)

Â· Update on Executive Director Search: A closed session will be held directly after open session.

Â· American Postal Workers Service Union/POWER: Convention held in New York adopted the CEDAW Resolution.

5. INTERIM EXECUTIVE DIRECTOR'S REPORT

Â· Department's Budget: Update for fiscal year 2001-2002.

Â· Commission/Department annual retreat: A reminder that the annual retreat will be held October 13, 2001. Location to be determined.

Â· Women Who Make A Difference Event: Will be held September 21, 2001. Additional ten invitations included in the Commissioners' packets.

Â· Association of California Commissions for Women Convention: Overview of the annual convention held in Santa Rosa which was attended by various staff members.

Â· Violence Against Women (VAW) Contract Negotiations and Site Visits: Sixteen VAW contracts have been completed and signed with six more needing to be completed.

Â· The Centralized Multilingual 24-Hour Crisis Line: Update of Request For Proposals submitted to the Department.

Â· Domestic Violence Investigation: The next meeting of the Review Panel will be held August 27, 2001.

Â· Adult Sexual Assault Task Force (ASATF): A community meeting was held. ASATF is working with the Police Department and District Attorney's office to develop a process to distribute information on any potentially dangerous situations in specific communities.

Â· CEDAW: Update report given regarding Work-Life survey. Ann Lehman received a thank you letter from the Coalition of Union Women for her presentation to their group.

6. NEW BUSINESS (DISCUSSION)

Â· Resolution supporting the women's Health Protection provisions.

m/s/c (Murase, Burton, Unanimous) To send a letter of support urging the Governor to pass California State Bills (AB 36 and SB 11).

Â· Conference/Travel Budget: Commissioners requested that criteria be developed regarding events staff needs to attend throughout the year and what kinds of funds are needed to attend those events. They agreed that new ways of supplementing the travel/events budget need to be looked into. This information should be brought to the special meeting October 13, 2001.

NO PUBLIC COMMENT

7. NEW BUSINESS

Â· Commissioner Marks received a letter from Midge Constanza, the liaison to the Governor's State Office on Women indicating an interest in meeting with the Commission on the Status of Women (COSW).

8. ENDORSEMENT/SUPPORT OF NONPROFIT OR PUBLIC AGENCIES AND ORGANIZATIONS: Any issues/events that arise must be agendaized and brought to the Commission Board as a whole and voted upon. Otherwise, if an event arises before the next Commission meeting it is up to the Department to inform the Commissioners and have them individually listed in support.

9. REPORTS

Â· Friends of the Commission on the Status of Women. Commissioners suggested that a strategic planning meeting take place with the Friends of the Commission. Commissioner Burton stated she along with Commissioner Shorter could participate in a conversation with the Friends regarding some specific goals for them.

10. ELECTION OF COMMISSION OFFICER 2001 - 2002 TERM

Â· m/u (President Miles/Unanimous) To approve the election of Commissioner Carolene Marks in to the office as President.

Â· m/u (President Miles/Unanimous) To approve the election of Commissioner Dorka Keehn in to the office as Vice President.

11. PUBLIC COMMENT

Â· None

12. ANNOUNCEMENT

Â· Supervisor Tom Ammiano has requested that the Commission on the Status of Women co-sponsor a hearing that will be held October 3, 2001, from 3 p.m. - 6 p.m. on Child Witnessing Domestic Violence.

Â· Candlelight memorial, August 25, 2001 at 6:30 p.m. in the Bayview Hunters Point community for stopping the violence.

Â· Regarding the issue of senior women assaults, Ann Courtright, Personal Officer for the Commission on the Status of Women informed the Commission that there is a Department of Adult and Aging Services in San Francisco, which has a twenty-five member advisory committee. They also have an immense networking committee that the Commission may want to utilize.

Â· A proclamation was presented to President Miles for her service as President of the Commission.

Â· President Marks requested that for the October 13, 2001 retreat everyone bring a one-page idea of where they think we should be going and what responsibilities they want. Would also like to set up a noticed potluck dinner with the Commission, Department and the Friends.

Â· Vice-President Keehn stated that her main priority would be to increase the budget for the Commission and Department on the Status of Women.

Pursuant to Government Code Section 54957 and San Francisco administrative Code Section 67.10(b) discussion and possible action to nominate a candidate(s) to the Mayor for appointment as Executive Director - Closed Session

President Miles went into closed session at 6:51 p.m.

MEMBERS PRESENT

President Juanita Miles

Vice President Carolene Marks

Commissioner Julie Burton

Commissioner Dorka Keehn

Commissioner Emily Murase

Commissioner Andrea Shorter

Commissioner Valerie Tulier - excused

Reconvened in open session. Pursuant to San Francisco Administrative Code Section 67.12(b)(4): motion and vote to report any action or roll call vote taken concerning the nomination of a candidate(s) to the Mayor for appointment as Executive Director.

Motion and voted to elect whether to disclose any or all of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67.12(a)

m/s/c (Murase/Marks/Unanimous) Motioned that a directive to Ann Courtright to

contact the top 8 available candidates above the 18.00 cut off point for interviews. (23.9 down to and including 18)

m/s/c (Murase/) Motioned that the discussion be kept in closed session.

13. ADJOURNMENT

President Miles called for the meeting to adjourn at 8:30 p.m.

Know Your Rights under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

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[Home >> Meeting Information](#)**San Francisco Commission on the Status of Women****September 04, 2001 Special**

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Special Meeting

Tuesday, September 4, 2001 from 8:00 a.m. - 4:30 p.m.

25 Van Ness Avenue, Suite 130

San Francisco, CA 94102



American Sign Language interpreters and a Sound Amplification System provided upon request with 48-hour advance notice to 415-252-2570. Limited accessible street parking available. Accessible MUNI Lines are the 15, 44, 23 and 24 lines. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Meeting proceedings available in alternative formats. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals. To make arrangements or for accessibility information, contact Susan Murphy at 415-252-2570 (Voice) or 415-252-2550 (TDD).

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SAN FRANCISCO
PUBLIC LIBRARY**NOTICE OF MEETING**

A special meeting of the San Francisco Commission on the Status of Women (COSW) will be held as follows:

DATE: Tuesday, September 4, 2001
TIME: 8:00 a.m. - 4:30 p.m.
PLACE: 25 Van Ness Avenue, Suite 130, Conference Room

The meeting will be called to order.

AGENDA * **

1. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the Department on the Status of Women ACTION

Public comment: (on all matters pertaining to the closed session)

Closed Session: Pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b) discussion including candidate interviews and possible Action to nominate a candidate(s) to the Mayor for appointment as Executive Director.

Open Session: Reconvene in open session and, pursuant to San Francisco Administrative Code Section 67.12(b)(4): motion and vote to report any action or roll call vote taken concerning the nomination of a candidate(s) to the Mayor for appointment as Executive Director. Motion and vote to elect whether to disclose any or all of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67.12(a).

2. PUBLIC COMMENT

DISCUSSION

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

3. ADJOURNMENT (requires motion and public comment)
ACTION

*Public comment will be taken before or during COSW's consideration of each agenda item.

**Explanatory documents: For copies of explanatory documents listed in this agenda, and other related materials received by COSW, please contact Susan Murphy at 25 Van Ness Avenue, Suite 130, San Francisco, CA 94102, phone: (415) 252-2570, fax: (415) 252-2575. Also, to the extent possible, documents will be available on the COSW website at <http://www.ci.sf.ca.us/cosw/>.

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[Home >> Meeting Information](#)**San Francisco Commission on the Status of Women****September 04, 2001 Special**
COMMISSION ON THE STATUS OF WOMEN
City and County of San Francisco**MINUTES**Special Meeting
Tuesday, September 4, 2001
25 Van Ness Avenue, Suite 130
San Francisco, CA 94102
(Draft)

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Commissioner Julie Burton
Commissioner Juanita Miles
Commissioner Andrea Shorter**1. CALL TO ORDER/ROLL CALL**Vice President Dorka Keehn called the meeting to order at 8:20 a.m.
President Carolene Marks is excused
Commissioner Emily Murase excused
Commissioner Valerie Tulier arrived at 8:35 a.m.**2. PUBLIC COMMENT: (on all matters pertaining to the closed session)**
None**3. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the Department on the Status of Women**

Closed Session: Pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b) discussion and possible Action to nominate a candidate(s) to the Mayor for appointment as Executive Director.

Vice President Keehn went into closed session at 8:23 a.m.

MEMBERS PRESENTVice President Dorka Keehn
Commissioner Julie Burton

Commissioner Juanita Miles
Commissioner Andrea Shorter
Commissioner Valerie Tulier

Commissioner Carolene Marks excused.
Commissioner Emily Murase excused.

Vice President Dorka Keehn reconvened the open session at 4:10 p.m.

Open Session: Reconvene in open session and, pursuant to San Francisco Administrative Code Section 67.12(b)(4): motion and vote to report any action or roll call vote taken concerning the nomination of a candidate(s) to the Mayor for appointment as Executive Director. Motion and vote to elect whether to disclose any or all of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67.12(a).

Motion and voted to elect whether to disclose any or all of the discussion held in closed session pursuant to San Francisco Administrative Code Section 67.12(a)

m/s/c (Shorter/Burton/Unanimous) Motioned not to disclose any of the discussions held in closed session.

4. PUBLIC COMMENT

None

5. ADJOURNMENT (requires motion and public comment)

m/s/c (Miles/Burton/Unanimous) Motioned to adjourn the meeting.

Vice President Keehn called for the meeting to adjourn at approximately 4:30 p.m.

*Public comment will be taken before or during COSW's consideration of each agenda item.

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67A.1. The provision is effective as of January 21, 2001.

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City & County of San Francisco Commission on the Status of Women

25 Van Ness, Suite 130, San Francisco, CA 94102

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JUANITA MILES
President

CAROLINE MARKS
Vice President

DORKA KEEHN
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Special Meeting

Thursday, September 13, 2001

25 Van Ness Avenue, Suite 130

San Francisco, CA 94102

(Draft)

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NOTICE OF MEETING

A special meeting of the San Francisco Commission on the Status of Women (COSW) will be held as follows:

DATE: Thursday, September 13, 2001

TIME: 5:30 p.m.

PLACE: 25 Van Ness Avenue, Suite 130, Conference Room

The meeting will be called to order.

AGENDA * **

1. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the Department on the Status of Women **ACTION**

Public comment: (on all matters pertaining to the closed session)

Closed Session: Pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b) discussion and possible Action to nominate a candidate(s) to the Mayor for appointment as Executive Director.

Open Session: Reconvene in open session and, pursuant to San Francisco Administrative Code Section 67.12(b)(4): motion and vote to report any action or roll call vote taken concerning the nomination of a

candidate(s) to the Mayor for appointment as Executive Director. Motion and vote to elect whether to disclose any or all of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67.12(a).

2. PUBLIC COMMENT

DISCUSSION

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

3. ADJOURNMENT (requires motion and public comment)

ACTION

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San Francisco Commission on the Status of Women

September 13, 2001 Special



COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Special Meeting Minutes

Thursday, September 13, 2001

5:30 p.m.

25 Van Ness Avenue, Suite 130

San Francisco, CA 94102

(Draft)

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MEMBERS PRESENT

Vice President Dorka Keehn

Commissioner Juanita Miles

Commissioner Emily Murase

Commissioner Andrea Shorter

1. CALL TO ORDER/ROLL CALL

Vice President Dorka Keehn called the meeting to order at 5:30 p.m.

President Carolene Marks is excused

Commissioner Julie Burton is excused

Commissioner Valerie Tulier arrived at 5:40 p.m.

2. PUBLIC COMMENT: (on all matters pertaining to the closed session)

None

3. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the Department on the Status of Women

Closed Session: Pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b) discussion and possible Action to nominate a candidate(s) to the Mayor for appointment as Executive Director.

Vice President Keehn went into closed session at 5:43 p.m.

MEMBERS PRESENT

Vice President Dorka Keehn

Commissioner Juanita Miles

Commissioner Emily Murase

Commissioner Andrea Shorter

Commissioner Valerie Tulier

Commissioner Marks excused.

Commissioner Burton excused.

Vice President Keehn reconvened the open session at 6:45 p.m.

Open Session: Reconvene in open session and, pursuant to San Francisco Administrative Code Section 67.12(b)(4): motion and vote to report any action or roll call vote taken concerning the nomination of a candidate(s) to the Mayor for appointment as Executive Director. Motion and vote to elect whether to disclose any or all of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67.12(a).

Motion and voted to elect whether to disclose any or all of the discussion held in closed session pursuant to San Francisco Administrative Code Section 67.12(a).

m/s/c (Murase/Shorter/Unanimous) Motioned not to disclose any of the discussions held in closed session.

4. PUBLIC COMMENT
None

5. ADJOURNMENT (requires motion and public comment)

m/s/c/ (Murase/Shorter/Unanimous) Motioned to adjourn the meeting.
Vice President Keehn called for the meeting to adjourn at 6:50 p.m.

*Public comment will be taken before or during COSW's consideration of each agenda item.

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City & County of San Francisco Commission on the Status of Women

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CAROLINE MARKS
President

DORKA KEEHN
Vice President

JULIE BURTON
Commissioner

JUANITA MILES
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Regular Meeting

Wednesday, September 26, 2001, 2001 at 5:00 P.M.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 408

San Francisco, CA 94102

(DRAFT)

American Sign Language interpreters and a Sound Amplification System provided upon request with 48-hour advance notice to 415-252-2570. Limited accessible street parking available. Accessible MUNI Lines are the 15, 44, 23 and 24 lines. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Meeting proceedings available in alternative formats. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals. To make arrangements or for accessibility information, contact Susan Murphy at 415-252-2570 (Voice) or 415-252-2550 (TDD).

AMENDED AGENDA * **

September 24, 2001

Roster:

President Carolene Marks
Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles

Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

DOCUMENTS DEPT.

1. CALL TO ORDER/ROLL CALL

Public Comment

2. ADOPTION OF AGENDA

Public Comment

3. APPROVAL OF MINUTES

Meeting held Wednesday, August 22, 2001
Explanatory document: Draft Minutes

Special Meeting held Tuesday, September 4, 2001
Explanatory document: Draft Minutes

Special Meeting held Thursday, September 13, 2001
Explanatory document: Draft Minutes

Public Comment

ACTION

ACTION

ACTION

ACTION

SEP 26 2001

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4. PRESIDENT'S REPORT

- Response to National Tragedy **ACTION**
(1) To consider sending letters to elected officials and media.
(2) To consider sending a letter of support to U.S. Representative Barbara Lee.
- Update on Executive Director Search **DISCUSSION**
- October Retreat (Pres./Vice Pres.) **DISCUSSION**

Public Comment

5. INTERIM EXECUTIVE DIRECTOR'S REPORT **DISCUSSION**

- Introduction of new staff
- Women Who Make a Difference
- San Mateo COSW
- Adult Sexual Assault Task Force (ASATF)
- Verizon Wireless Event – October 9, 2001, at 10:30 a.m.

Public Comment

6. OLD BUSINESS **DISCUSSION**

- CEDAW Work-Life
 - Work-life Survey Report
 - Juvenile Probation Report
- Fire Department – Follow up presentation **DISCUSSION**
- October's Neighborhood Meeting – October 24, 2001 **DISCUSSION**

Public Comment

7. NEW BUSINESS

- Calendar of Commission Meetings for 2002-03 **DISCUSSION**
Topics for community meetings.
-
- ACTION ITEMS**
- Endorsement of Walk A Mile – Presentation
(To consider endorsing Walk A Mile event)
 - Co-sponsoring of Hearing by Supervisor Ammiano on Child Witnessing Domestic Violence, October 17, 2001
(To consider co-sponsoring a Hearing scheduled for October 17, 2001, from 3-6 p.m. on Child Witnessing Domestic Violence.)
 - Uganda Event The California Women's Agenda (CAWA)
(To consider co-sponsoring community event hosting Ugandan Ambassador to the United States, Hon. Edith Ssempala on November 9, 2001.)
 - Campaign To Abolish Poverty
(To consider co-sponsoring event campaign to Abolish Poverty on Wednesday, October 24, 2001, 6:00-9:00 p.m. at First Unitarian Church.)
 - Betty Ann Ong, American Airlines Flight Attendant on Flight 11.
Flight 11 is the hijacked aircraft that plunged into the North Tower of the World Trade Center. Ms. Ong called by Airphone to the reservations desk in Boston and calmly described the takeover of the plane. By using an Airphone, the pilot

was alerted to the terrorist takeover. The pilot then turned on the cockpit microphone for ground controllers to monitor the attack. As a result, the FBI was able to begin the investigation identifying the terrorists.

(To consider listing Betty Ann Ong as an honoree posthumously for this years Women Who Make a Difference Award.)

Public Comment

8. REPORTS

DISCUSSION

- Domestic Violence Investigation - Update
- Friends of the Commission on the Status of Women
 - Presentation of sponsorship check to the Friends by Wells Fargo
 - Presentation of sponsorship check to the Friends by Morrison & Forester, LLP

9. PUBLIC COMMENT

DISCUSSION

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

Public comment will be held at this time. Please note that in order to hear all speakers, everyone will be limited to 3 minutes.

14. ANNOUNCEMENTS

DISCUSSION

Public Comment

15. ADJOURNMENT

ACTION

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City & County of San Francisco Commission on the Status of Women

25 Van Ness, Suite 130, San Francisco, CA 94102

(415) 252-2570 FAX (415) 252-2575

<http://www.ci.sf.ca.us/cosw>

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CAROLENE MARKS
President

DORKA KEEHN
Vice President

JULIE BURTON
Commissioner

JUANITA MILES
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Regular Meeting

Wednesday, September 26, 2001, 2001 at 5:00 P.M.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 408

San Francisco, CA 94102

(DRAFT)

American Sign Language interpreters and a Sound Amplification System provided upon request with 48-hour advance notice to 415-252-2570. Limited accessible street parking available. Accessible MUNI Lines are the 15, 44, 23 and 24 lines. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Meeting proceedings available in alternative formats. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals. To make arrangements or for accessibility information, contact Susan Murphy at 415-252-2570 (Voice) or 415-252-2550 (TDD).

AGENDA * **

Roster:

President Carolene Marks

Commissioner Emily Murase

Vice President Dorka Keehn

Commissioner Andrea Shorter

Commissioner Julie Burton

Commissioner Valerie Tulier

Commissioner Juanita Miles

1. CALL TO ORDER/ROLL CALL

Public Comment

2. ADOPTION OF AGENDA

ACTION

Public Comment

3. APPROVAL OF MINUTES

ACTION

Meeting held Wednesday, August 22, 2001

Explanatory document: Draft Minutes

Special Meeting held Tuesday, September 4, 2001

ACTION

Explanatory document: Draft Minutes

Special Meeting held Thursday, September 13, 2001

ACTION

Explanatory document: Draft Minutes

Public Comment

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4. PRESIDENT'S REPORT

- Response to National Tragedy **ACTION**
(1) To consider sending letters to elected officials and media.
(2) To consider sending a letter of support to U.S. Representative Barbara Lee.
- Update on Executive Director Search **DISCUSSION**
- October Retreat (Pres./Vice Pres.) **DISCUSSION**

Public Comment

5. INTERIM EXECUTIVE DIRECTOR'S REPORT **DISCUSSION**

- Introduction of new staff
- Women Who Make a Difference
- Verizon Wireless Event – October 9, 2001, at 10:30 a.m.

Public Comment

6. OLD BUSINESS **DISCUSSION**

- CEDAW Work-Life
 - Work-life Survey Report
 - Juvenile Probation Report
- Fire Department – Follow up presentation **DISCUSSION**
- October's Neighborhood Meeting – October 24, 2001 **DISCUSSION**

Public Comment

7. NEW BUSINESS

- Calendar of Commission Meetings for 2002-03 **DISCUSSION**
Topics for community meetings.
- Endorsement of Walk A Mile – Presentation
(To consider endorsing Walk A Mile event) **ACTION**
- Co-sponsoring of Hearing by Supervisor Ammiano on Child Witnessing Domestic Violence, October 17, 2001
(To consider co-sponsoring a Hearing scheduled for October 17, 2001, from 3-6 p.m. on Child Witnessing Domestic Violence.) **ACTION**
- Uganda Event The California Women's Agenda (CAWA) **DISCUSSION/ACTION**
(To consider co-sponsoring community event hosting Ugandan Ambassador to the United States Ssempala on November 9, 2001.)
- Campaign To Abolish Poverty
(To consider co-sponsoring event campaign to Abolish Poverty on Wednesday, October 24, 2001, 6:00-9:00 p.m. at First Unitarian Church.)

Public Comment

8. REPORTS **DISCUSSION**

- Domestic Violence Investigation - Update
- Friends of the Commission on the Status of Women
 - Presentation of sponsorship check to the Friends by Wells Fargo

9. PUBLIC COMMENT

DISCUSSION

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

Public comment will be held at this time. Please note that in order to hear all speakers, everyone will be limited to 3 minutes.

14. ANNOUNCEMENTS

DISCUSSION

Public Comment

15. ADJOURNMENT

ACTION

*Public Comment will be taken before or during COSW's consideration of each agenda item.

**Explanatory documents: Copies of explanatory documents listed in this agenda, and other related materials received by COSW, please contact Susan Murphy at 25 Van Ness Avenue, Suite 130, San Francisco, CA 94102, phone (415) 252-3206, fax: (415) 252-2575. Also, to the extent possible, it will be available on COSW's website at <http://www.ci.sf.ca.us/cosw/>.

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San Francisco Commission on the Status of Women

September 26, 2001

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

MINUTES

Regular Meeting

Wednesday, September 26, 2001 at 5:00 P.M.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 408

San Francisco, CA 94102



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MEMBERS PRESENT

President Carolene Marks

Vice President Dorka Keehn

Commissioner Emily Murase

Commissioner Andrea Shorter

Commissioner Valerie Tulier

STAFF PRESENT

Rosario Navarrette

Ann Lehman

Susan Murphy

Rebecca Rolfe

Carol Sacco

1. CALL TO ORDER/ROLL CALL

President Marks called the meeting to order at 5:03 p.m. and she left at 6:10 p.m. due to the observance of Yom Kippur.

Commissioner Julie Burton Tulier was excused.

Commissioner Valerie Tulier arrived at 5:16 p.m.

2. ADOPTION OF AGENDA

m/s/c (Keehn, Miles, Unanimous) To adopt the amended agenda for the Wednesday, September 26, 2001 regular Meeting. Commissioner Keehn moved to amend agenda by moving the Wells Fargo presentation of check for the Friends from Item 8 to go before Item 3. Also, the Fire Department presentation moved from Item 6 to follow the Wells Fargo presentation.

3. APPROVAL OF MINUTES

m/s/c (Murase, Tulier, Unanimous) To approve the minutes of the Regular Meeting held Wednesday, August 22, 2001.

m/s/c (Murase, Keehn, Unanimous) To approve the amended revised minutes of the special meeting held Tuesday, September 4, 2001, Commissioner Tulier was not present.

m/s/c (Murase, Keehn, Unanimous) To approve the amended revised minutes of the special meeting held Thursday, September 13, 2001, Commissioner Burton was excused.

NO PUBLIC COMMENT

4. PRESENTATION OF WELLS FARGO CHECK TO THE FRIENDS OF THE COMMISSION:

Presented to President Susan Maher and Vice President Tama Greenberg.

5. PRESENTATION BY THE FIRE DEPARTMENT: Follow up power point presentation to the July 25, 2001 meeting regarding the consent degree. In attendance for the presentation were Fire Chief Mario Trevino and Human Resource Director, Bennie Singh. Supporting documentation was given to follow along with the power point.

6. PRESIDENT'S REPORT

Â· m/s/c (Keehn, Tulier, Unanimous) To send a letter of support to U.S. Representative Barbara Lee.

Â· October 13, 2001 Retreat: Commissioner Tulier stated she would be unable to attend. President Marks requested that the Commissioners submit an outline of their vision for the direction they want the Commission to go. Commissioner Shorter requested the staff to come up with the ten top trends.

7. INTERIM EXECUTIVE DIRECTOR'S REPORT

Â· Introduction of new Department staff: Carol Sacco and Rebecca Rolfe, Policy Analyst.

Â· Women Who Make a Difference Awards - report on the event that took place on September 21, 2001.

Â· Reported on meeting with two Commissioners from the San Mateo Commission on the Status of Women.

8. OLD BUSINESS (DISCUSSION)

Â· Ann Lehman, Policy Analyst, gave a presentation to the Commission on the Work-life survey report.

Â· October Neighborhood Meeting: still attempting to confirm a location.

NO PUBLIC COMMENT

9. NEW BUSINESS

Â· m/s/c (Murase/Shorter/Unanimous) To endorse Walk A Mile event.

Â· m/s/c (Murase/Miles/Unanimous) To co-sponsor the Hearing by Supervisor Ammiano on Child Witnessing Domestic Violence, October 17, 2001.

Â· m/s/c (Murase/Miles/Unanimous) To co-sponsor community event hosting Ugandan Ambassador to the United States, Hon. Edith Ssempera on November 9, 2001.)

Â· m/s/c (Miles/Murase/Unanimous) To co-sponsor the event campaign to Abolish Poverty on Wednesday, October 24, 2001, 6:00-9:00 p.m. at First Unitarian Church.)

Â· m/s/c (Murase/Miles/Unanimous) To list Betty Ann Ong as an honoree posthumously for this years Women Who Make a Difference Award.

10. REPORTS

Â· Commissioner Keehn gave an update on the Domestic Violence Investigation.

11. PUBLIC COMMENT

Â· None

12. ANNOUNCEMENT

Â Friends of the Commission will be holding a reception at the Department on the Status of Women's office at 25 Van Ness Ave., Suite 130, October 5, 2001.

13. ADJOURNMENT

Vice President Keehn called for the meeting to adjourn at 7:50 p.m.

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San Francisco Commission on the Status of Women

October 13, 2001

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Special Meeting

Saturday, October 13, 2001

25 Van Ness Avenue

Suite 70 - Art Commission Conference Room

San Francisco, CA 94102



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NOTICE OF MEETING

A special meeting of the San Francisco Commission on the Status of Women (COSW) will be held as follows:

DATE: Saturday, October 13, 2001

TIME: 9:00 am. - 4:00 p.m.

PLACE: 25 Van Ness Avenue, Suite 70, Art Commission Conference Room

The meeting will be called to order.

AGENDA * **

Roster:

President Carolene Marks
Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles

Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

1. CALL TO ORDER/ROLL CALL

ACTION

Public comment

2. ADOPTION OF AGENDA

ACTION

Public comment

3. Adine Varah, San Francisco Deputy City Attorney: Commission and Department Roles

4. PUBLIC COMMENT

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

5. Friends of the Commission on the Status of Women

6. Three Year Strategic Plan

5. ADJOURNMENT (requires motion and public comment)
ACTION

*Public comment will be taken before or during COSW's consideration of each agenda item.

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San Francisco Commission on the Status of Women

October 13, 2001 Special



COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

MINUTES

Special Meeting

Saturday, October 13, 2001

25 Van Ness Avenue at 9 a.m.

Suite 70 - Art Commission Conference Room

San Francisco, CA 94102

(Draft)

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Members Present:

President Carolene Marks

Vice President Dorka Keehn

Commissioner Julie Burton

Commissioner Juanita Miles

Commissioner Emily Murase

Commissioner Andrea Shorter

Rebecca Rolfe Policy Analyst

Staff Present:

Rosario Navarrette, Interim Executive Director

Nicole Cabrerra, Intern

Ann Courtright, Department Personnel Officer

Elaine Hung, Accountant

Ann Lehman, Policy Analyst

Susan Murphy, Commission Secretary

Excused:

Carol Sacco, Policy Analyst

Adine Varah, Deputy City Attorney

Commissioner Valerie Tulier

Winnie Xie, Administration of VAW Programs

Public Present:

Carol Crittendon

Facilitators:

Wilma Espinoza

Cynthia Barnes-Slater

CALL TO ORDER/ROLL CALL

President Carolene Marks called the meeting to order at 9:05 a.m.

Commissioner Shorter arrived at 9:45 a.m.

ADOPTION OF AGENDA:

m/s/c (Murase/Miles/Unanimous) To adopt the agenda for Saturday, October 13, 2001, Special Meeting.

3. PRESENTATION:

Adine Varah, Deputy City Attorney, gave a general overview to the Commission of what laws govern the Board. She distributed a selected Charter and Administrative Code Section that applies to all Commissions but specifically to the Commission on the Status of Women (COSW). She also distributed the Overview of the laws governing the conduct of public officials.

Commissioner Murase questioned having a Consent Calendar. Attorney Varah stated she would research it.

4. FACILITATORS:

Cynthia Barnes-Slater - reviewed:

Â· Leadership model, ground rules and expected outcomes

Â· Framework for working together between Commission, Department and Public during the retreat

Wilma Espinoza - reviewed the Mission Statement

Cynthia Barnes-Slater - reviewed:

Â· Synopsis of job duties provided by staff to the Commissioners

Â· Strategizing various ways to bring in additional staff (i.e. recruit, churches, university internships, list, etc.)

o Commissioner Murase suggested that funds be raised at the annual luncheon dedicated to internship and target African American students.

o Commissioner Keehn stated that fulfilling another position should be a priority of the Commission.

o Commissioner Shorter stated that she is committed to the spirit of the discussion but not committed to the suggestions.

Â· The three-year goals adopted in 2000.

Â· Implementing the CEDAW Ordinance: Commissioner Murase commented on the progression and what still needs to be done. She went through the objectives and stated they need to be prioritized. She congratulated Ann Lehman for completing and distributing the work-life report. The CEDAW Task Force is to sunset at the end of this year so the Task Force is currently working on a transition plan.

o Ms. Navarrette suggested that CEDAW be an over-arching theme for the Department given the mandate. There are different components under CEDAW that could naturally be categorized. (eg. Violence Against Women, Economic, etc.)

o Commissioner Keehn requested an overview of exactly what CEDAW is, its principles and how it is being implemented throughout San Francisco. How can it be looked upon as an over-arching theme.

ADJOURNMENT (requires motion and public comment)

m/s/c (Burton/Shorter/Unanimous) Motioned to adjourn the meeting.

President Marks called for the meeting to adjourn at 5:25 p.m.

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City & County of San Francisco
Commission on the Status of Women

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Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Special Meeting

Wednesday, October 24, 2001

25 Van Ness Avenue, Suite 130

San Francisco, CA 94102

(Draft)

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NOTICE OF MEETING

A special meeting of the San Francisco Commission on the Status of Women (COSW) will be held as follows:

DATE: Thursday, October 24, 2001

TIME: 4:30 p.m.

PLACE: 25 Van Ness Avenue, Suite 130, Conference Room

The meeting will be called to order.

AGENDA * **

1. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the Department on the Status of Women **ACTION**

Public comment: (on all matters pertaining to the closed session)

Closed Session: Pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b) discussion for appointment of Executive Director.

Open Session: Reconvene in open session and, pursuant to San Francisco Administrative Code Section 67.12(b)(4): motion and vote to report any action or roll call vote taken concerning the appointment of Executive Director. Motion and vote to elect whether to disclose any or all

of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67.12(a).

2. PUBLIC COMMENT

DISCUSSION

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

3. ADJOURNMENT (requires motion and public comment)

ACTION

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THEORY OF THE EARTH AND ITS HISTORY

CHAPTER I. OF THE ORIGIN OF THE EARTH.

SECTION I. OF THE ORIGIN OF THE EARTH.

SECTION II. OF THE ORIGIN OF THE EARTH.

SECTION III. OF THE ORIGIN OF THE EARTH.

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SECTION XIX. OF THE ORIGIN OF THE EARTH.

SECTION XX. OF THE ORIGIN OF THE EARTH.



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San Francisco Commission on the Status of Women

October 24, 2001 Special



COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

MINUTES

Special Meeting

Wednesday, October 24, 2001

Department on The Status of Women Office

25 Van Ness Avenue, Suite 130 at 4:30 p.m.

San Francisco, CA 94102

(Draft)

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MEMBERS PRESENT

President Carolene Marks

Vice President Dorka Keehn

Commissioner Julie Burton

Commissioner Juanita Miles

Commissioner Emily Murase

Commissioner Andrea Shorter

Commissioner Valerie Tulier

1. CALL TO ORDER/ROLL CALL

President Carolene Marks called the meeting to order at 4:35 p.m.

Vice President Keehn arrived at 4:35 p.m.

Commissioner Miles arrived at 4:40 p.m.

2. PUBLIC COMMENT: (on all matters pertaining to the closed session)

Helennya Brooke, for identification purposes only, not speaking on behalf of any of these groups, is with Women Leadership Alliance, National Women's Political Caucus, and is Executive Director of the Mental Health Board. She stated that she is very distressed that the Mayor did not appoint Rosario Navarrette as Executive Director of the Department. To her understanding according to the Charter, the Mayor is supposed to select one of the applicants that the Commission recommends to the Mayor. Ms. Brooke, as an individual, as well as other women organizations she has

spoken with are distressed with the circumstance. She urged the Commissioners to stand firm on what the Charter allows them to do and assert whom women in San Francisco want as Executive Director. Many organizations have worked with Rosario in many capacities and find her work excellent.

President Marks responded by stating that the Charter states, "Unless otherwise specifically provided, submit to the Mayor at least three qualified applicants, and if rejected, to make additional nominations in the same manner, for the position of department head, subject to the appointment by the Mayor."

Adine Varah, Deputy City Attorney, clarified by stating that the Commission makes nominations to the Mayor, the Mayor has the final selection power and he has the authority to accept one of the nominations or reject all of them. If the Mayor had someone else in mind he could bring the name to the Commission and inquire if they would wish to nominate that person.

Commissioner Tulier asked for clarification. "The Mayor cannot just appoint someone outside? It actually has to come through here? We have to go through the process again. Is that what your saying? Can we continue to submit the same names?"

Adine Varah responded by stating "technically yes". The Commission can submit the same names. The Mayor can make a suggestion for a candidate to be nominated.

Rebecca Rolfe, staff person on behalf of staff members Elaine Hung, Susan Murphy and Carol Sacco. The staff decided to come forward because there seemed to be a question about whether or not the staff supported Rosario Navarrette in a position of leadership. Ms. Rolfe stated that as staff, we will honor any decision made by Mayor and the Commissioners. She also expressed that staff also felt that Rosario has the leadership, vision, skills, and experience to do this job and do it well. We would consider it an honor to work with her as Executive Director.

Commissioner Shorter stated that it is not a question of rumors and appreciates the staff coming forward; however, the staff has been involved in the process as it pertains to the Executive Director, in the hiring process in either a peripheral or direct way. Those considerations based on fact and not on rumor, the commentary that has come before the Commission before, perhaps in not such a public fashion has been taken into consideration and we appreciate any level of participation that is appropriate to come forward with in a process such as this.

Commissioner Tulier, for the record, she hadn't heard any commentary, other than this, in the past at all. Maybe individual Commissioners had, but she definitely appreciates hearing from the staff, because it is very important.

3. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the Department on the Status of Women

Closed Session: Pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b) discussion for appointment of Executive Director.

m/s/c (Shorter/Keehn/Unanimous) Moved to go into close session.
President Marks called the closed session at 4:50 p.m.

MEMBERS PRESENT

President Carolene Marks
Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles
Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

President Carolene Marks reconvened the open session at 5:20 p.m.

Open Session: Reconvene in open session and, pursuant to San Francisco Administrative Code Section 67.12(b)(4): Motion and vote to report any action or roll call vote taken concerning appointment of Executive Director. Motion and vote to elect whether to disclose any or all of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67.12(a).

Motion and voted to elect whether to disclose any or all of the discussion held in closed session pursuant to San Francisco Administrative Code Section 67.12(a)

m/s/c (Murase/Burton/Majority) Motioned not to disclose any of the discussions held in closed session.

m/s/c (Murase/Miles/Unanimous) Motioned to re-open the Executive Director search and explore the possibility of working with Eunice Azzani of Korn/Ferry as part of the process effective immediately.

President Marks questioned how the communications, e-mails, etc. should be addressed regarding the Executive Director position.

Commissioner Miles requested a statement (message talking points) for the Commissioners.

Commissioner Shorter commented that we should just state that the process is an extended one, and that no commentary can be made about any of the applicants.

Commissioner Tulier suggested that a letter responding with we are in receipt of your letter, thank you for your concerns should be sent to acknowledge any communications.

4. PUBLIC COMMENT

None

5. ANNOUNCEMENTS

None

6. ADJOURNMENT (requires motion and public comment)

m/s/c (Burton/Shorter/Unanimous) Motioned to adjourn the meeting.

President Marks called for the meeting to adjourn at 5:25 p.m.

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City & County of San Francisco Commission on the Status of Women

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CAROLENE MARKS
President

DORKA KEEHN
Vice President

JULIE BURTON
Commissioner

JUANITA MILES
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN City and County of San Francisco Regular Meeting Wednesday, October 24, 2001, 2001 at 5:30 P.M. Crescent Manor 467 Turk Street San Francisco, CA 94109 (Between Hyde & Larkin) (DRAFT)

American Sign Language interpreters and a Sound Amplification System provided upon request with 48-hour advance notice to 415-252-2570. Limited accessible street parking available. Accessible MUNI Lines are the 15, 44, 23 and 24 lines. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Meeting proceedings available in alternative formats. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals. To make arrangements or for accessibility information, contact Susan Murphy at 415-252-2570 (Voice) or 415-252-2550 (TDD).

Roster:

President Carolene Marks
Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles

Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

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1. CALL TO ORDER/ROLL CALL

2. ADOPTION OF AGENDA

Public Comment

ACTION

3. APPROVAL OF MINUTES

Public Comment

ACTION

4. SUPERVISOR CHRIS DALY

Welcome and introductory remarks.

5. PRESIDENT'S REPORT

DISCUSSION

- Retreat
- October is Breast Cancer and Domestic Violence Awareness Month

Public Comment

6. INTERIM EXECUTIVE DIRECTOR'S REPORT

DISCUSSION

- Budget
- Verizon Partnership
- Beatrice Dougherty – Introduction
- Combined Charities
- Adult Sexual Assault Task Force/SART

Public Comment

7. PUBLIC COMMENT

DISCUSSION

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

Public comment will be held at this time. Please note that in order to hear all speakers, everyone will be limited to 3 minutes.

8. PRESENTATIONS:

- Krea Gomez, Client Advocacy, Homeless Prenatal Prevention Program
- Gloria Tan, Executive Director, Gum Moon Women's Residence
- Rachel West, Prostitute Women's Safety Project Coordinator, Women in Dialogue
- Dr. Vanessa Kelly, Interim Director, San Francisco Rape Treatment Center
- Joyce Hayes, Managing Director, Glide
- Lisa Parks, Associate Director of Programs, SFWAR
- Tracy Pullar, Program Coordinator for Health Care for Homeless Veterans Program, Department of Veterans Affairs

Public Comment

9. ANNOUNCEMENTS

DISCUSSION

Public Comment

11. ADJOURNMENT

ACTION

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1. The first part of the paper is devoted to a general discussion of the problem.

2. The second part is devoted to a detailed analysis of the case.

3. The third part is devoted to a discussion of the results.

4. The fourth part is devoted to a discussion of the conclusions.

5. The fifth part is devoted to a discussion of the future work.

6. The sixth part is devoted to a discussion of the references.

7. The seventh part is devoted to a discussion of the appendix.

8. The eighth part is devoted to a discussion of the bibliography.

9. The ninth part is devoted to a discussion of the index.

10. The tenth part is devoted to a discussion of the conclusion.

11. The eleventh part is devoted to a discussion of the summary.

12. The twelfth part is devoted to a discussion of the abstract.

13. The thirteenth part is devoted to a discussion of the introduction.

14. The fourteenth part is devoted to a discussion of the motivation.

15. The fifteenth part is devoted to a discussion of the objectives.

16. The sixteenth part is devoted to a discussion of the methodology.

17. The seventeenth part is devoted to a discussion of the results.

18. The eighteenth part is devoted to a discussion of the conclusions.

19. The nineteenth part is devoted to a discussion of the future work.

20. The twentieth part is devoted to a discussion of the references.

21. The twenty-first part is devoted to a discussion of the appendix.

22. The twenty-second part is devoted to a discussion of the bibliography.

23. The twenty-third part is devoted to a discussion of the index.

24. The twenty-fourth part is devoted to a discussion of the conclusion.

25. The twenty-fifth part is devoted to a discussion of the summary.

26. The twenty-sixth part is devoted to a discussion of the abstract.

27. The twenty-seventh part is devoted to a discussion of the introduction.

28. The twenty-eighth part is devoted to a discussion of the motivation.

29. The twenty-ninth part is devoted to a discussion of the objectives.

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Commission on the Status of Women

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Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

Join the
Commission on the Status of Women

and

Supervisor Chris Daly

For a

Meeting in your Community

Focusing on the Impact of Homelessness on Women

Wednesday, October 24, 2001

5:30 – 7:30 p.m.

at

Crescent Manor
467 Turk Street
San Francisco, CA 94109
(Between Hyde & Larkin)

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San Francisco Commission on the Status of Women

October 24, 2001



COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

MINUTES

Neighborhood Meeting

Wednesday, October 24, 2001 at 5:30 P.M.

Crescent Manor

467 Turk Street

San Francisco, CA 94102

(Between Hyde & Larkin)

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MEMBERS PRESENT

STAFF PRESENT

President Carolene Marks

Rosario Navarrette

Vice President Dorka Keehn

Susan Murphy

Commissioner Julie Burton

Rebecca Rolfe

Commissioner Juanita Miles

Carol Sacco

Commissioner Emily Murase

Commissioner Andrea Shorter

Commissioner Valerie Tulier

1. CALL TO ORDER/ROOL CALL

President Marks called the meeting to order at 5:40 p.m.

2. SUPERVISOR CHRIS DALY:

Supervisor Daly thanked the Commission for asking him to participate in this meeting. He wanted to be present for the discussion of housing issues, unfortunately, he has a calendar conflict with another meeting, the Children and Families Commission of which he is a Commissioner representing the Board of Supervisors. He stated that obtaining health care for every child in San Francisco is the important discussion

tonight. The Board passed a resolution and he had to get to the meeting to cast his vote, so that by early next year they can begin to guarantee that every child will have access to health care. Supervisor Daly said that this is one small solution to the homeless problem. He will have to talk about housing, health care, childcare, mental health services, substance abuse treatment services and the list goes on and on. Supervisor Daly apologized for having to leave early and thanked the Commission on the Status of Women for holding the neighborhood meeting and the public for attending.

3. ADOPTION OF AGENDA

m/s/c (Murase, Miles, Unanimous) To adopt the agenda for the Wednesday, October 24, 2001 neighborhood meeting.

Public Comment - None

4. APPROVAL OF MINUTES

m/s/c (Murase, Miles, Unanimous) Commissioner Tulier moved to amend the agenda by correcting Commissioner Julie Burton Tulier was excused to read Commissioner Julie Burton was excused. To approve the amended minutes of the regular meeting held Wednesday, September 26, 2001.

Public Comment

Â• Khadijah Jacob inquired on the process of public comment and made an observation on the need to help single parents with children.

5. PRESIDENT'S REPORT

Â• President Marks gave a brief report on the annual Commission and Department retreat that was held October 13, 2001, at 25 Van Ness Avenue, Suite 70, San Francisco.

Â• President Marks announced that October is Breast Cancer and Domestic Violence Awareness Month. She acknowledged the importance of these months events and support of the activities to eliminate breast cancer and domestic violence.

Public Comment - None

6. INTERIM EXECUTIVE DIRECTOR'S REPORT - Rosario Navarrette

Â• Budget: The City is currently experiencing a hiring freeze and the Board of Supervisors (Supervisor Gavin Newsom) called for a Mid-Year Budget Reduction Plan urging City departments to reduce their budgets by 3, 5, and 10 percent of all baseline, 2001-02 General Fund Expenditures with a separate plan for each level of reduction to be submitted by November 15, 2001.

Â• Violence Against Women: The deadline for responding to Request for Proposals for Professional Consulting Services on the Centralizing 24-hour Multilingual Domestic Violence Crisis Line was Monday, October 22, 2001, at 5:00 p.m. Only one proposal was received within the deadline for the review process.

Â• Verizon Wireless Partnership: The Mayor's Press Conference launching the Verizon Wireless Cell-Phone campaign was held on October 9, 2001, at 10:30 a.m. in City Hall. The San Francisco Examiner ran a story on the campaign and featured the Commission and Department's role in this effort.

o Rebecca Rolfe, Policy Analyst for the Department created a checklist for employers and one for employees to determine if an employee is experiencing abuse and resources available.

o A thank you went out to Commissioner Tulier for representing the Commission at the press conference.

Â• Introduction of New Temporary Staff: Beatrice Dougherty, receptionist in-training at the department, She is from the Goodwill Industries Community Jobs Initiative Program and will be with the department for three months, working during the afternoons.

Â• Combined Charities Campaign: The City has launched its annual Combined Charities Campaign. City employees can donate to many non-profit organizations. Carol Sacco is the Captain for our department, and we welcome any Commission member participation.

Â• Adult Sexual Assault Task Force (ASATF): Department staff, Rebecca Rolfe coordinated a meeting with representatives of the Police Department's Inspector Totah, the Department on Adults and Aging, District Attorney, Consortium on the Prevention of Elder Abuse and San Francisco Women Against Rape and others regarding the home invasion/robbery cases of older women. Discussion focused on how to conduct prevention and outreach to potential future targets in an informative manner without unnecessarily frightening older women or that would result in limiting their independence. More specifics will be provided as the direction and plan develops.

A focus on homeless women is being considered for prevention of physical and sexual assault in the Task Force's work as well. A letter was sent to the San Francisco Examiner regarding their series "Women in Fear" thanking them for their coverage on women, domestic violence, and sexual assault. In the letter we also requested that resources for sexual assault survivors be included in the article.

Nicole Cabrera, intern, is compiling the Sexual Assault Response Team (SART) information for the SART Operations Manual. A table of contents will be shared with the Commission once it is complete.

Public Comment

Â• Unidentified Woman requested clarification on the three shelters mentioned in the domestic violence report. Ms. Navarrette stated that the Asian Women's Shelter, Rosalie House of Riley Center, and La Casa De Las Madres are the three battered women's shelters in the City and any battered women can apply to go there.

Â• Beverly Upton commended the Commission and Department for making strides in moving in the right direction. Ms. Upton stated that the Commission and Department are taking the correct steps to ending domestic violence. Ms. Upton also stated that currently there is good leadership at the Commission and Department and is in support of the current leadership continuing.

Â• Khadijah Jacob stated that she would like to see more police officers or the District Attorney (DA) take more responsibility since a new law has been passed on domestic violence. The DA should press charges against the batterer. Also, counseling is always provided for the batterer and; it should be mandatory that the person being abused receive counseling as well. Also, Ms. Jacob believes someone should volunteer to teach battered women self defense.

7. PRESENTATIONS

Â• Rachel West, In Defense of Prostitute Women's Safety Project Coordinator, Women In Dialogue. Their program provides legal advocacy, referrals and accompaniment to court, information and support for prostitute women who are victims of rape and other forms of sexual assault. They are seeing an increase in the numbers of homeless women as welfare reform starts to take effect. Last time they did outreach at the welfare office many women with children had nowhere to go that night; their food stamps had been cut and they had no money. Ms. West said women are turning to prostitution to feed their kids. Ms. West wanted to ask Supervisor Daly and the Commission to do anything within their power to protest the devastating effect of welfare reform on women. On November 28th, the U.S. Prostitute's Collective is helping to coordinate a "Teach-in" on welfare reform. An informal survey was taken of the women working the streets in the Mission and Tenderloin and at the top of the list was affordable housing.

Â• Commissioner Keehn requested that all presenters be specific in the issues that they wish the Commission to address and that it be included in the presentation. She suggested an example of some of the ways the Commission can help is by passing

resolutions or writing letters of support.

Â· m/s/c (Murase, Miles, 1 Nay) Motioned to move Public Comment to item number 8 and Presentations to item number 7.

Â· Gloria Tan, Executive Director, Gum Moon Women's Residence. Ms. Tan started by describing her program and stated that the program provides affordable transitional housing for single women. Ms. Tan shared a story regarding how one of the residents came to be at Gum Moon and how the program helped her and her children. Ms. Tan requested that the Commission continue to support transitional housing. She mentioned a report that was released October 23, 2001, on families living with children at Single Room Occupancy (SROs) that has very factual information on housing issues. She requested the Commission review how the living environment affects the mental and health development of children.

Â· Dr. Vanessa Kelly, Interim Director, San Francisco Rape Treatment Center. Dr. Kelly updated the Commission on the transition that had been occurring with the Rape Treatment Center and how they are now offering many more services than before. The Center is now offering 24 hours, 7 days a week nurse practitioner coverage in the emergency department. The Center is doing medical clearance as well as forensic exams. This means a significant change from prior practice where most people do not have to be examined twice. In September, medical clearance and forensic exams will also apply to domestic violence situations. Dr. Kelly has arranged with the crime lab to collect evidence and store it; therefore, if someone decides they do not want to file a report at this time and change their mind later, the evidence for the investigation is available. The official name of the program is the Trauma Recovery Center with the Rape Treatment Center as part of the program. They have been doing assertive outreach/case management, particularly to homeless women and women who are marginally housed. They are available to meet with the women in their communities as well provide medical follow-ups. The program also sends an advocate out with their social workers to the survivor's home.

Â· Janine Grantham, Director of Adult Education, San Francisco Women Against Rape (SFWAR). The Adult Education program had prioritized developing partnerships with agencies and community based organizations (CBOs) whose constituents are formerly and currently homeless women. SFWAR feels this work is important because it reaches some of the City's most destitute and vulnerable populations of women who lack access to information, resources, and connection to support systems. There have been many successes, in particular, with the self-defense classes because it is holistic (emotionally, spiritually, and physically) healing for women. Through the workshops the women are able to acquire tools to deal with their reality of living in the streets and shelters. In the future SFWAR would like the Adult Education program to expand to include collaborations with homeless coalitions, shelters, faith based programs, and others in a Citywide effort to offer self defense and rape prevention education to as many homeless women as possible. What is being requested of the Commission is to help provide leadership to make sure the shelters are safe for women. SFWAR would like to see more shelter space available to help women get off the streets. They would like a collaborated effort to bring homeless service providers and agencies like SFWAR together. Lastly SFWAR believes that each woman's voice and story is important to her as well as to the community. SFWAR is committed to building leadership from the voices and needs of the community.

Â· Tracy Pullar, Program Coordinator for Health Care for Homeless Women Veterans Program, Department of Veterans Affairs. The Federal Government is starting to focus on homeless women veterans. The program started in January. Ms. Pullar introduced her full time social worker, Lucille Gibbs. The program provides outreach counseling, case management to homeless women veterans, and basic services like food and clothes. The Program also has a contract with a residential treatment program on Treasure Island. They have eight contracted beds, which so far are not enough. They are also struggling to find affordable housing for the clients they already serve. Since the inception of the program in January they have seen a total of

88 women and half have never been to a VA office before. The program is relying on the community to learn more about homeless women and about the resources that exist. This is one of the reasons they attended the neighborhood meeting. Support groups are available weekly on a drop in basis for women veterans to become familiar with their program. The center is located at 205 13th Street at Mission Street in San Francisco.

8. PUBLIC COMMENT

Â· Unidentified Woman commented on the presentation given by Rachel West, where Ms. West mentioned a cut in food stamps. She wondered if that is an area that the Commission can address to a legislator, state, local level, or federal level. Ms. Navarrette responded by stating that the Commission can write a letter regarding their position on the impact of any reduction or increase, whether negative or positive, regarding any program on a federal level. Commissioner Shorter stated that this Commission has been one of the first to speak out not just locally but on a State and national level on issues that drastically affect women and children.

Â· Delphine Brody, represented herself, however wanted it stated for the record that she works for St. James Infirmary which does outreach to among others, homeless sex workers, including women who do survival sex (provide sex in order to have a roof over their head or food on the table, etcâ€¦). She is a formerly homeless, queer, transgender woman, who was homeless for 6 years as a youth. During that time she had experienced quite a bit of domestic violence. The affects of welfare reform were devastating on her life while she was homeless. Her monthly check was \$88.00 and practically no food stamps. She was told that since she was homeless she really didn't need the money to pay for rent. The reason she was homeless was due to a disability, Post Traumatic Stress Syndrome (PTSD) due to a lifetime of violence. Ms. Brody feels that all of the domestic violence shelters need to have outside supervision or oversight. The shelters tell the clients that they cannot have an outside observer to come in to mediate. When Ms. Brody was in the shelter, she witness the program throw out a single mother with two young children. The mother and one-month-old daughter were both detoxing off of heroin. The reason given for the mother having to leave was due to the fact that she was not doing her chores fast enough and she had a rambunctious three year old. This was at Rosalie House. Transgender women are becoming homeless as a direct result of housing and discrimination in San Francisco. Fifty percent of the hate violence reports the Community United Against Violence (CUAV) receives are from transgender women regarding law enforcement over the past four years. Once again, homeless queer youth still have nowhere to go and require services such as health care and permanent affordable housing. They need services and affordable housing, not punishment.

Â· Khadijah Jacob, stated that she knows so many people who have vouchers; however, the landlords don't want to rent apartments to single women with children. Therefore, the single women with children on fixed incomes are getting lost. Ms. Jacob suggested that the Housing Authority develop housing specifically for the people who have vouchers.

Â· Sonia Melara, represented herself as a private citizen, she is the current Executive Director for Arriba Juntos. She came to the Commission meeting to speak on the Executive Director hiring process for the Department on the Status of Women. She stated that in 1994 the Commission became a Department of the City and County of San Francisco making it an independent department. The Department worked with former Supervisor Barbara Kaufman in the development of the new Charter. Under the Charter it was ensured that this Commission became a very independent organization from the Executive Branch. Thereby, making this one of the few departments where the Board of the Commission can make the decision of who the Executive Director is. Ms. Melara stated that she believes if the Commission gives up that decision they would be giving up the power to make the most important decision for this organization. She stated she had heard from several women in the community regarding the process and was disturbed by what she had heard. She reiterated that she is speaking as a private citizen.

Â· President Marks responded by stating that the Commission was following the process as outlined by the City Attorney and the City Charter. The process was being followed meticulously. They appreciate Ms. Melara reminding the Commission of the importance of the decision of hiring an Executive Director.

Â· Kara Graziano, Coordinator of Services, Oshun Center, Haight Ashbury Free Clinic, Inc., Ms. Graziano started by introducing the Oshun Clinic. It is a 24-hour drop-in clinic located on the corner of Church and Taylor Streets in San Francisco. The Center provides counseling, case management, and groups available to women and children as well as childcare. Housing is an issue the clinic is continually faced with. While they are open 24-hours, they do not have places for people to sleep or to house people. She requested that the Commission help within the community and service providers to better serve one another and the women they are working with. She would like to see a better coordination of services, such as other organizations referring individuals to her organization for services. They also provide entertainment and group nights as well.

Â· Mona Lisa Trevino, Family Rights and Dignity, Coalition on Homelessness, Ms. Trevino strongly encouraged the Commissioners to read the report and findings on SROs. Ms. Trevino was not sure as to the standing of the Commission on this matter, for instance have any resolutions been passed?

Â· Commissioner Shorter thanked everyone for their remarks in regard to the issues facing women and girls in the City of San Francisco. She encouraged everyone who was working very closely with issues around housing not to just wait for the Commission to come to the community to raise these issues, making sure that the Commission is as accessible as possible to them so that they can all work together on possible strategies and see what is the best use of the Commission's resources. If there is a resolution that you are working on to send to Supervisors or Commissions, send a copy to the Commission to take action legislatively. The Commission is concerned about what it can do for the long term. What is the strategy around Welfare Reform? Once again something specific such as any resolutions or documents that can be forwarded to the Commission would be a great help as we try to educate ourselves where it can lead to possible strategies.

Â· Rosario Navarrette stated that the Commission did work with the Mayor's Office of Homelessness and did adopt a resolution in which the Definition of Homelessness was to be more inclusive and also adopted the SRO report that was distributed in July of 2001.

Â· Commissioner Miles stated that one of the things the Commission can do regarding unsafe shelters is perform investigations. If public is aware of a situation where it is unsafe for women to be in a shelter, please bring the specific information to our attention. If it is a shelter that is City funded please inform us. It is important that if a woman has to be in a shelter, she be safe.

Â· Rosario Navarrette stated that the Commission funds three shelters for battered women. We are interested and concerned when we hear of any type of discriminatory behavior or handling of issues or matters within shelters. We do want to hold them accountable and regularly monitoring shelters. The Human Rights Commission does have an investigative unit if there are any services within the City, that are funded by the City, the public has a right to have the Human Rights Commission investigate that program if they are not providing a service or are discriminating.

Â· Commissioner Murase stated that the Commission should review the SRO report and in the capacity of Commissioners they should send letters to the Housing Authority for the need of on site childcare at affordable housing projects. This would raise the particular needs that women have in terms of housing.

Â· Commissioner Burton wished to acknowledge and thank the people who work in the shelters, programs, and community. She stated how difficult this work is, yet how incredibly important it is.

Â· Rachel West questioned if the Commission had a resource or database that was available to the women.

Â· Rosario Navarrette stated that there is a Directory of Social Services for

Women. Information can be either sent or called into the office to be placed in the next printing. The Directory can be obtained at the Department office.

Â• Dolores Oppenheim stated that she was responding to something she had read in the newspaper regarding heating swimming pools. The Park and Recreation Department had remodeled some swimming pools and members of the community are objecting to the heating of the pools where the elder exercise. She herself attends the pool for the handicap, which is a warm pool. There is a need for warm pools. She asked for advice as to whom might need to be contacted or involved, Park and Recreation, this Commission, or the Commission on Aging. She was looking for guidance in where she should go.

Â• Unidentified Woman commented on the mentioned SRO report and stated that it seems that SROs are considered as the only means of affordable housing and it's a serious mistake. She would even be willing to volunteer time, she is totally opposed to SROs for single women, married women, women with children, and senior women.

Â• President Marks thanked everyone for attending and commented that there is a feeling in the City that the Tenderloin is not high on the City's agenda. With the attendance of the Commission hopefully it shows that the Tenderloin is high on the Commission's agenda. Issues and problems that are relevant to this area are also relevant to other neighborhoods. The Commission appreciates the public pointing out what is of the utmost concern to the public in terms of the issues brought forth. She hopes that the inter-relationship won't just end this evening. Please contact the Commission, a City agency with a heart who wants to help.

Â• Commissioner Tulier addressed Supervisor Daly's staff, Rachel Redondiez, and stated that as a Commissioner she would meet with Supervisor Daly and follow up with the concerns from the meeting with him.

Â• Rachel Redondiez commented that with all the issues that were discussed, affordable housing seemed to float to the top. That is one concrete way that the Commission and Supervisor Daly's office can collaborate together.

Â• President Marks wished to especially thank the John Stewart Company, particularly Loren Sanborn for the use of the facility.

9. ANNOUNCEMENT

Â• President Marks announced that on November 30, 2001, the Metropolitan Community Church (MCC) would be holding an event.

10. ADJOURNMENT

Â• m/s/c (Shorter, Keehn, Unanimous) Motioned to adjourn the meeting. President Marks called for the meeting to adjourn at 7:50 p.m.

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(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force at 415-554-7724. To obtain a free copy of the Sunshine Ordinance contact the Sunshine Ordinance Task Force, Donna Hall, Clerk, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, phone: 415-554-7724, fax: 415-554-7854, email: Donna_Hall@ci.sf.ca.us. Copies of the Sunshine Ordinance can also be obtained from the San Francisco Public Library and on the City's website at www.ci.sf.ca.us.

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City & County of San Francisco Commission on the Status of Women

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Commissioner

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Commissioner

COMMISSION ON THE STATUS OF WOMEN DOCUMENTS DEPT

City and County of San Francisco

Special Meeting

Wednesday, November 7, 2001

25 Van Ness Avenue, Suite 130

San Francisco, CA 94102

(Draft)

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NOTICE OF MEETING

A special meeting of the San Francisco Commission on the Status of Women (COSW) will be held as follows:

DATE: Wednesday, November 7, 2001
TIME: 2:00 p.m.
PLACE: 25 Van Ness Avenue, Suite 130, Conference Room

The meeting will be called to order.

AGENDA * **

1. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the Department on the Status of Women **ACTION**

Public comment: (on all matters pertaining to the closed session)

Closed Session: Pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b) discussion of appointment of Executive Director.

Open Session: Reconvene in open session and, pursuant to San Francisco Administrative Code Section 67.12(b)(4): Motion and vote to report any action or roll call vote taken concerning the appointment of Executive Director. Motion and vote to elect whether to disclose any or all

of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67.12(a).

2. PUBLIC COMMENT

DISCUSSION

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

3. ADJOURNMENT (requires motion and public comment)

ACTION

*Public comment will be taken before or during COSW's consideration of each agenda item.

**Explanatory documents: For copies of explanatory documents listed in this agenda, and other related materials received by COSW, please contact Susan Murphy at 25 Van Ness Avenue, Suite 130, San Francisco, CA 94102, phone: (415) 252-2570, fax: (415) 252-2575. Also, to the extent possible, documents will be available on the COSW website at <http://www.ci.sf.ca.us/cosw/>.

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Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN City and County of San Francisco Regular Meeting Wednesday, December 19, 2001, 2001 5:00 P.M.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 421
San Francisco, CA 94102
(DRAFT)

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Roster:

President Carolene Marks
Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles

Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

- | | | |
|----------------------------|--------|---------|
| 1. CALL TO ORDER/ROLL CALL | | 3 min. |
| Public Comment | | 2 min. |
| 2. ADOPTION OF AGENDA | ACTION | 5 min. |
| Public Comment | | 2 min. |
| 3. APPROVAL OF MINUTES | ACTION | 10 min. |

Meeting held Wednesday, November 28, 2001
Explanatory document: Draft Minutes

	Public Comment		2 min.
4. PRESIDENT'S REPORT	No report		
	Public Comment		2 min.
5. INTERIM EXECUTIVE DIRECTOR'S REPORT	DISCUSSION		5 min.
	- Budget Process Proposal by Board of Supervisors - Commission Reimbursement - Minutes of October 13, 2001, Retreat		
	Public Comment		2 min.
6. NEW BUSINESS	DISCUSSION		10 min.
	- Award winning teen sexual assault video: <i>Just Listen</i> - Offer by Kenya Davis, Operations Manager for KCOM, TV 13, the Piedmont Government Channel to provide media assistance to COSW/DOSW		
	Public Comment		2 min.
7. OLD BUSINESS	DISCUSSION		55 min.
	- Department transportation and conference budget - Calendar of Neighborhood Meetings - Purpose, expectations, outreach - Commissioner Selection (of two meetings) - Bayview Hunters Point follow-up - October 13, 2001 Retreat Follow-up - CEDAW: - Task Force-Sixth Progress Report - Overarching theme for the Commission and Department - Recruitment/Outreach to a diverse work force	10 min. 20 min. 30 min.	
	Public Comment		6 min.
8. REPORTS	DISCUSSION		5 min.
	Friends		
9. PUBLIC COMMENT	DISCUSSION		6 min.
	<i>(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)</i>		
	<i>Public comment will be held at this time. Please note that in order to hear all speakers, everyone will be limited to 2 minutes.</i>		
14. ANNOUNCEMENTS	DISCUSSION		5 min.
	Public Comment		2 min.
15. ADJOURNMENT	ACTION		2 min.

*Public Comment will be taken before or during COSW's consideration of each agenda item.

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San Francisco Commission on the Status of Women

December 19, 2001



COMMISSION ON THE STATUS OF WOMEN
City and County of San Francisco

MINUTES

Regular Meeting
Wednesday, December 19, 2001 at 5:00 P.M.
City Hall, 1 Dr. Carlton B. Goodlett Place, Room 421
San Francisco, CA 94102

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MEMBERS PRESENT

President Carolene Marks
Vice President Dorka Keehn
Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

STAFF PRESENT

Rosario Navarrette
Ann Lehman
Susan Murphy
Rebecca Rolfe
Carol Sacco

1. CALL TO ORDER/ROLL CALL

President Marks called the meeting to order at 5:05 p.m.
Commissioner Julie Burton excused
Commissioner Juanita Miles absent
Commissioner Dorka Keehn arrived at 5:20 p.m.

2. ADOPTION OF AGENDA

m/s/c (Murase, Tulier, Approved) To adopt the agenda for Wednesday, December 19, 2001, Regular Meeting.

3. APPROVAL OF MINUTES

m/s/c (Murase, Shorter, Approved) To approve minutes of the meeting held Wednesday, November 28, 2001, with the grammatical errors corrected per President Marks.

NO PUBLIC COMMENT

4. PRESIDENT'S REPORT:

Â· President Marks spoke with Eunice Azzani of Korn/Ferry International who is assisting with the Executive Director search. President Marks was informed that everything is on target. Ms. Azzani has met with the Department Staff.

Â· The noticed potluck with the Commission, Department Staff, and Friends of the Commission on the Status of Women will be held at President Marks' home. The event will be scheduled by the Commissioners at the January meeting.

Â· The Afghanistan women's issues will be placed on the January agenda for discussion.

NO PUBLIC COMMENT

5. INTERIM EXECUTIVE DIRECTOR'S REPORT

Â· Budget: Proposed 2002-2003 Budget Process by Board of Supervisors - The Board of Supervisors has proposed a budget process that includes their feedback on department budgets. The proposed budget process was enclosed with the report for the Commissioner's review.

The Department received the budget preparation instructions from the Mayor's Office. The Department's adopted budget must be submitted to the Mayor by February 20, 2002. The Summary Budget Calendar was enclosed for the Commissioners review.

The commissioners will receive the Department's proposed budget at the January 23, 2002, Commission meeting. A special meeting will need to be held to discuss and adopt the budget before the February 20th deadline.

Â· Commission Meeting Reimbursements - Each Commissioner was reimbursed for one additional meeting attended monthly, in addition to the regular COSW monthly meeting starting August 2001. Commission members will be reimbursed for one additional meeting per month (where there is quorum and commission members are in attendance) for the rest of this fiscal year. Additionally, next year's budget will reflect payment for two meetings per month per commissioner based on the same criteria listed above. Given the budget preparations, the staff are preparing next year's budget specifically allocating monies for the commission to expend in the travel and training categories separate from the Department.

Â· List for COSW Meeting Notices - Mailing and media lists of where COSW meeting notices are sent were included in the Commissioner's packets.

Â· October 13, 2001 Retreat Minutes - The minutes of the October annual retreat had to be re-created delaying delivery. The 52-page document will have to be re-summarized and re-formatted.

Â· Office of the City Attorney and the Domestic Violence Investigation - Deputy City Attorney Amy Ackerman has returned from leave. She indicated that her first priority is to complete the first draft of the domestic violence investigation report from her office. The Department is pleased to have her back and extended a very warm welcome to her.

Â· Latino Alianza meeting in New York - Ms. Navarrette attended the Board of Director's meeting of the Latino Alianza on December 6-7, 2001, in New York. She requested recommendations for the name of a Latina woman for the planning committee for the National Latina Women's Summit to be held in the near future.

NO PUBLIC COMMENT

7. NEW BUSINESS (DISCUSSION)

Â· Presentation by Susan Murphy on the award winning teen sexual assault video: Just Listen that she co-produced and co-directed with Kenya Davis.

Â· Kenya Davis, Operations Manager for KCOM, TV 13, Piedmont Government Channel offered her services to provide media assistance to COSW/DOSW. Susan Murphy will assist Ms. Davis in this effort.

NO PUBLIC COMMENT

8. OLD BUSINESS

Â· Department transportation and conference budget. A four-page document was enclosed in the Commissioners packet. It included the Addendum to Department Instruction 1053, 2001 Travel Reimbursement Rates, Maximum per diem rates in the Continental United States, DOSW Travel and Training Expense FY 2000-2001 as well as the DOSW Projected Travel and Training Expense for FY 2001-2002.

Â· Calendar of Neighborhood Meetings. Commissioner Keehn agreed to co-host the Japantown neighborhood meeting with Commissioner Murase. President Marks and Commissioner Tulier will host the Sunset neighborhood meeting. Commissioners Shorter and Tulier will host the Ingleside neighborhood meeting. President Marks and Commissioner Shorter will host the Bayview-Hunters Point neighborhood meeting.

Â· October 13, 2001 Retreat Follow-up on CEDAW: Commissioner Murase stated that the CEDAW Overview: 6th Gender Analysis Report was finished and Ann Lehman and Rebecca Rolfe had put a lot of work into it. The report will be sent to the Mayor and the Board of Supervisors. In addition, the Commissioners were sent the CEDAW Task Force work plan. CEDAW training will be scheduled in April for the Commission. It was suggested that the Friends of the Commission be invited to attend as well. She reminded Commissioners that the CEDAW Task Force would sunset at the end of the year and one project to complete is a five-year action plan. They hope to have a public hearing to feed into the action plan and to publicize what San Francisco has been doing in the area of CEDAW.

9. REPORTS

Â· Friends of the Commission on the Status of Women. Commissioner Shorter updated the board on the meeting she and President Marks had with the members of the Friends. The meeting was held to strategize for the upcoming year's coordination between the Commission and the Friends and to acknowledge appreciation for their continued support and efforts of the Commission and Department.

10. PUBLIC COMMENT

Â· NO PUBLIC COMMENT

11. ANNOUNCEMENTS

Â· Commissioner Keehn stated that she understood Senator Boxer is calling for a hearing on CEDAW and staff will follow-up for further information.

Â· Afghani Women's Event, December 19, 2001, 6 - 9 p.m. at 3220 Gallery at Sacramento between Lyon and Presidio. Members of the all women Human Rights Delegation will come to hear about their recent travel to Pakistan and Afghanistan. Suggested donation \$10. All proceeds benefit Global Exchange Afghan Victims Fund.

Â· Commissioner Tulier appreciated that the End Abuse brochure aimed at men was included in the Commissioner's packets.

Â· Commissioner Murase commended Rosario Navarrette and staff on the organization of the packets as well as the Commission meeting folders. She also requested a list of term dates as well as an updated roster for the staff.

Â· Rebecca Rolfe announced that the Board of Supervisors will be holding a hearing on Discrimination and Backlash against Arab Americans, Muslims, South

Asians, people of Middle Eastern descent, immigrants and refugees on Thursday, January 10, 2002, in the Board of Supervisor's chambers, City Hall, room 250.

12. ADJOURNMENT

À m/s/c (Tulier, Keehn, Unanimous) President Marks adjourned the meeting at 7:20 p.m.

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(Chapter 67 of the San Francisco Administrative Code)

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The Board of Supervisors has amended the Sunshine Ordinance by adding provision 67A.1. The provision is effective as of January 21, 2001.

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City & County of San Francisco Commission on the Status of Women

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CAROLENE MARKS
President

DORKA KEEHN
Vice President

JULIE BURTON
Commissioner

JUANITA MILES
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN City and County of San Francisco

Notice of Special Meeting and Agenda

Thursday, January 17, 2002
25 Van Ness Avenue, Suite 130
Conference Room
San Francisco, CA 94102
3:30 p.m. – 5:00 p.m.

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AGENDA **

1. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the Department on the Status of Women **ACTION**
 - A. Public comment: (on all matters pertaining to the closed session)
 - B. Closed Session: Pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b) discussion of and possible action regarding the appointment of Executive Director.
 - C. Open Session: Reconvene in open session and, pursuant to San Francisco Administrative Code Section 67.12(b)(4):
 - (1) Motion and vote to report any action or roll call vote taken concerning the appointment of Executive Director.

- (2) Motion and vote to elect whether to disclose any or all of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67.12(a).

2. PUBLIC COMMENT

DISCUSSION

(This item is to allow members of the public to comment generally on matters within the Commission's purview.)

3. ADJOURNMENT

ACTION

**Explanatory documents: For copies of explanatory documents listed in this agenda, and other related materials received by COSW, please contact Susan Murphy at 25 Van Ness Avenue, Suite 130, San Francisco, CA 94102, phone: (415) 252-2570, fax: (415) 252-2575. Also, to the extent possible, documents will be available on the COSW website at <http://www.ci.sf.ca.us/cosw/>.

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San Francisco Commission on the Status of Women

January 17, 2002 Special



COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

MINUTES

Special Meeting

Thursday, January 17, 2002

3:00 p.m.

25 Van Ness Avenue, Suite 130

San Francisco, CA 94102

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MEMBERS PRESENT

STAFF PRESENT

President Carolene Marks

Susan Murphy

Vice President Dorka Keehn

Commissioner Julie Burton

Commissioner Juanita Miles

Commissioner Emily Murase

Commissioner Andrea Shorter

Commissioner Valerie Tulier

1. CALL TO ORDER/ROLL CALL

President Carolene Marks called the meeting to order at 3:20 p.m.

Commissioner Shorter arrived at 3:50 p.m.

A. PUBLIC COMMENT: (on all matters pertaining to the closed session)

None

B. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the
Department on the Status of Women.

Closed Session: Pursuant to Government Code Section 54957 and
San Francisco Administrative Code Section 67.10(b) discussion regarding appointment
of Executive Director.

President Marks went into closed session at 3:22 p.m.

MEMBERS PRESENT

President Carolene Marks

Vice President Dorka Keehn

Commissioner Julie Burton

Commissioner Juanita Miles

Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

PUBLIC PRESENT
Eunice Azzani

President Carolene Marks reconvened the open session at 4:20 p.m.

Open Session: Reconvene in open session and, pursuant to San Francisco Administrative Code Section 67.12(b)(4):

(1) Motion and vote to report any action or roll call vote taken concerning appointment of Executive Director.

m/s/c (Murase/Miles/Unanimous) Moved to report next step. To review applicants' resumes provided by the professional recruiting services of Eunice Azzani of Korn/Ferry. Amended - To interview applicants' resumes provided by the professional recruiting services of Eunice Azzani; however, resumes are still being accepted. The Commission will entertain any additional resumes. The Executive Director search is still open.

(2) Motion and vote to elect whether to disclose any or all of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67.12(a).

m/s/c (Murase/Miles/Unanimous) Moved not to disclose any discussion held in closed session.

4. PUBLIC COMMENT

None

5. ADJOURNMENT (requires motion and public comment)

m/s/c (Miles/Tulier/Unanimous) Motioned to adjourn the meeting.
President Marks called for the meeting to adjourn at 4:26 p.m.

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City & County of San Francisco Commission on the Status of Women

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JULIE BURTON
Commissioner

JUANITA MILES
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN DOCUMENTS DEPT. City and County of San Francisco

Regular Meeting

Agenda

Wednesday, January 23, 2002, at 5:00 P.M.

City Hall, Room 408

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

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Roster:

President Carolene Marks

Vice President Dorka Keehn

Commissioner Julie Burton

Commissioner Juanita Miles

Commissioner Emily Murase

Commissioner Andrea Shorter

Commissioner Valerie Tulier

1. CALL TO ORDER/ROLL CALL

1 min.

Public Comment

2 min.

2. ADOPTION OF AGENDA

ACTION

3 min.

Public Comment

2 min.

3. APPROVAL OF MINUTES	ACTION	5 min.
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Meeting held Wednesday, December 19, 2001
Explanatory document: Draft Minutes

Public Comment 2 min.

4. PRESIDENT'S REPORT	DISCUSSION	5 min.
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- Schedule the potluck with Friends of the Commission on the Status of Women (COSW).
- Update on Executive Director Search

Public Comment 2 min.

5. INTERIM EXECUTIVE DIRECTOR'S REPORT	DISCUSSION	5 min.
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- Labor Department – Women’s Bureau
- Budget
- 24 hour Multi-lingual Crisis Line
- Adult Sexual Assault Task Force
- Homeless Population Survey Report

Public Comment

6. OLD BUSINESS	DISCUSSION	15 min.
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- The impact of Medicare and Medi-Cal regarding the needs of disabled women in San Francisco. (Resolution)

Public Comment 15 min.

- Special Meeting held Saturday, October 13, 2001 **ACTION** 5 min.
Explanatory document: Draft Minutes

To approve the Special Meeting minutes of the Annual Retreat (Strategic Plan FY 2000-2003) for Saturday, October 13, 2001.

Strategic Plan	DISCUSSION/ACTION Follow-up by reviewing the October Annual Retreat minutes and revise the policy priorities.	30 min.
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To revise the policy priorities for the COSW Strategic Plan FY 2000-2003.

- Proposed 2002-2003 Budget **DISCUSSION** 5 min.
Schedule special meeting for Wednesday, February 13, 2002.

<i>Public Comment</i>	2 min.
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7. NEW BUSINESS

ACTION

10 min.

- Association of California Commissions for Women (ACCW) meeting to be held on Friday, February 8, 2002, in Los Angeles at the LAX Airport, 9:30 a.m. – 4:00 p.m.
To delegate a representative to attend.
- "Stand up to Violence: Women Can Make the Difference" Invitation.
To become a co-sponsor of the eleventh Annual Women in Action Lobby Day (WIALD), April 23, 2002, in Sacramento.
Explanatory document: Co-sponsor letter from WIALD dated December 2001.

DISCUSSION

- International Women's Day to be held March 8, 2002.

Public Comment

2 min.

8. REPORTS

DISCUSSION

13 min.

- Domestic Violence Investigation Update
- Violence Against Women Legislation Update
- CEDAW Update
- Friends of the Commission on the Status of Women Update

Public Comment

2 min.

9. PUBLIC COMMENT

DISCUSSION

6 min.

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

Public comment will be held at this time. Please note that in order to hear all speakers, everyone will be limited to 2 minutes.

10. ANNOUNCEMENTS

DISCUSSION

5 min.

Public Comment

11. ADJOURNMENT

ACTION

2 min.

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Commissioner

EMILY MURASE
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ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

Join the

Commission on the Status of Women DOCUMENTS DEPT.

At it's regularly scheduled meeting

// Agenda

To

JAN 10 2002

Discuss the impact of MediCal/MediCare on

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Women with and without private insurance

Wednesday, January 23, 2001

5:15 – 5:45 p.m.

At

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 408
San Francisco, CA 94102

The mission of the San Francisco Commission and Department on the Status of Women is "To insure equal treatment and foster the socioeconomic, political and educational advancement of all women and girls throughout San Francisco through policies, legislation and programs, focusing primarily on populations in need."

This meeting is an opportunity for the public to voice their concerns and experiences, positive or negative, regarding the impact on women with or without private insurance. We are requesting feedback about the quality of services received and are asking for recommendations or suggestions for improvement.

Testimony may be submitted in person, via audiotape, videotape, or written statement. For additional information or to be placed on the agenda, please contact the San Francisco Department on the Status of Women at (415) 252-2570.

The above meeting facility is accessible for persons with disabilities. If you require calendars and minutes of the meeting in alternative formats, the use of an American Sign Language interpreter, a sound enhancement system or a reader during the meeting, such a person or system can be made available upon request. Please contact Susan Murphy at least 72 hours prior to the meeting at (415) 252-2570 or (415) 252-2550 (TDD). Late requests will be honored if possible. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.



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San Francisco Commission on the Status of Women

January 23, 2002



COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Minutes

Regular Meeting

Wednesday, January 23, 2001 at 5:00 P.M.

City Hall, Room 408

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

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MEMBERS PRESENT

President Carolene Marks

Vice President Dorka Keehn

Commissioner Julie Burton

Commissioner Juanita Miles

Commissioner Valerie Tulier

Carol Sacco

STAFF PRESENT

Rosario Navarrette

Ann Lehman

Susan Murphy

Terence Peneda

Rebecca Rolfe

Winnie Xie

1. CALL TO ORDER/ROLL CALL

President Marks called the meeting to order at 5:05 p.m.

Commissioner Emily Murase excused

Commissioner Andrea Shorter excused

Commissioner Dorka Keehn arrived at 5:15 p.m.

Commissioner Valerie Tulier left at 6:02 p.m.

2. ADOPTION OF AGENDA

m/s/c (Miles, Burton, Approved) To adopt the agenda for Wednesday, January 23, 2002, Regular Meeting.

NO PUBLIC COMMENT

3. APPROVAL OF MINUTES

m/s/c (Miles, Keehn, Approved) To approve minutes of the meeting held Wednesday, December 19, 2001, with the correction that Commissioner Juanita Miles was excused and not absent.

NO PUBLIC COMMENT

4. PRESIDENT'S REPORT

Â· President Marks stated that a special meeting will be held February 11, 2002, at the office of Eunice Azzani of Korn/Ferry International who is assisting with the Executive Director search. The meeting location is One Embarcadero Center, Suite 2101, San Francisco, CA 94111 at 3:00 p.m.

NO PUBLIC COMMENT

5. INTERIM EXECUTIVE DIRECTOR'S REPORT

Â· Budget: Proposed 2002-2003 Budget

Enclosed in the Commissioners' packets was the proposed baseline budget to be submitted per the Mayor's budget instructions for their review. The Department will be holding a community meeting on its budget on February 6, 2002 from 4:00 to 6:00 p.m. in the Arts Commission Conference Room at 25 Van Ness Avenue (Room 70, Lower Level).

Â· Labor Department - Women's Bureau

Due to the organized efforts of the women's community the Women's Bureau is no longer at risk of being eliminated by President Bush.

Â· Status of the Centralized 24-Hour Multilingual Domestic Violence Crisis Line
There have been tremendous delays due to the additional Chapter 12D requirements and steps that have to be observed in our RFP process by the Human Rights Commission (HRC).

Â· Adult Sexual Assault Task Force

The Task Force will be holding a community forum on February 14, 2002, from 3:30 to 5:30 p.m. in the Main Public Library's Hispanic/Latino Community Room.

Â· Homeless Population Survey Report

The report was enclosed in the Commissioners' packets for their review.

PUBLIC COMMENT

Â· Joyce Miller, recent appointment as the Domestic Violence Representative with the Local Homeless Coordinating Board. Ms. Miller stated that she would be happy to work with Rosario Navarrette, Interim Executive Director and Winnie Xie, Administrator Violence Against Women Programs on issues relating to homelessness.

6. OLD BUSINESS (DISCUSSION)

Â· The impact of Medicare and Medi-Cal regarding the needs of disabled women in San Francisco.

Â· Presentation given by Wanda Jung, Manager.

Â· Presentation given by Shirley Bordelon, Lead Health Promotion and Dual Eligible.

Â· Presentation given by Maria Cora, Coordinator of the Department of Public Health. Ms. Cora indicated her desire to participate in a Task Force, should one be established.

Â· Presentation given by Herb Levine, Program Director, from the Independent Living Resource Center.

PUBLIC COMMENT

Â· Karen Young-Simmons spoke to her concerns about accountability for 'lemon' wheelchairs, and the difficulty she has had in finding vendors who will accept Medicare or Medi-Cal.

Â· Norma Satten, President of the Board of Planning for Elders in Central City, emphasized that at Medicare does not cover long-term care; it only covers acute care and some preventive care. She suggested that the Commission advocate for the city to provide resources to community based organizations that can provide cost effective long-term care.

Â Marie Jobling, Planning for Elders in the Central City (PECC) provided the Commission with Henry J. Kaiser Foundation's "Women's Health Policy Fact Sheet on Women and Medicare." She spoke to the need understand the local cost of current Medicare policies and practices. Local programs can then design services to fill the gap while advocating for change at the state and national level.

Â Ivana Kirola stated that maintenance and early intervention medical care are not covered by Medical and Medicare and end up costing local public health programs more through increased reliance on emergency services.

Â Luis Calderon, Chair of Consumers In Action for Personal Assistance, spoke to the gap between Medicare, which does not cover attendant care and in-home support services, and Medi-Cal, which has very strict income qualification guidelines. People attempting to access care must first spend all of their assets before being eligible for Medi-Cal. This particularly impacts elderly women who end up in poverty. He advocates for programs that would fill in this gap, so that elderly and/or disabled people could live independently. This would help with quality of life issues for elder and disabled people and be cost effective in reducing the utilization of hospitalization and long term care.

Â Ethel Richardson, retired home care provider from IHSS, stated that restrictions and red tape on equipment purchases can lead to additional stress and physical injuries for home health care attendants, for example bathroom transfer chairs. Additionally, limitations on home health care attendants means that many clients do not get as much assistance as they actually need.

Â Sergio Alunan, Community Liaison for the In Home Supportive Services Public Authority, submitted a letter stating that it would be more cost effective to provide medical care early on rather than withholding medical care until there is a costly medical crisis.

Â Tammy Anderson wrote a letter expressing support for the Commission on the Status of Women to address this issue.

Â Peggy Coster asked the Commission on the Status of Women to ask the City to investigate the local costs involved in providing services that Medi-Cal and Medicare don't cover.

m/s/c (Keehn/Miles/Unanimous) To ask The Board of Supervisors to create a Task Force to look at the issues regarding the impact of Medicare and Medi-Cal and the needs of disabled women in San Francisco. Amended by President Marks to include on the Task Force a representative from the Commission on the Status of Women as well as representatives from community based organizations.

7. NEW BUSINESS

Â Commissioner Miles will represent the San Francisco Commission on the Status of Women at the Association of California Commissions for Women (ACCW) meeting that will be held on Friday, February 8, 2002, in Los Angeles at the LAX Airport.

Â m/s/c (Keehn/Miles/Approved) To become a co-sponsor of the Eleventh Annual Women In Action Lobby Day (WIALD), April 23, 2002, in Sacramento.

Â m/s/c (Keehn/Miles/Approved) To approve the minutes of the Special Meeting held Saturday, October 13, 2001.

Â m/s/c (Keehn/Miles/Approved) To meet February 13, 2002, to review the budget and will set the time via e-mail.

NO PUBLIC COMMENT

8. REPORTS

Â The full report of the Domestic Violence Investigation will be released on February 27, 2002, at the next Commission meeting. The report includes the investigation, public hearing, recommendations, and the summary. At 10:30 a.m. a press conference will be held in the Mayors' Press Room at City Hall. The Mayor, Supervisor Newsom, and Treasurer Susan Leal will be invited to attend.

NO PUBLIC COMMENT

9. PUBLIC COMMENT

Â· NO PUBLIC COMMENT

10. ANNOUNCEMENTS

Â· President Marks stated that she has possibly secured a location for the March Neighborhood Commission Meeting at the Rhoda Goldman Assisted Living Facility.

Â· Commissioner Miles stated that she had received a card from Karen Clopton, Chief of Operations for the Port of San Francisco regarding The Friends of the Commission on the Status of Women and the possibility of holding an event at their facility.

Â· Commissioner Miles requested that when the Commission is expecting a large number of public to attend the meeting, the Commission be sensitive to their speaking time by not overloading the agenda. Vice-President Keehn addressed Commissioner Miles' concerns by stating that it was taken into consideration; however, there were time sensitive items that had to be addressed at this meeting.

Â· The new accountant for the Department, Terrence Peneda, was introduced to the Commission.

11. ADJOURNMENT

Â· m/s/c (Miles/Burton/Unanimous) President Marks adjourned the meeting at 6:50 p.m.

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DORKA KEEHN
Vice President

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Commissioner

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Commissioner

EMILY MURASE
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ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN City and County of San Francisco

Notice of Special Meeting and Agenda

Monday, February 11, 2002
One Embarcadero Center, Suite 2101
San Francisco, CA 94111
3:00 p.m.

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AGENDA **

1. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the Department on the Status of Women **ACTION**
 - A. Public comment: (on all matters pertaining to the closed session)
 - B. Closed Session: Pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b) discussion of and possible action to nominate a candidate(s) to the Mayor for appointment of Executive Director.

C. Open Session: Reconvene in open session and, pursuant to San Francisco Administrative Code Section 67.12(b)(4):

- (1) Motion and vote to report any action or roll call vote taken concerning the appointment of Executive Director.
- (2) Motion and vote to elect whether to disclose any or all of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67.12(a).

2. PUBLIC COMMENT

DISCUSSION

(This item is to allow members of the public to comment generally on matters within the Commission's purview.)

3. ADJOURNMENT

****Explanatory documents:** For copies of explanatory documents listed in this agenda, and other related materials received by COSW, please contact Susan Murphy at 25 Van Ness Avenue, Suite 130, San Francisco, CA 94102, phone: (415) 252-2570, fax: (415) 252-2575. Also, to the extent possible, documents will be available on the COSW website at <http://www.ci.sf.ca.us/cosw/>.

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San Francisco Commission on the Status of Women

February 11, 2002 Special



COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

MINUTES

Special Meeting

Monday, February 11, 2002

3:00 p.m.

One Embarcadero Center, Suite 2101

San Francisco, CA 94111

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MEMBERS PRESENT

President Carolene Marks

Vice President Dorka Keehn

Commissioner Julie Burton

Commissioner Juanita Miles

Commissioner Andrea Shorter

Commissioner Valerie Tulier

1. CALL TO ORDER/ROLL CALL

President Carolene Marks called the meeting to order at 3:05 p.m.

Commissioner Valerie Tulier arrived at 3:10 p.m.

Commissioner Julie Burton arrived at 3:35 p.m.

A. PUBLIC COMMENT: (on all matters pertaining to the closed session)

None

B. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the Department on the Status of Women.

Closed Session: Pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b) discussion regarding appointment of Executive Director.

President Marks convened the meeting in closed session at 3:12 p.m.

MEMBERS PRESENT

President Carolene Marks

Vice President Dorka Keehn

Commissioner Julie Burton

Commissioner Juanita Miles

Commissioner Andrea Shorter

Commissioner Valerie Tulier

PUBLIC PRESENT
Eunice Azzani

President Carolene Marks reconvened the open session at 5:15 p.m.

Open Session: Reconvene in open session and, pursuant to San Francisco Administrative Code Section 67.12(b)(4):

(1) Motion and vote to report any action or roll call vote taken concerning appointment of Executive Director.

m/s/c (Keehn/Miles/Unanimous) Moved to report next step.
To review applicants' resumes provided by the professional recruiting services of Eunice Azzani of Korn/Ferry. Amended - To review applicants' resumes provided by the professional recruiting services of Eunice Azzani; however, resumes are still being accepted. The Executive Director search is still open.

(2) Motion and vote to elect whether to disclose any or all of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67.12(a).

m/s/c (Miles/Shorter/Unanimous) Moved not to disclose any discussion held in closed session.

4. PUBLIC COMMENT

None

5. ADJOURNMENT (requires motion and public comment)

m/s/c (Miles/Tulier/Unanimous) Motioned to adjourn the meeting.
President Marks called for the meeting to adjourn at 5:45 p.m.

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City & County of San Francisco Commission on the Status of Women

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President

DORKA KEEHN
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JULIE BURTON
Commissioner

JUANITA MILES
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

"see amended agenda"

01-31-02P05:14 PM

COMMISSION ON THE STATUS OF WOMEN City and County of San Francisco

Notice of Special Meeting and Agenda

Wednesday, February 13, 2002

City Hall, Room 406

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

4:15 p.m.

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AGENDA **

1. Special Meeting held Saturday, October 13, 2001 **ACTION**
Explanatory document: Draft Minutes
**To approve the Special Meeting minutes of the Annual Retreat
(Strategic Plan FY 2000-2003) for Saturday, October 13, 2001.**

2. **Strategic Plan** **DISCUSSION/ACTION**
 Follow-up by reviewing the October Annual Retreat minutes and revise the policy priorities.
To revise the policy priorities for the COSW Strategic Plan FY 2000-2003.

3. **Review of the proposed** **DISCUSSION/ACTION**
 2002-2003 budget for the Department on the Status of Women.
To adopt the Commission and Department on the Status of Women 2002-2003 budget.

4. **Public Comment** **DISCUSSION**

 (This item is to allow members of the public to comment generally on matters within the Commission's purview.)

3. **Adjournment**

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COMMISSION ON THE STATUS OF WOMEN City and County of San Francisco

Notice of Special Meeting and Agenda

Wednesday, February 13, 2002

City Hall, Room 406

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

4:15 p.m.

Amended 01/31/02

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Explanatory document: Draft Minutes
**To approve the Special Meeting minutes of the Annual Retreat
(Strategic Plan FY 2000-2003) for Saturday, October 13, 2001.**

17/11/2011

2. Strategic Plan **DISCUSSION/ACTION**
Follow-up by reviewing the October Annual Retreat minutes and revise the policy priorities.
To revise the policy priorities for the COSW Strategic Plan FY 2000-2003.

3. Review of the proposed **DISCUSSION/ACTION**
2002-2003 budget for the Department on the Status of Women.
To adopt the Commission and Department on the Status of Women 2002-2003 budget.

4. Public Comment **DISCUSSION**

(This item is to allow members of the public to comment generally on matters within the Commission's purview.)

Public comment will be held at this time. Please note that in order to hear all speakers, everyone will be limited to 2 minutes.

3. Adjournment

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City and County of San Francisco

MINUTES

Special Meeting

Wednesday, February 13, 2002

City Hall, Room 406

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

4:15 p.m.

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MEMBERS PRESENT

President Carolene Marks

Vice President Dorka Keehn

Commissioner Juanita Miles

Commissioner Andrea Shorter

STAFF PRESENT

Rosario Navarrette

Susan Murphy

Terence Peneda

Rebecca Rolfe

1. CALL TO ORDER/ROLL CALL

President Marks called the meeting to order at 4:25 p.m.

Commissioner Julie Burton excused

Commissioner Emily Murase excused

Commissioner Valerie Tulier excused

2. ADOPTION OF AGENDA

m/s/c (Keehn/Miles/Unanimous) To adopt the agenda.

The agenda was adopted with the exception of the October 13, 2001 retreat meeting minutes and the Strategic Plan, Policy Priorities which are tabled to Wednesday, February 27, 2002, regular Commission meeting.

NO PUBLIC COMMENT

3. REVIEW OF THE PROPOSED 2002-2003 DISCUSSION/ACTION
BUDGET FOR THE DEPARTMENT ON THE STATUS OF WOMEN

m/s/c (Keehn, Miles, Unanimous) To approve the Interim Executive Director's proposed reduction plans.

m/s/c (Shorter, Miles, Unanimous) To approve the Commission and Department on the Status of Women 2002-2003 Baseline Budget.

Â· Rosario Navarrette, Interim Executive Director, reported that the Department held a community meeting on the budget on February 6, 2002. The purpose of the meeting was to provide information to the community about the City and Department's budget process, the current budget issues facing the City and the Department, and to provide an opportunity for community members to identify budget priorities for fiscal year 2002-2003. Community members present wanted to preserve the Department's existing programs and services and identified possible new sources of revenue to support this. Ms. Navarrette reported that the Department will follow up on the suggested sources of revenue.

Â· In compliance with the Mayor's budget instructions, Ms. Navarrette presented a reduction plan as an accompanying document to the baseline budget to Commissioners. The Mayor has required all departments to submit a 10% (\$256,000) budget reduction plan on paper only. This cut would be implemented if the anticipated shortfall in City revenues is confirmed. In order to provide more flexibility, Ms. Navarrette also prepared a reduction plan including a 2%, 3%, 5% and the required 10% cut. Many of the Department's budget line items are fixed, and cannot be negotiated or reduced. As an example, rent and services of other departments are fixed expenses that we cannot reduce. With cuts of this magnitude, Ms. Navarrette the only areas that can be cut are in staff salaries and violence against women grant programs.

Â· In response to questions about the impact of cuts to the Department staff and the grants program, Ms. Navarrette informed the Commissioners that any cuts to the staff would negatively impact the ability of the Department to meet its programmatic goals. Since the Department has minimal administrative staff, program staff would be the most heavily impacted. She does not expect any salary savings, since she anticipates that the Department will be fully staffed as of July 1, 2002. She also announced that Susan Murphy, Executive Assistant and Commission Secretary would be leaving to pursue her production career. We are hoping the Commission Secretary position would be filled immediately. Additionally, Ms. Navarrette informed the Commissioners that any cuts to community-based programs funded through the violence against women grants program would result in a reduction of services.

Â· The Commissioner's pledged their support to advocate for the Department to receive full funding in order to continue the important Department programs and the funding for violence against women services. Commissioner Shorter requested more detailed information regarding the impact budget cuts would have on the Department's programs and violence against women services provided by Department grantees in talking points for meetings with elected officials.

PUBLIC COMMENT

Â· Gita Mehrotra, Asian Women's Shelter urged the Commission on the Status of Women (COSW) not to make any cuts to the Violence Against Women programs. She indicated that San Francisco has created an innovative, diverse and cost effective network that avoids duplication and creates a continuum of prevention and intervention services. They focus on what women survivors of domestic and sexual violence and their children need most from the community. Because San Francisco is so diverse our approach has been to create an array of coordinated services, independent yet connected to one another. This allows more points of access to survivors, creates a network of support beyond one agency alone, allows agencies to develop higher levels of expertise in one area of the network such as legal assistance or shelter services and allows San Francisco to reach some of the most marginalized victims and survivors. (Letter submitted to the Commission.)

Â· Lisa Parks, San Francisco Women Against Rape (SFWAR). The services that are being provided are so essential; we need to look beyond the immediate financial cost to look at people's lives are worth. SFWAR has been able to restructure this year and has been able to serve more women for the same amount of money and provide a holistic approach to advocacy. She urged the Commission not to cut sexual assault programs or prevention and education programs.

Â· Dean Ito Taylor, Director of Asian Pacific Islanders (formerly Nihonmachi) Legal Outreach (APILO). They have provided legal representation to survivors of violence against women in San Francisco for the past 26 years. They have always had a strong working relationship with C/DOSW. If you look at the headlines you can see that Asian women in particular continue to be the victims of homicide and serious assault. Their collective budget has been frozen for at least 10 years. The impact of inflation means that every year they operate with less spending power; therefore, to take a 10% cut would be devastating. APILO provide the only two attorneys in San Francisco in the API community who speak Asian languages. The attorneys provide 100% of their time to women from violence. If APILO is subjected to a cut they will all lose staff and will lose one of those attorneys. The money provided by C/DOSW is key funding. Mr. Taylor requested C/DOSW invite APILO to accompany Commissioners when they go before the Mayor or the Board of Supervisors to show their support and demonstrate a strong united front.

4. Public Comment DISCUSSION
NONE AT THIS TIME

5. Adjournment
m/s/c (Miles/Shorter/Unanimous) To adjourn the meeting.
President Marks adjourned the meeting at 5:10 p.m.

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City & County of San Francisco Commission on the Status of Women

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COMMISSION ON THE STATUS OF WOMEN City and County of San Francisco Regular Meeting Agenda

Wednesday, February 27, 2002, at 5:00PM
City Hall, Room 408
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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Roster:

President Carolene Marks

Vice President Dorka Keehn

Commissioner Julie Burton

Commissioner Juanita Miles

Commissioner Emily Murase

Commissioner Andrea Shorter

Commissioner Valerie Tulier

1. CALL TO ORDER/ROLL CALL

1 min.

Public Comment

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2. Adoption of Agenda	ACTION	3 min.
<i>Public Comment</i>		2 min.
3. Approval of Minutes	ACTION	10 min.
Meeting held Thursday, January 17, 2002 Explanatory document: Draft Minutes		
Meeting held Wednesday, January 23, 2002 Explanatory document: Draft Minutes		
Meeting held Monday, February 11, 2002 Explanatory document: Draft Minutes		
Meeting held Wednesday, February 13, 2002 Explanatory document: Draft Minutes		
<i>Public Comment</i>		2 min.
4. PRESIDENT 'S REPORT	DISCUSSION	5 min.
- Schedule the potluck with Friends of the Commission on the Status of Women - Update on Executive Director Search		
<i>Public Comment</i>		2 min.
5. INTERIM EXECUTIVE DIRECTOR 'S REPORT	DISCUSSION	5 min.
- FY 2002-03 Baseline Budget and Performance Measures - Office Receptionist - V Day Event - Women Making History Month- Board of Supervisors Event - State Sexual Assault Advisory Committee (SAC)		
<i>Public Comment</i>		2 min.
6. NEW BUSINESS	ACTION	
Request for co-sponsorship of the World Conference Against Racism, Racial discrimination, Xenophobia and Related Intolerance photo exhibit "The Road to Durban" which would consist of mailing out to our mailing list, hosting a small reception as well as a monetary contribution. To co-sponsor "The Road to Durban", a photo exhibit for the World Conference Against Racism, Racial discrimination, Xenophobia and Related Intolerance.		2 min.
<i>Public Comment</i>		4 min.

7. OLD BUSINESS

- Strategic Plan **DISCUSSION/ACTION** 10 min
To adopt the revised strategic plan including the Department on the Status of Women policy priorities for 2002-03.

Public Comment 2 min

8. REPORTS **DISCUSSION** 13 min

- CEDAW REPORT
- Violence Against Women Legislation Report

Public Comment 2 min

9. PUBLIC COMMENT **DISCUSSION** 6 min

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

Public comment will be held at this time. Please note that in order to hear all speakers, everyone will be limited to 2 minutes.

10. ANNOUNCEMENTS **DISCUSSION** 5 min.

Public Comment 2 min.

11. ADJOURNMENT **ACTION** 2 min.

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San Francisco Commission on the Status of Women**February 27, 2002**

COMMISSION ON THE STATUS OF WOMEN
City and County of San Francisco
Regular Meeting
Minutes

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Wednesday, February 27, 2002, at 5:00PM
City Hall, Room 408
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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MEMBERS PRESENT

President Carolene Marks
Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles
Commissioner Emily Murase
Commissioner Andrea Shorter

STAFF PRESENT

Rosario Navarrette
Ann Lehman
Rebecca Rolfe

1. CALL TO ORDER/ROLL CALL

President Marks called the meeting to order at 5:00 pm
Commissioner Valerie Tulier excused
Commissioner Andrea Shorter arrived at 5:10 pm
Commissioner Dorka Keehn arrived at 5:20 pm

NO PUBLIC COMMENT

2. ADOPTION OF AGENDA

m/s/c (Murase, Miles, Approved) To adopt the agenda for Wednesday, February 27, 2002, Regular Meeting.

NO PUBLIC COMMENT

3. APPROVAL OF MINUTES

m/s/c (Miles, Murase, Approved) To approve the minutes of the Thursday, January 17, 2002 Special Meeting.

m/s/c (Miles, Murase, Approved) To approve the minutes of the Wednesday, January 23, 2002 Regular Meeting.

m/s/c (Miles, Burton, Approved) To approve the minutes of the Monday, February 11, 2002 Special Meeting, with the correction that Commissioner Valerie Tuilier arrived at 3:10 p.m. not 3:40 p.m.

m/s/c (Miles, Burton, Approved) To approve the minutes of the Wednesday, February 13, 2002 Special Meeting.

NO PUBLIC COMMENT

4. INTERIM EXECUTIVE DIRECTOR 'S REPORT

Â§ FY 2002-03 Baseline Budget and Performance Measures: Ms. Navarrette submitted the department's baseline budget and mandatory reduction plan. She is preparing talking points for the Commissioners outlining key budget issues. These will be forwarded to the Commissioners as soon as they are available.

Â§ Statements on Economic Interest: Ms. Navarrette distributed forms for the Statements on Economic Interest that Commissioners are required to complete by April 1, 2002. Ms. Navarrette will schedule a training to update the Commissioners on changes to the Sunshine Law. The Commissioners request that this training be scheduled during a regular Commission meeting.

Â§ Women Making History: Ms. Navarrette informed the Commissioners that the awards for Women Making History will be on Monday, March 18th at 3:00 pm during the Board of Supervisors meeting. There is no reception scheduled for this event.

Â§ Domestic Violence Investigation: The proposed date of the release of the Domestic Violence Investigation Report has been moved forward. Approval of the report will be on the March Commission meeting agenda, and the report should be sent to Commissioners the week before the meeting. The press conference will be held the day after the Commission approves the report.

Â§ March Commission Meeting: The Regular Meeting scheduled for Wednesday, March 27, 2002 at 5:30 pm. has been moved to Tuesday, March 26, 2002 at 5:00 p.m. in order to accommodate attendance of all members of the Commission on the Status of Women. The meeting will be held at City Hall. Commissioner Murase proposed that the community meeting originally scheduled for Japantown, with a special focus on older women be scheduled for a time later in the year.

NO PUBLIC COMMENT

5. NEW BUSINESS

Discussion regarding the request for the Commission to sponsor "The Road to Durban", a photo exhibit on the World Conference Against Racism, Racial Discrimination, Xenophobia and Related Intolerance. Clarification that the sponsorship requested is to join the exhibit organizers in hosting a small reception and that the Commission is not being asked to contribute monetarily.

m/s/c (Shorter, Burton, Approved) The Commission on the Status of Women lends its co-sponsorship to the photo exhibit "The Road to Durban".

NO PUBLIC COMMENT

6. PRESIDENT 'S REPORT

Â§ Update on Executive Director Search: President Marks announced that the Commissioners will hold a Special Meeting on Tuesday, March 12, 2002 from 3:00 p.m.

to 6:00 p.m. At this meeting they will conduct additional first round interviews with candidates for the Executive Director position. The Commissioners have committed to conducting two interviews with all finalists for the position. Commissioner Murase will not participate in the first round interviews, but will participate in the second round of interviews.

Â§ National Association of Commissions for Women: Commissioner Miles is interested in attending the annual convention, which is scheduled to be in North Carolina in July. Since the Department's budget has not been confirmed, it is not clear that there will be Department funds available to pay for travel expenses. Commissioner Miles will contact the Friends of the Commission on the Status of Women to see if they are able to provide funds for travel expense to this convention.

Â§ Friends of the Commission on the Status of Women (Friends):

Â· Commissioner Shorter will contact the Friends with two possible dates for a potluck dinner, April 4, 2002 and April 10, 2002. Commissioner Shorter will also find a location for the potluck that meets accessibility and public meeting requirements.

Â· In addition to the potluck, Commissioner Shorter will ask about the Friends plans for Women Who Make a Difference, and whether it is still possible to have a reception for the women honored at Women Making History.

NO PUBLIC COMMENT

7. OLD BUSINESS

Strategic Plan: Ms. Navarrette presented the Proposed Policy Priorities for FY 2002-03. These priorities represent the third and final year of the three-year strategic plan adopted by the Commission in 2000. Given the limited staff available in the Department, and the potential for a staffing reduction in FY 2002-03, the Commissioners discussed the best way to prioritize the policy priorities.

m/s/c (Keehn, Miles, Unanimous) The Commissioners will all identify their top three priorities for the activities listed as "proposed" in the draft Proposed Policy Priorities for FY 2002-03. Commissioners will identify these top three priorities for the current year (FY 2001-02) and next year (FY 2002-03). The Commissioners will send these priorities to President Marks by March 15, 2002.

8. REPORTS

Â§ CEDAW Report: Commissioner Murase reported that the Department of Public Works came to the CEDAW meeting on February 27, 2002 and provided an update on their progress in implementing CEDAW Task Force recommendations. Additionally, Task Force members will be contributing training materials and have offered to assist in the Commission's proposed training on CEDAW.

Â§ Violence Against Women Legislation Report: Rebecca Rolfe reported that Elmy Bermejo, District Representative with Senator John Burton, has been extremely helpful in bringing our policy issue regarding eligibility for victim compensation insurance to Senator Burton. The Adult Sexual Assault Task Force (ASAFT) identified a need to change eligibility requirements that allow people on parole or probation for non-violent felony offenses to be eligible for victim compensation. Senator Burton has agreed to work with the Department on the Status of Women and the ASATF to bring this issue to the State Legislature this year.

NO PUBLIC COMMENT

9. PUBLIC COMMENT

Â§ Beverly Upton, Executive Director of the Domestic Violence Consortium (DVC), spoke to the DVC's commitment to working cooperatively with the Commission to address the potential budget cuts to the Department on the Status of Women. The DVC is committed to full funding for both the Violence Against Women grants program and the other Department programs. The DVC would like to work with the Commissioners and the Partners Ending Domestic Abuse to represent the importance

of these programs to the Mayor and the Board of Supervisors.

10. ANNOUNCEMENTS

Â§ Commissioner Shorter will not be able to attend the Tuesday, March 26, 2002 Commission Meeting due to a previous commitment.

11. ADJOURNMENT

m/s/c (Keehn, Burton, Approved) President Marks adjourned the meeting at 6:50.

Explanatory documents: For copies of explanatory documents listed in this agenda, and other related materials received by COSW, please contact the Department on the Status of Women at 25 Van Ness Avenue, Suite 130, San Francisco, CA 94102, phone: (415) 252-2570, fax: (415) 252-2575. Also, to the extent possible, documents will be available on the COSW website at <http://www.ci.sf.ca.us/cosw/>.

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San Francisco Commission on the Status of Women

March 12, 2002 Special



COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

MINUTES

Special Meeting

Tuesday, March 12, 2002

3:00 p.m.

Rent Stabilization Board - Hearing Room

25 Van Ness Avenue, Third Floor

San Francisco, CA 94102

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MEMBERS PRESENT

President Carolene Marks

Vice President Dorka Keehn

Commissioner Julie Burton

Commissioner Juanita Miles

Commissioner Andrea Shorter

1. CALL TO ORDER/ROLL CALL

President Carolene Marks called the meeting to order at 3:05 p.m.

Commissioner Emily Murase excused.

Commissioner Valerie Tulier excused.

2. ADOPTION OF AGENDA

m/s/c (Keehn/Shorter/Approved) To adopt the agenda for the Tuesday, March 12, 2002, Special Meeting.

3. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the Department on the Status of Women.

A. Public Comment: (on all matters pertaining to the Closed Session)

No public comment.

B. Closed Session: Pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b) discussion regarding appointment of Executive Director.

President Marks convened the meeting in Closed Session at 3:10 p.m.

MEMBERS PRESENT

President Carolene Marks

Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles
Commissioner Andrea Shorter

PUBLIC PRESENT
Eunice Azzani

President Carolene Marks reconvened the Open Session at 6:16 p.m.

C. Open Session: Reconvene in Open Session and, pursuant to San Francisco Administrative Code Section 67.12(b)(4):

Motion and vote to report any action or roll call vote taken concerning appointment of Executive Director.

m/s/c (Keehn/Shorter/Unanimous) Moved to report next steps.

Motion to disclose that they will have another round of interviews on Monday, March 18, 2002 starting at 4:00 p.m. and that they have set a date for potential second round interviews on Friday, March 22, 2002.

4. PUBLIC COMMENT
No public comment.

5. ADJOURNMENT (requires motion and public comment)
m/s/c (Keehn/Shorter/Unanimous) Motioned to adjourn the meeting.
President Marks called for the meeting to adjourn at 6:22 p.m.

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City & County of San Francisco Commission on the Status of Women

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CAROLENE MARKS
President

DORKA KEEHN
Vice President

JULIE BURTON
Commissioner

JUANITA MILES
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

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COMMISSION ON THE STATUS OF WOMEN
City and County of San Francisco

MAR - 6 2002

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Notice of Special Meeting and Agenda

Monday, March 18, 2002

One Embarcadero Center, Suite 2101

San Francisco, CA 94111

4:00 p.m. to 6:00 p.m.

03-05-02000-72 REV

(Draft)

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The Board of Supervisors has amended the Sunshine Ordinance by adding provision 67A.1. The provision is effective as of January 21, 2001.

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AGENDA**

Roster:

President Carolene Marks
Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles

Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

1. CALL TO ORDER/ROLL CALL

2. ADOPTION OF AGENDA

ACTION

COSW Special Meeting

03/18/02

Page 1

Public Comment

3. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the Department on the Status of Women **DISCUSSION**
- A. Public comment: (on all matters pertaining to the closed session)
- B. Closed Session: Pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b) discussion of and possible action to nominate a candidate(s) to the Mayor for appointment of Executive Director.
- C. Open Session: Reconvene in open session and, pursuant to San Francisco Administrative Code Section 67.12(b)(4):
- (1) Motion and vote to report any action or roll call vote taken concerning the appointment of Executive Director.
 - (2) Motion and vote to elect whether to disclose any or all of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67.12(a).

4. PUBLIC COMMENT **DISCUSSION**

(This item is to allow members of the public to comment generally on matters within the Commission's purview.)

5. ADJOURNMENT **ACTION**

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Know Your Rights Under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force at 415-554-7724. To obtain a free copy of the Sunshine Ordinance contact the Sunshine Ordinance Task Force, Donna Hall, Clerk, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, phone: 415-554-7724, fax: 415-554-7854, email: Donna_Hall@ci.sf.ca.us. Copies of the Sunshine Ordinance can also be obtained from the San Francisco Public Library and on the City's website at www.ci.sf.ca.us.

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COSW Special Meeting

03/18/02

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City & County of San Francisco Commission on the Status of Women

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CAROLENE MARKS
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Vice President

JULIE BURTON
Commissioner

JUANITA MILES
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN City and County of San Francisco

Amended Notice of Special Meeting and Agenda

Monday, March 18, 2002

City Hall, Room 498

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94104

4:00 p.m. to 6:00 p.m.

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MAR 18 2002

(Draft)

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AGENDA**

Roster:

President Carolene Marks
Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles

Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

1. CALL TO ORDER/ROLL CALL
2. ADOPTION OF AGENDA

ACTION

Public Comment

3. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the Department on the Status of Women **DISCUSSION**
- A. Public comment: (on all matters pertaining to the closed session)
- B. Closed Session: Pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b) discussion of and possible action to nominate a candidate(s) to the Mayor for appointment of Executive Director.
- C. Open Session: Reconvene in open session and, pursuant to San Francisco Administrative Code Section 67.12(b)(4):
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 - (2) Motion and vote to elect whether to disclose any or all of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67.12(a).

4. PUBLIC COMMENT **DISCUSSION**

(This item is to allow members of the public to comment generally on matters within the Commission's purview.)

5. ADJOURNMENT **ACTION**

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City and County of San Francisco

MINUTES

Special Meeting

Monday, March 18, 2002

4:00 p.m.

City Hall, Room 498

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

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MEMBERS PRESENT

President Carolene Marks

Commissioner Julie Burton

Commissioner Juanita Miles

Commissioner Andrea Shorter

1. CALL TO ORDER/ROLL CALL

President Carolene Marks called the meeting to order at 4:25 p.m.

Vice President Dorka Keehn absent.

Commissioner Emily Murase excused.

Commissioner Valerie Tulier excused.

2. ADOPTION OF AGENDA

m/s/c (Shorter/Burton/ Approved) To adopt the agenda for the Monday, March 18, 2002, Special Meeting.

3. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the Department on the Status of Women.

A. Public Comment: (on all matters pertaining to the Closed Session)

No public comment.

B. Closed Session: Pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b) discussion regarding appointment of Executive Director.

President Marks convened the meeting in Closed Session at 4:28 p.m.

MEMBERS PRESENT

President Carolene Marks

Commissioner Julie Burton
Commissioner Juanita Miles
Commissioner Andrea Shorter

PUBLIC PRESENT
Eunice Azzani

President Carolene Marks reconvened the Open Session at 6:37 p.m.

C. Open Session: Reconvene in Open Session and, pursuant to San Francisco Administrative Code Section 67.12(b)(4):

Motion and vote to elect whether to disclose any or all of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67.12(a).

m/s/c (Miles/Burton/Unanimous) Moved not to disclose any discussion held in Closed Session.

4. PUBLIC COMMENT
No public comment.

5. ADJOURNMENT (requires motion and public comment)
m/s/c (Miles/Shorter/Unanimous) Motioned to adjourn the meeting.
President Marks called for the meeting to adjourn at 6:40 p.m.

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City & County of San Francisco Commission on the Status of Women

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CAROLENE MARKS
President

DORKA KEEHN
Vice President

JULIE BURTON
Commissioner

JUANITA MILES
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN City and County of San Francisco

Notice of Special Meeting and Agenda Friday, March 22, 2002 One Embarcadero Center, Suite 2101 San Francisco, CA 94111 3:00 p.m. to 6:00 p.m.

(Draft)

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AGENDA**

Roster:

President Carolene Marks
Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles

Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

1. CALL TO ORDER/ROLL CALL

2. ADOPTION OF AGENDA

ACTION

COSW Special Meeting

03/22/02

Page 1

Public Comment

3. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the Department on the Status of Women **DISCUSSION**

- A. Public comment: (on all matters pertaining to the closed session)
- B. Closed Session: Pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b) discussion of and possible action to nominate a candidate(s) to the Mayor for appointment of Executive Director.
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4. PUBLIC COMMENT **DISCUSSION**

(This item is to allow members of the public to comment generally on matters within the Commission's purview.)

5. ADJOURNMENT **ACTION**

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CAROLINE MARKS
President

DORKA KEEHN
Vice President

JULIE BURTON
Commissioner

JUANITA MILES
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN City and County of San Francisco

Amended Notice of Special Meeting and Agenda

Friday, March 22, 2002

City Hall, Suite 498

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94104

3:00 p.m. to 6:00 p.m.

(Draft)

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AGENDA**

Roster:

President Carolene Marks
Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles

Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

1. CALL TO ORDER/ROLL CALL

2. ADOPTION OF AGENDA

ACTION

COSW Special Meeting

03/22/02

Page 1

Public Comment

3. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the Department on the Status of Women **DISCUSSION**

- A. Public comment: (on all matters pertaining to the closed session)
- B. Closed Session: Pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b) discussion of and possible action to nominate a candidate(s) to the Mayor for appointment of Executive Director.
- C. Open Session: Reconvene in open session and, pursuant to San Francisco Administrative Code Section 67.12(b)(4):
 - (1) Motion and vote to report any action or roll call vote taken concerning the appointment of Executive Director.
 - (2) Motion and vote to elect whether to disclose any or all of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67.12(a).

4. PUBLIC COMMENT **DISCUSSION**

(This item is to allow members of the public to comment generally on matters within the Commission's purview.)

5. ADJOURNMENT **ACTION**

****Explanatory documents:** For copies of explanatory documents listed in this agenda, and other related materials received by COSW, please contact the Department on the Status of Women at 25 Van Ness Avenue, Suite 130, San Francisco, CA 94102, phone: (415) 252-2570, fax: (415) 252-2575. Also, to the extent possible, documents will be available on the COSW website at <http://www.ci.sf.ca.us/cosw/>.

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(Chapter 67 of the San Francisco Administrative Code)

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03/22/02

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San Francisco Commission on the Status of Women

March 22, 2002 Special

COMMISSION ON THE STATUS OF WOMEN
City and County of San Francisco

MINUTES

Special Meeting

Friday, March 22, 2002

3:00 p.m.

City Hall, Room 498

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

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MEMBERS PRESENT

President Carolene Marks

Vice President Dorka Keehn

Commissioner Juanita Miles

Commissioner Emily Murase

Commissioner Andrea Shorter

1. CALL TO ORDER/ROLL CALL

President Carolene Marks called the meeting to order at 3:16 p.m.

Commissioner Julie Burton excused, but called in to participate.

Commissioner Valerie Tulier excused, but called in to participate.

Commissioner Emily Murase left at 5:00 p.m.

2. ADOPTION OF AGENDA

m/s/c (Miles/Murase/ Approved) To adopt the agenda for the Friday, March 22, 2002,
Special Meeting.3. PUBLIC EMPLOYEE APPOINTMENT/HIRING: Executive Director of the
Department on the Status of Women.A. Public Comment: (on all matters pertaining to the Closed Session)
No public comment.B. Closed Session: Pursuant to Government Code Section 54957 and San
Francisco Administrative Code Section 67.10(b) discussion regarding appointment of
Executive Director.

President Marks convened the meeting in Closed Session at 3:17 p.m.

MEMBERS PRESENT

President Carolene Marks
Vice President Dorka Keehn
Commissioner Juanita Miles
Commissioner Emily Murase
Commissioner Andrea Shorter

PUBLIC PRESENT
Eunice Azzani

President Carolene Marks reconvened the Open Session at 5:03 p.m.

C. Open Session: Reconvene in Open Session and, pursuant to San Francisco Administrative Code Section 67.12(b)(4):

Motion and vote to elect whether to disclose any or all of the discussions held in closed session pursuant to San Francisco Administrative Code Section 67.12(a).

m/s/c (Keehn/Shorter/Unanimous) Moved not to disclose any discussion held in Closed Session.

4. PUBLIC COMMENT
No public comment.

5. ADJOURNMENT (requires motion and public comment)
m/s/c (Miles/Keehn/Unanimous) Motioned to adjourn the meeting.
President Marks called for the meeting to adjourn at 5:04 p.m.

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City & County of San Francisco Commission on the Status of Women

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CAROLINE MARKS
President

DORKA KEEHN
Vice President

JULIE BURTON
Commissioner

JUANITA MILES
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Regular Meeting

Agenda

Tuesday, March 26, 2002, at 5:00 P.M.

City Hall, Room 263

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

(DRAFT)

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AGENDA*

Roster:

President Carolene Marks
Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles

Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

- | | |
|----------------------------|---------------|
| 1. CALL TO ORDER/ROLL CALL | 1 min. |
| Public Comment | 2 min. |
| 2. ADOPTION OF AGENDA | ACTION 3 min. |

<i>Public Comment</i>		2 min.
3. APPROVAL OF MINUTES	ACTION	5 min.
Meeting held Wednesday, February 27, 2002 Explanatory document: Draft Minutes		
Special Meeting held Tuesday, March 12, 2002 Explanatory documents: Draft Minutes		
Special Meeting held Monday, March 18, 2002 Explanatory documents: Draft Minutes		
<i>Public Comment</i>		2 min.
4. PRESIDENT'S REPORT	DISCUSSION	10 min.
• Update on Executive Director Search • Women's History Month Recognition Ceremony • Afghan Women		
<i>Public Comment</i>		2 min.
5. INTERIM EXECUTIVE DIRECTOR'S REPORT	DISCUSSION	5 min.
• 2002-2003 Budget Update • Front Desk Staff • Program Descriptions for Website • Strategic Planning Process for 24 hour Centralized Crisis Line • Power Point Training • COLA Add Backs to VAW Programs		
<i>Public Comment</i>		2 min.
6. OLD BUSINESS		
• Strategic Plan	DISCUSSION/ACTION	30 min.
Revise the policy priorities of the Strategic Plan. To revise and approve the policy priorities for the COSW Strategic Plan FY 2000-2003.		
<i>Public Comment</i>		2 min.
7. NEW BUSINESS	DISCUSSION/ACTION	1 hour, 30 min.
• Introduction of the new Deputy City Attorney Edward Olsen • 2002 Domestic Violence Investigation Report • Oversight Committee Resolution # 03.26.02.1		
To approve the 2002 Domestic Violence Investigation Report.		
To approve the Oversight Committee Resolution # 03.26.02.1.		

<i>Public Comment</i>		30 min.
SB 1301 (Kuehl) The Reproductive Privacy Act To support SB 1301 (Kuehl) The Reproductive Privacy Act.		10 min.
<i>Public Comment</i>		4 min.
8. REPORTS	DISCUSSION	5 min.
Friends of the Commission on the Status of Women		
<i>Public Comment</i>		2 min.
9. PUBLIC COMMENT	DISCUSSION	6 min.
<i>(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)</i>		
10. ANNOUNCEMENTS	DISCUSSION	5 min.
<i>Public Comment</i>		
11. ADJOURNMENT	ACTION	2 min.

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San Francisco Commission on the Status of Women**March 26, 2002****COMMISSION ON THE STATUS OF WOMEN**

City and County of San Francisco

Regular Meeting

Minutes

Tuesday, March 26, 2002

5:00 P.M.

City Hall, Room 263

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

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SAN FRANCISCO
PUBLIC LIBRARY**MEMBERS PRESENT**

Vice President Dorka Keehn

Commissioner Julie Burton

Commissioner Juanita Miles

Commissioner Emily Murase

Commissioner Andrea Shorter

Commissioner Valerie Tulier

STAFF PRESENT

Rosario Navarrette

Ann Lehman

Rebecca Rolfe

Carol Sacco

Winne Xie

1. CALL TO ORDER/ROLL CALL

Vice President Dorka Keehn called the meeting to order at 5:15 p.m.

President Carolene Marks excused.

Commissioner Valerie Tulier arrived at 5:35 p.m.

NO PUBLIC COMMENT**2. ADOPTION OF AGENDA**

m/s/c (Miles/Burton/Unanimous) to adopt the revised agenda for Tuesday, March 26, 2002, Regular Meeting as follows: New Business was moved to Item 4; Discussion of Strategic Plan was postponed; Discussion of Kuehl Legislation was postponed.

NO PUBLIC COMMENT**3. APPROVAL OF MINUTES**

m/s/c (Shorter/Burton/Unanimous) To approve the minutes of the Regular Meeting held Wednesday, February 27, 2002.

m/s/c (Shorter/Burton/Unanimous) To approve the minutes of the Special Meeting held Tuesday, March 12, 2002.

m/s/c (Shorter/Burton/Unanimous) To approve the minutes of the Special Meeting

held Monday, March 18, 2002.

NO PUBLIC COMMENT

4. NEW BUSINESS

Â· Introduction of new City Attorney for the Commission and Department: Deputy City Attorney Amy Ackerman introduced Deputy City Attorney Edward Olsen, who will be the Commission and Department's new City Attorney. Ms. Ackerman will continue her involvement in the domestic violence investigative report, but has been asked to assist City Attorney Dennis J. Herrera in establishing a professional training program for the City Attorney's Office, as well as other projects. Ms. Ackerman stated that Mr. Olsen is a graduate of University of Wisconsin Law School, and has been with the City Attorney's Office for about six months. Commissioners Murase and Miles thanked Ms. Ackerman for her hard work on behalf of the Commission and Department.

Â· 2002 Domestic Violence Investigation Report:

o Background on the report: Vice President Dorka Keehn reviewed background on the domestic violence investigation report, Justice and Courage: A Blueprint for San Francisco's Response to Domestic Violence. She stated that the report is the result of the murder of Claire Joyce Tempongko and collaborative efforts of several individuals, agencies, and events including: 1) the City Attorney's investigative report; 2) the Commission on the Status of Women Public Hearing on Domestic Violence; 3) the Domestic Violence Review Panel; 4) The Charan Report; 5) the Department on the Status of Women staff.

o Summary of recommendations: The main recommendation is to develop an oversight committee which would be a committee of the Commission on the Status of Women ensuring that all of the recommendations in the report are implemented. The recommendations deal with interdepartmental communications and coordination; full staffing of various city departments, such as the SFPD Domestic Violence Response Unit; culturally sensitive domestic violence trainings; review of protocols and policies; and data collection and management needs to be improved.

o Data collection: The Justis System, is a computerized system that links law enforcement, i.e. the Courts, the District Attorney's Office, the Police Department, and the Adult Probation Department. This system would establish a data collection and management system and improve interdepartmental communication.

o Department and community participation in the development of the recommendations: The recommendations came out of interviews by the investigator with City departments, analysis of the departmental policies and practices by the investigator, departmental feedback, the Charan Report, as well as community testimony at the public hearing on domestic violence in May 2001, held by the Domestic Violence Review Panel.

o Timeframe: Some recommendations are currently in the process of being implemented, i.e. full staffing of the Domestic Violence Response Unit in the Police Department; the Justis System; and discussions regarding trainings in the Police Department. A five-year time frame has been given for the completion of this work.

o Financial investment: The Department on the Status of Women currently does not have the funding to ensure that the report's recommendations are implemented or to support the work of the oversight committee. The Commission should make the implementation of these recommendations one of its primary program goals, and should emphasize the importance of these recommendations to the city in order to save women's lives. A major investment needs to be made by the City to ensure the implementation of the recommendations. City departments have been asked to look at the recommendations and to identify what they can do with the current resources; what can change immediately, and where additional resources are needed. It is believed that a dedicated full time staff person is needed to oversee the administration of the oversight committee.

- o Press Conference: The press conference will be held on Wednesday, March 27, 2002 at 10:30 a.m. at City Hall, Room 305, the Mayor's Press Room. The report will also be posted on the Department's website.
- o Replication: It is hoped that the findings of the report can be shared and replicated by other Commissions on the Status of Women and by other entities. Ms. Navarrette stated that she met Paul Seeves, head of the Violence Prevention Unit at the Attorney General's Office in Sacramento. She stated that his office is going through a similar process in an attempt to get all of the statewide agencies together to collect data.
- o Public Feedback: The Commission will have a meeting on Monday, April 22, 2002 at 2:00 p.m., location to be determined, to provide an opportunity for the public to give the Commission feedback on the report. A notice will be sent out regarding this meeting.

PUBLIC COMMENT

Noelle Hanrahan, KPFA Radio suggested that the Commission delay ratification of the document until after public comment on April 22, 2002. She wonders what authority will the oversight committee have to review departments and to make changes; what the report says regarding actual actions of the Police Department, the Probation Department, and the District Attorney's Office; what changes in police practices will happen; and if the specifics of Ms. Tempongko's case are addressed in the report, such as the Police Department's response to the felony acts committed against her.

Vice President Keehn and Interim Executive Director Rosario Navarrette responded to Ms. Hanrahan's questions. Vice President Keehn stated that the report is a living document, the oversight committee will allow for continual public comment and changes in recommendations if necessary, and therefore a delay in ratification would not be necessary. She further stated that the oversight committee will be a committee of the Commission on the Status of Women, working with the full support of the Mayor who has the authority to implement the recommendations. Rosario Navarrette stated that one of the recommendations that has been implemented is that the Domestic Violence Unit in the Police Department is now fully staffed; the City Attorney's investigative report outlines specific recommendations regarding the Police Department around the Claire Joyce Tempongko case which is part of the COSW/DOSW report, and will be available for the public as part of the full C/DOSW report. Commissioners Tulier and Shorter acknowledged Ms. Hanrahan's concerns and suggested that she submit her concerns in writing to the Commission.

Action Item: To approve the 2002 Domestic Violence Investigation Report.

m/s/c (Murase, Miles, Approved) To adopt the report Justice and Courage: A Blueprint for San Francisco's Response to Domestic Violence, with the understanding that it is a living document, subject to change given public input and further developments.

Commissioner Shorter was excused at 6:06 p.m.

Â• Draft Resolution Creating the Oversight Committee: The draft resolution states that the Commission is committed to the creation of the oversight committee. There are issues around funding of the Oversight Committee. The Commission will not be required to do this work, nor can it do this work, without the proper funding. This resolution shows the Commission's intent. Additionally, the activities of the Oversight Committee will be included in the Commission and Department's strategic plan and budget.

o Deputy City Attorney Amy Ackerman suggested that the resolution be amended to explicitly state that the creation and administration of an oversight committee by the COSW is subject to an adequate budget. Secondly, Ms. Ackerman asked the COSW to distinguish between the existing Family Violence Advisory Council

and the COSW's planned oversight committee. Interim Executive Director Rosario Navarrette explained that the mandate of the Family Violence Council is to educate and raise public awareness on domestic violence prevention and awareness. However, because it is chaired by judges, it cannot discuss or create legislation or policy. The COSW oversight committee, as a policy making body, will not be bound by those restrictions.

- o Commissioner Murase suggested an amendment to the resolution: that the phrase "contingent on funding" be added at the end of the last line of the resolution.

- o Commissioner Keehn thanked department staff Rosario Navarrette, Rebecca Rolfe, and Carol Sacco; the City Attorney's office; the review panel, particularly Ken Theisen; for their work on this report. She also thanked Supervisor Gavin Newsom for funding, and Mayor Brown for his support. Commissioner Murase acknowledged Vice President Keehn's leadership on this issue. Commissioner Keehn thanked all of the Commissioners for making this issue a priority.

Commissioner Burton was excused at 6:14 p.m.

PUBLIC COMMENT

Beverly Upton, San Francisco Domestic Violence Consortium: Ms. Upton stated that her agency wants to support the COSW in their work to implement the domestic violence report.

Action Item: To approve the Oversight Committee Resolution # 03.26.02.1.

m/s/d (Murase, Burton, Denied) To adopt the resolution creating a Violence Against Women Oversight Committee. Commissioner Burton left the meeting before the vote, and due to the amendment that resulted from the discussion, the motion was denied and resubmitted with the amendments.

m/s/a (Murase, Miles, Approved) To adopt the resolution creating a Violence Against Women Oversight Committee, amending the last sentence of the final paragraph to end with "contingent on funding."

Action Item: To support SB 1301 (Kuehl) The Reproductive Privacy Act.
Item postponed.

5. PRESIDENT'S REPORT

DISCUSSION

Vice President Dorka Keehn presented the President's Report for President Carolene Marks.

• Update on Executive Director Search: The Commission made its recommendation to the Mayor on Friday, March 22, 2002, which he approved on Monday, March 25, 2002. The new Executive Director will be Belle Taylor-McGhee, currently the executive director of the California Abortion Rights Action League (CARAL). Commissioner Miles reported that the Commission unanimously selected Ms. Taylor-McGhee and that the Mayor was pleased with their choice. The announcement will be made at the press conference on Wednesday, March 27, 2002. The Commissioners thanked Interim Executive Director Rosario Navarrette for acting as the Interim Executive Director during this period and the staff for their hard work. Commissioner Tulier also thanked the other Commissioners for their extra efforts during this period. Commissioners Murase and Miles also thanked Eunice Azzani for her role in the executive search and suggested that her efforts be recognized with a resolution or gift.

• Women's History Month Recognition Ceremony: Report postponed.

• Afghan Women: Report postponed.

NO PUBLIC COMMENT

6. INTERIM EXECUTIVE DIRECTOR'S REPORT

DISCUSSION

Â• 2002-2003 Budget Update: The Board of Supervisors will be holding budget hearings where each department will have to present and justify budget expenditures. The Department on the Status of Women's budget is scheduled to be presented to the Board of Supervisors Budget Committee on May 21, 2002. The support of the Commission in this process is important, including meeting with members of the community and with the members of the Board of Supervisors to advocate for the Department's budget. Commissioner Keehn said that she will send out an email and commissioners can decide which Supervisors they each want to meet with. She would like talking points from the staff.

Ms. Navarrette stated that community members are providing the department with information on what the impact of a 10% cut would be. Ms. Navarrette briefly reviewed the budget process: the Mayor will submit his budget to the Board of Supervisors on April 1, 2002. The Board of Supervisors will then hold hearings where departments will present on their budgets. By June, the budget has to be balanced. Add backs will no longer happen.

Note of clarification:

The Board of Supervisors has created a new committee to deal specifically with the budget, named the Budget Committee. Its members are: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick. The Finance Committee no longer deals with the budget; it will continue to focus on the on-going financial matters (such as contracts, grants, etc.) of the City and County as it does the rest of the year.

Â• Front Desk Staff: Cristine Ayalin has been hired to cover the front desk on Tuesday, Thursday and half day on Friday. Ms. Ayalin will also provide assistance on the California Endowment Grant. She brings years of experience as an administrative assistant and is a welcome addition to our temporary staff until June.

Â• Program Descriptions for Website: We are incorporating program descriptions to the Website that will assist the public in understanding what public policy work we are doing. The revised strategic plan will also be added to the website.

Â• Strategic Planning Process for 24-hour Centralized Crisis Line: DOSW's contract for the 24-hour Centralized Domestic Violence Crisis Line Strategic planning process will be signed by the end of March and work will begin immediately in April. Ms. Navarrette will ask the contractor, Holly Potter, to introduce herself at the next regular commission meeting.

Â• Power Point Training: Staff attended a Power Point training that will be very useful in future presentations to the Commission. The Department of Public Works generously provided the training at no cost to DOSW.

Â• Cost of Living Adjustment (COLA) Add Backs to VAW Programs: The violence against women programs funded by the Department are currently processing the COLAs. This cost has already been absorbed for next year and is therefore included in the budget resulting in no COLA add backs for FY 2002-2003.

Â• CEDAW: The CEDAW Strategic Plan is being developed. It is timely for the Commission to be considering CEDAW as the overarching issue because there is a big movement across the nation not only to have CEDAW ratified by the federal government, but also to have all commissions on the status of women adopt CEDAW. Ms. Navarrette thanked staff Rebecca Rolfe and Ann Lehman for their work and Commissioner Murase for her leadership on this issue.

NO PUBLIC COMMENT

7. OLD BUSINESS

Â• Strategic Plan

DISCUSSION/ACTION

Revise the policy priorities of the Strategic Plan.

To revise and approve the policy priorities for the COSW Strategic Plan FY 2000-2003. Item postponed until April regular meeting.

8. REPORTS

DISCUSSION

Â Friends of the Commission on the Status of Women: No report was presented. The public will be notified of the details of the potluck scheduled for Thursday, April 4, 2002.

NO PUBLIC COMMENT

9. PUBLIC COMMENT

DISCUSSION

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

NO PUBLIC COMMENT

10. ANNOUNCEMENTS

DISCUSSION

NO ANNOUNCEMENTS

11. ADJOURNMENT

ACTION

m/s/c (Miles/Tulier/Unanimous) The meeting was adjourned at 6:44 p.m.

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City & County of San Francisco Commission on the Status of Women

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President

DORKA KEEHN
Vice President

JULIE BURTON
Commissioner

JUANITA MILES
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN City and County of San Francisco

Notice of Special Meeting and Agenda
Thursday, April 4, 2002
55 Jordan Avenue
(between Euclid Avenue & California Street)
San Francisco, CA 94118
5:00 p.m.

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AGENDA

Roster:

President Carolene Marks
Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles

Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

1. Social Gathering of Commission Members and Friends of the Commission Board.

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San Francisco Commission on the Status of Women

April 04, 2002 Cancelled

*Agenda*

COMMISSION ON THE STATUS OF WOMEN
City and County of San Francisco

NOTICE OF CANCELLATION

The Special Meeting scheduled for
Thursday, April 4, 2002
55 Jordan Avenue
(between Euclid Avenue & California Street)
San Francisco, CA 94118
5:00 p.m.
has been cancelled.

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City & County of San Francisco Commission on the Status of Women

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CAROLINE MARKS
President

DORKA KEEHN
Vice President

JULIE BURTON
Commissioner

JUANITA MILES
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN City and County of San Francisco Regular Meeting Agenda

Wednesday, April 24, 2002
5:00 P.M.

City Hall, Room 408
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
(DRAFT)

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AGENDA

Roster:

President Carolene Marks
Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles

Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

1. CALL TO ORDER/ROLL CALL

1 min.

Public Comment

2 min.

2. ADOPTION OF AGENDA

ACTION

2 min.

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Public Comment

2 min.

3. APPROVAL OF MINUTES**ACTION**

4 min.

Special Meeting held Friday, March 22, 2002

Explanatory document: Draft Minutes

Regular Meeting held Tuesday, March 26, 2002

Explanatory document: Draft Minutes

Public Comment

2 min.

4. PRESIDENT'S REPORT**DISCUSSION**

10 min.

- Women's History Month Recognition Ceremony
- Fall Luncheon Event
- Afghan Women
- Meetings with Supervisors regarding budget
- Community meetings

Public Comment

2 min.

5. INTERIM EXECUTIVE DIRECTOR'S REPORT**DISCUSSION**

5 min.

- 2002-2003 Budget Update
- Letter to President Ammiano of the Board of Supervisors regarding MediCal/MediCare
- SafeStart Project Partnership
- Victim Compensation Eligibility Legislation Update
- Meeting with the Women's Foundation
- Budget Analyst visits service sites
- Barbara M. Cameron, Former COSW Commissioner
- Girls Conference sponsored by United Way

Public Comment

2 min.

6. NEW BUSINESS**DISCUSSION/ACTION**

- Presentation by Aspen Baker, Director of EXHALE 3 min.
- Introduction of Holly Potter of HTPotter.Communications – 24-Hour Centralized Domestic Violence Crisisline 3 min.
- SB 1301 (Kuehl) The Reproductive Privacy Act 10 min.
To support SB 1301 (Kuehl) The Reproductive Privacy Act.

Public Comment

2 min.

7. OLD BUSINESS**DISCUSSION/ACTION**

40 min.

- Strategic Plan

COSW Regular Meeting

04/24/02

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Revise the policy priorities of the Strategic Plan
To revise and approve the policy priorities for the COSW Strategic Plan FY
2000-2003.

Public Comment 2 min.

8. REPORTS **DISCUSSION** 40 min.

- Follow up on *Justice and Courage: A Blueprint for San Francisco's Response to Domestic Violence* report, Community meeting held Monday, April 22, 2002 and Oversight Committee
- Convention to End Discrimination on Against Women (CEDAW)
- Friends of the Commission on the Status of Women

Public Comment 2 min.

9. PUBLIC COMMENT **DISCUSSION** 6 min.
(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

10. ANNOUNCEMENTS **DISCUSSION** 5 min.

Public Comment 2 min.

11. ADJOURNMENT **ACTION** 2 min.

This meeting is being adjourned in memory of Barbara M. Cameron, former COSW commissioner.

Explanatory documents: For copies of explanatory documents listed in this agenda, and other related materials received by COSW, please contact the Department on the Status of Women at 25 Van Ness Ave, Suite 130, San Francisco, CA 94102; phone: 415-252-2570, fax: 415-252-2575. Also, to the extent possible, documents will be available on the COSW website at <http://www.ci.sf.ca.us/cosw/>.

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COSW Regular Meeting

04/24/02

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COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Regular Meeting

Minutes

Wednesday, April 24, 2002

5:00 P.M.

City Hall, Room 408

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

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MEMBERS PRESENT

President Carolene Marks

Vice President Dorka Keehn

Commissioner Emily Murase

Commissioner Andrea Shorter

Commissioner Valerie Tulier

STAFF PRESENT

Rosario Navarrette

Ann Lehman

Rebecca Rolfe

Winnie Xie

1. CALL TO ORDER/ROLL CALL

President Carolene Marks called the meeting to order at 5:16 p.m.

Commissioner Julie Burton excused

Commissioner Juanita Miles excused

Commissioner Andrea Shorter arrived at 5:06 p.m.

Commissioner Valerie Tulier arrived at 5:16 p.m.

Vice President Dorka Keehn arrived at 5:26 p.m.

NO PUBLIC COMMENT

2. NEW BUSINESS

Aspen Baker, Director of EXHALE, provided an introduction for EXHALE, a new program providing after abortion emotional support for women who have had abortions and their partners, families and friends. The services provided are unique and most of their referrals are from abortion providers who are not able to provide post abortion emotional support. They receive approximately 3 calls a week on their crisis line, which is available between 10:00 a.m. and 5:00 p.m., Monday through Friday. Although their volunteers are ethnically diverse, services are primarily available in English. Ms. Baker requested that the Commission consider a letter of support for the EXHALE program, which they would use in seeking funding for their program. Ms. Baker will submit materials to be considered as an Action Item at a

future Commission meeting.

Â· Holly Trista Potter, the consultant selected to conduct the planning for the 24-hour crisis line project, introduced herself and the project to the Commission.

3. ADOPTION OF AGENDA

m/s/c (Murase/Shorter/Unanimous) to adopt the agenda for Wednesday, April 24, 2002, Regular Meeting.

NO PUBLIC COMMENT

4. APPROVAL OF MINUTES

m/s/c (Murase/Keehn/Unanimous) To approve the minutes of the Special Meeting held Friday, March 22, 2002.

m/s/c (Murase/Shorter/Unanimous) To approve the minutes of the Regular Meeting held Tuesday, March 26, 2002, amended as follows: list Commissioner Emily Murase as present at the meeting.

NO PUBLIC COMMENT

5. PRESIDENT'S REPORT

Â· Meetings with Supervisors Regarding Budget: Vice President Keehn proposed that Commissioners prioritize meetings with the supervisors who are on the Budget Committee. Commissioners agreed to set up meetings with supervisors as follows: President Marks will meet with Supervisor Jake McGoldrick, Vice President Keehn will meet with Supervisor Sophie Maxwell and Supervisor Gavin Newsom, Commissioner Shorter will meet with Supervisor Aaron Peskin, and Commissioner Tulier will meet with Supervisor Leland Yee and Supervisor Gerardo Sandoval. Commissioner Murase will attend the meetings with Supervisor Yee and Supervisor McGoldrick, schedule permitting. The Commissioners will coordinate with staff to ensure that Rosario Navarrette, Interim Executive Director, or Belle Taylor-McGhee, Executive Director, are able to attend the meetings with the members of the Board of Supervisors.

PUBLIC COMMENT: Beverly Upton, Executive Director of the Domestic Violence Consortium, reported that she attended the Board of Supervisor's Budget Committee meeting on Tuesday, April 23, 2002. Twelve members of the public testified about the importance of full funding for the grants to the community, and the devastating impact cuts would have on violence against women services funded by the department. Ms. Upton felt that the testimony was very well received by the Budget Committee members.

Â· Women's History Month Celebration: President Marks reported that the Women's History Month Celebration was a success.

Â· Fall Luncheon Event: President Marks reported that the potluck with the Commission and the Friends of the Commission on the Status of Women (Friends), which was scheduled for April 4, 2002, was canceled. Commissioner Tulier volunteered to initiate a conversation with Ms. Taylor-McGhee to review how the Commission will work with the Friends on organizing the Women Who Make a Difference event for the fall of 2002.

Â· Community Meetings: The community meeting originally schedule for May has been changed to a regular commission meeting. The May meeting will be held on

Wednesday, May 22, 2002 at 5:00 p.m. at City Hall. The June meeting will be held on Wednesday, June 26, 2002 at 5:00 p.m. at City Hall. The Commissioners will confer with Ms. Taylor-McGhee to determine how future community meetings can best support the strategic goals of the Commission and Department.

Â· Afghan Women: President Marks proposed that the Commission invite Medea Benjamin and Carol Ruth Silver to present a brief summary of the local organizing work happening with women from Afghanistan. Ms. Navarrette will contact them to issue the invitation to present at the May commission meeting.

NO PUBLIC COMMENT

6. INTERIM EXECUTIVE DIRECTOR'S REPORT

Â· 2002-2003 Budget Update: Ms. Navarrette reported that the Department's presentation at the Board of Supervisor's Budget Committee went extremely well. The Committee members asked very informed questions about the Department's performance measures, reclassification of staff, and for clarification regarding materials submitted by the Controller's Office. Feedback from the Committee members was positive, and Ed Harrington, City Controller, congratulated Ms. Navarrette on the quality of her presentation and the budget and program materials submitted by the Department.

Â· The Women's Foundation: Ms. Navarrette reported that she and Rebecca Rolfe met with Patti Chang from the Women's Foundation to discuss funding for violence against women services and capacity building for the Department and our funded agencies.

NO PUBLIC COMMENT

7. NEW BUSINESS Continued

SB 1301 (Kuehl) The Reproductive Privacy Act

m/s/c (Shorter/Keehn/Unanimous) To support the passage and full implementation of SB1301, known as the Reproductive Privacy Act.

NO PUBLIC COMMENT

8. OLD BUSINESS

Strategic Plan: The Commissioners agreed that Ms. Taylor-McGhee should have an opportunity to provide input on the priorities in the strategic plan prior to final approval. President Marks agreed to orient Ms. Taylor-McGhee to the strategic plan.

m/s/c (Keehn, Shorter/Unanimous) To postpone discussion of the strategic plan until Ms. Taylor-McGhee can participate in the discussion.

NO PUBLIC COMMENT

9. REPORTS

Â· Justice and Courage Report: Vice President Keehn briefed the Commissioners about the press conference and community meeting regarding Justice and Courage. She identified the next steps in the process which include: 1) a letter from the Mayor to department heads requesting an analysis of any recommendations that could be

implemented without additional costs; 2) an analysis of the budget needed to fully implement all the recommendations; and 3) establishment of the Oversight Committee.

Vice President Keehn reviewed a preliminary structure for the implementation of the recommendations in the Justice and Courage report. An Oversight Committee would be established with four active subcommittees that are assigned specific areas of implementation. Most of the detailed work would be done in subcommittees, and the Oversight Committee would have the responsibility to review the work of the subcommittees and ensure that the recommendations are being implemented.

Feedback from the Commissioners included the need to keep the Oversight Committee small in size and to balance community participation with representation from the City. Vice President Keehn will set up a meeting with Commissioner Shorter, Department staff, and if their schedules permit, Commissioner Tulier and Commissioner Marks, to further discuss the membership and structure of the Oversight Committee.

Commissioner Shorter requested that the Oversight Committee consider an audit by the Controller's Office of the federal and state funds for violence against women already received by the City and County.

Vice President Keehn will follow up with scheduling a meeting with the Mayor and will bring a proposal for the Oversight Committee to the May Commission meeting.

PUBLIC COMMENT

Ms. Upton expressed the Domestic Violence Consortium's full support of the recommendations in the Justice and Courage report as well as the formation of an Oversight Committee. She strongly supports that representatives from the community have parity in Committee membership with representatives of city departments. Additional community representation should include children's services and the Filipino community. Ms. Upton expressed appreciation for the leadership of Vice President Keehn and Ms. Navarrette in this process and her hope that they will continue to provide leadership throughout the implementation.

Linda Alexander, Director of Victim Services for the District Attorney's Office, echoed the feedback of Ms. Upton and requested that the District Attorney's Victim Services program and the District Attorney be represented separately on the Oversight Committee.

Â• Convention to Eliminate all Forms of Discrimination Against Women (CEDAW): Commissioner Murase reported that the CEDAW Task Force is making good progress on developing a Five Year Action Plan. The Task Force anticipates that the plan will be presented to the Commission for approval at the July Regular Commission Meeting. As previously discussed by the Commissioners, Commissioner Murase would like to establish a half day training on CEDAW before the plan is presented for approval. Commissioner Murase will confirm which of the following possible dates is selected: 1) Friday, June 21, 2002, 2) Friday, June 28, 2002, or 3) Friday, July 12, 2002.

NO PUBLIC COMMENT

Â• Friends of the Commission on the Status of Women: No report was presented.

NO PUBLIC COMMENT

10. PUBLIC COMMENT

PUBLIC COMMENT INCLUDED ABOVE.

11. Adjournment

m/s/c (Shorter/Tuilier/Unanimous) Motion to adjourn the meeting in memory of Barbara Cameron, former Commissioner for the Commission on the Status of Women. The meeting was adjourned at 7:00 p.m.

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President

DORKA KEEHN
Vice President

JULIE BURTON
Commissioner

JUANITA MILES
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Regular Meeting

Agenda

Wednesday, May 22, 2002

5:00 P.M.

City Hall, Room 408

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

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Public comment will be heard after each agenda item.

AGENDA

Roster:

President Carolene Marks
Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles

Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

1. CALL TO ORDER/ROLL CALL		1 min.
2. ADOPTION OF AGENDA	ACTION	2 min.
3. APPROVAL OF MINUTES	ACTION	4 min.

Regular Meeting held Wednesday, April 24, 2002
Explanatory document: Draft Minutes

4. PRESIDENT'S REPORT	DISCUSSION	5 min.
• Potluck with Friends • Reception for new DOSW E. D. • Association of California Commissions for Women Report		
5. EXECUTIVE DIRECTOR'S REPORT	DISCUSSION	5 min.

- Department Priorities
- Report on DOSW's experience with Chapter 12D mandates under the Human Rights Commission.
- Domestic Violence Strategic Planning Meeting
- Performance based evaluations for funded programs
- Take Our Daughter To Work
- Adult Sexual Assault Task Force
- Violence Against Women Position Paper for WLA
- National Latino Alliance Against Domestic Violence Meeting

6. NEW BUSINESS	DISCUSSION/ACTION	
• Presentation by Carol Ruth Silver: Afghan Women		10 min
• Training by Edward Olsen on Sunshine Law		30 min.
• CARAL: Women of Color Reproductive Health Summit		5 min.
Action: To consider writing a letter of support for the Women of Color Reproductive Health Summit.		
• Affordable Home Ownership Opportunity for Everyone (HOPE)		5 min.
Action: To consider writing a letter of support for the Affordable Home Ownership Opportunity for Everyone program to make home ownership affordable to all San Franciscans.		
• Men's March		5 min.
Action: To consider sponsorship of POCОВI's fourth annual Men's March for Responsible Fatherhood on June 15, 2002.		
• Pedophilia and clergy		5 min.
Review first draft resolution clarifying myths about pedophilia.		

7. OLD BUSINESS	DISCUSSION/ACTION	40 min.
• Exhale from April COSW meeting		5 min.
Action: To consider writing a letter of support for Exhale Program.		

8. REPORTS

DISCUSSION/ACTION

- Justice and Courage: Oversight Committee 15 min.
Action: To adopt the structure and membership of the Oversight Committee for implementation of the Justice and Courage Report recommendations.
- Women Who Make A Difference 10 min.

9. PUBLIC COMMENT

DISCUSSION 2 min.

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

10. ANNOUNCEMENTS

DISCUSSION 5 min.

11. ADJOURNMENT

ACTION 2 min.

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San Francisco Commission on the Status of Women

May 22, 2002 Regular

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Regular Meeting

Minutes

Wednesday, May 22, 2002

5:00 P.M.

City Hall, Room 408

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102



MEMBERS PRESENT

President Carolene Marks

Vice President Dorka Keehn

Commissioner Julie Burton

Commissioner Emily Murase

Commissioner Andrea Shorter

Commissioner Valerie Tulier

STAFF PRESENT

Belle Taylor-McGhee, Executive Director

Rosario Navarrette, Deputy Director

Carol Sacco, Policy Analyst

Winnie Xie, Grants Administrator

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1. CALL TO ORDER/ROLL CALL

President Carolene Marks called the meeting to order at 5:05 p.m.

Commissioner Juanita Miles excused.

Commissioner Emily Murase arrived at 5:10 p.m.

Vice President Keehn left at 7:05 p.m.

NO PUBLIC COMMENT

2. ADOPTION OF AGENDA

m/s/c (Burton/Shorter/Unanimous) To adopt the agenda for the Wednesday, May 22, 2002 Regular Commission Meeting.

NO PUBLIC COMMENT

3. APPROVAL OF MINUTES

m/s/c (Keehn/Burton/Unanimous) To approve the minutes for the Wednesday, April 24, 2002, Regular Commission Meeting.

NO PUBLIC COMMENT

4. PRESIDENT'S REPORT

□ Potluck with Friends: President Marks stated that the Commission would like to hold a potluck with the Friends of the Commission on the Status of Women. The Commissioners agreed to hold the potluck on Thursday, June 27, 2002 in the late afternoon.

□ Reception for new Department on the Status of Women Executive Director:

President Marks suggested holding a reception for the new Executive Director of the Department Belle Taylor-McGhee. President Marks will contact the Mayor's office to inquire about his interest in sponsoring the reception..

- Association of California Commissions for Women (ACCW): President Marks reported that Belle Taylor-McGhee, Rosario Navarrette, and she attended the ACCW Quarterly Meeting held at the San Francisco International Airport on Friday, May 17, 2002. The ACCW annual meeting and convention will be held August 18, 2002 to August 20, 2002 in Sacramento at the Sheraton Grand Sacramento.
- CEDAW Training: The Commissioners discussed possible dates for a CEDAW Training and it was agreed to hold the training on Friday, June 28, 2002 from 9:00 a.m. to 12:00 noon.
- President Marks, on behalf of the Commission, officially welcomed Belle Taylor-McGhee to the Department and stated she is looking forward to working with her. She also thanked and expressed deep appreciation to Rosario Navarrette for her dedication and work over the years.

NO PUBLIC COMMENT

5. EXECUTIVE DIRECTOR'S REPORT

- Department Priorities: Belle Taylor-McGhee stated that she has been meeting with staff and friends of the department to get a sense of what the department needs vis-À-vis the mission of the Commission and Department.
- Budget Meetings: Belle Taylor-McGhee stated that the Mayor has recommended a three percent cut across the board for our department. Commissioners are continuing to meet with Supervisors regarding the budget and Ms. Taylor-McGhee would like to attend those meetings as her schedule permits.
- Department Capacity Building: Belle Taylor-McGhee reported that there are inadequate staffing resources for the department and we need to address this in order to carry out the mandate. She stated that she is in the process of hiring an executive secretary, as well as, looking into the possibility of a full time receptionist. Ms. Taylor-McGhee also indicated that there are areas of assessment and training that need to be addressed within the department, such as ergonomic issues.
- Performance based Evaluations for Funded Programs: Ms. Taylor-McGhee reported that she has been talking with staff about how to measure effectiveness within funded programs. She and staff feel it would be helpful to provide them with technical assistance and support as appropriate. Commissioners requested that we not make additional or duplicative work for the agencies.
- Domestic Violence Initiatives: Belle Taylor-McGhee announced that there is a meeting for the 24-hour Crisis Line tomorrow. The work of the Sexual Assault Task Force is continuing.
- Convention to End All Discrimination Against Women (CEDAW): Belle Taylor-McGhee stated that the CEDAW Task Force is working on a 5-year action plan and she participated in a conference call this morning discussing U.S. ratification of CEDAW and the upcoming CEDAW Hearing with Senator Boxer. Commissioners expressed great interest in the CEDAW ratification and would like the San Francisco Commission and Department to support these efforts. They suggested having a representative attend the Senate Hearings, as well as write letters of support. Commissioners feel that San Francisco is in a unique position as it is the first City and County to adopt and implement CEDAW in the United States. Ms. Taylor-McGhee thought this would also be

a good opportunity to rally media attention around the department's work and perhaps write an Op-Ed piece. Ms. Taylor-McGhee stated that the department would continue to monitor other departments around CEDAW. Commissioner Shorter stated that Ms. Taylor-McGhee should attend the CEDAW hearing in Washington, D.C. and it was agreed by the Commission.

□ Special Projects: Belle Taylor-McGhee stated that the Status of Girls Report is in the preliminary stages and coming along. The Women Who Make a Difference event will most likely be postponed this year until further discussion with the Friends of the Commission.

□ Media and Public Relations Plan: Belle Taylor-McGhee stated that a media and public relation plan is imperative for the department and she is developing some ideas around newsletters and quarterly publications. Commissioner Murase stated that she appreciated the inclusion of the letter to the funded agencies in the packets. President Marks stated that she would like to continue to receive announcements and invitations to events.

PUBLIC COMMENT

Linda Alexander of the San Francisco DA's Office announced that SAGE Project, Inc. held a vigil for Tiffany Mason, a 15-year-old child prostitute who was murdered. This vigil was also held in conjunction with the five part series on Tiffany Mason and a seven-month investigative article that ran in the San Francisco Examiner. One of the purposes of the vigil was a call for change and to identify what is going on with youth in the city. Ms. Alexander suggested contacting her or the SAGE Project for more information.

6. NEW BUSINESS

□ Training by Edward Olsen on Sunshine Law: Edward Olsen, Deputy City Attorney gave a presentation on the Sunshine Laws and the obligations and requirements of the Commissioners and Executive Director. He reviewed the California Public Records Act, the Brown Act and the Sunshine Ordinance.

NO PUBLIC COMMENT

□ CARAL: Women of Color Reproductive Health Summit: The Commissioners discussed the pros and cons of writing letters of support for events and organizations. Commissioner Tulier suggested developing criteria for writing letters of support.

m/s/c (Burton/Keehn/Unanimous) To write a letter of support for the CARAL Women of Color Reproductive Health Summit.

NO PUBLIC COMMENT

□ Affordable Home Ownership Opportunity for Everyone (HOPE): Commissioners discussed the importance of establishing criteria for evaluation of supporting events and organizations. Commissioners discussed the impact of HOPE as it directly relates to women's economic and employment issues. It was decided to not take action on this item at this time and rather have a Pros and Cons presentation at the next Commission meeting, also allowing the Commissioners time to review the legislation.

□ Men's March for Responsible Fatherhood: Rosario Navarrette stated that this was part of P.O.C.O.V.I, Antonio Ramirez's program, which holds a rally annually to highlight men's roles as positive role models. Ms. Navarrette stated that perhaps we would be able to share our resources on a table with another organization. Commissioner Keehn added that this falls under the Commission and Department's

Strategic Planning goals to have men take responsibility for their roles in violence against women.

m/s/c (Keehn/Tulier/Unanimous) To sponsor in name only, with no financial commitment, P.O.C.O.V.'s Fourth Annual Men's March for Responsible Fatherhood on June 15, 2002.

NO PUBLIC COMMENT

▫ Pedophilia and clergy: Commissioner Tulier reported that a draft resolution clarifying myths about pedophilia was not available at this time.

NO PUBLIC COMMENT

7. OLD BUSINESS

▫ Exhale from April COSW Meeting: Commissioner Keehn stated that she suggested Aspen Baker, Founder/Director of Exhale request a letter of support at the April Commission meeting. Commissioner Burton asked how other organizations felt about Exhale. Belle Taylor-McGhee responded stating that Exhale is a pro-choice organization and sees the opportunity to support them; she also stated that it fills a need. President Marks suggested changing the address line in the draft letter to: Aspen Baker, Exhale rather than To Whom it May Concern.

m/s/c (Keehn/Shorter/Unanimous) To write a letter of support for Exhale, changing the address line to Aspen Baker, Exhale.

NO PUBLIC COMMENT

8. REPORTS

▫ Justice and Courage Oversight Committee: Vice President Keehn reviewed the diagram for the Oversight Panel. She stated that subcommittees with specific responsibilities would meet on a regular basis. The department is working on an application process and criteria in an attempt to have these drafts at the next Commission meeting.

PUBLIC COMMENT

Beverly Upton of San Francisco Partners Ending Domestic Abuse wondered if the criteria were for department heads and community members' participation. Rosario Navarrette stated that the procedure has not yet been established. Vice President Keehn stated that subcommittees are open to the community. Commissioner Shorter requested that all members of the Board of Supervisors receive a copy of final Justice and Courage report.

m/s/c (Tulier/Murase/Unanimous) To adopt the structure and membership of the Domestic Violence Oversight Panel for the implementation of the Justice and Courage Report recommendations.

▫ Women Who Make a Difference: This year the event will be postponed due to circumstances beyond our control.

NO PUBLIC COMMENT

9. PUBLIC COMMENT

▫ Beverly Upton of San Francisco Partners Ending Domestic Abuse distributed

invitations to the Partners Ending Domestic Abuse and San Francisco Domestic Violence Consortium's 10th Anniversary Dinner Gala on Wednesday, June 5, 2002.

10. ANNOUNCEMENTS

- Commissioner Murase expressed an interest in meeting with the new Executive Director soon.
- Commissioner Tulier stated that she was very appreciative of the bullet points the staff prepared in preparation for the Commissioners' meetings with members of the Board of Supervisors. Commissioner Shorter agreed and expressed her thanks as well.
- Commissioner Murase thanked Rosario Navarrette again for her work during this time.

NO PUBLIC COMMENT

11. ADJOURNMENT

m/s/c (Tulier/Shorter/Unanimous) Motion to adjourn the meeting in memory of Tessa Thomas Newsom. The meeting was adjourned at 7:12 p.m.

Explanatory documents: For copies of explanatory documents listed in this agenda, and other related materials received by COSW, please contact the Department on the Status of Women at 25 Van Ness Ave, Suite 130, San Francisco, CA 94102; phone: 415-252-2570, fax: 415-252-2575. Also, to the extent possible, documents will be available on the COSW website at <http://www.ci.sf.ca.us/cosw/>

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San Francisco Commission on the Status of Women

June 26, 2002 Regular



≡ Agenda

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Regular Meeting

Agenda

Wednesday, June 26, 2002

5:00 P.M.

City Hall, Room 408

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

(DRAFT)

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The Board of Supervisors has amended the Sunshine Ordinance by adding provision 67A.1. The provision is effective as of January 21, 2001.

The ringing of and use of cell phones, pagers, and similar sound producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or other similar sound-producing electronic devices.

Public comment will be heard after each agenda item.

AGENDA

Roster:

President Carolene Marks
Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles

Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

- | | | | | |
|----|-------------------------|--------|--------|--------|
| 1. | CALL TO ORDER/ROLL CALL | 1 min. | | |
| 2. | ADOPTION OF AGENDA | | ACTION | 2 min. |
| 3. | APPROVAL OF MINUTES | | ACTION | 4 min. |

Regular Meeting held Wednesday, May 22, 2002

Explanatory document: Draft Minutes

- | | | | | |
|----|--------------------|--|------------|--------|
| 4. | PRESIDENT'S REPORT | | DISCUSSION | 5 min. |
|----|--------------------|--|------------|--------|

- | | | | |
|----|-----------------------------|------------|--------|
| 5. | EXECUTIVE DIRECTOR'S REPORT | DISCUSSION | 5 min. |
|----|-----------------------------|------------|--------|

- Â• Staffing (Angela Martin)
- Â• Budget Update
- Â• Staff Retreat
- Â• Policy Initiatives
 - o Status of Girls Report
 - o CEDAW Senate Hearing
 - o Justice and Courage Report
 - o Coalition to End the Exploitation of Kids

6. NEW

BUSINESS

DISCUSSION/ACTION

- Â• Presentation by Carol Ruth Silver: Afghan Women 5 min.
 - Â• Affordable Home Ownership Opportunity for Everyone (HOPE) 20 min.
- Presentation of Pros and Cons of proposal.
 Pro: Cynthia Arnold, Tenants for Home Ownership
 Con: Karen Hull, Coalition to Save Rent Control
 Action: To consider writing a letter of support for the Affordable Home Ownership Opportunity for Everyone program.
- Â• Parental/Family Leave Legislation 10 min.
- Action: To consider supporting the Parental Leave San Francisco Charter Amendment and/or recommended changes proposed by Supervisor Chris Daly.
 Action: To consider supporting Senate Bill 1661 Disability Compensation: Family Temporary Disability Insurance sponsored by State Senator Shelia Kuehl.
- Â• Community Volunteer Ballot Designation Legislation 2 min.
- Action: To consider writing a letter of support for Assembly Bill 400 Community Volunteer Ballot Designation sponsored by Assemblymember S. Joseph Simitian.

7. OLD BUSINESS

DISCUSSION/ACTION

- Â• Pedophilia and clergy 15 min.
- Review draft resolution clarifying myths about pedophilia.

8. REPORTS

DISCUSSION/ACTION

- Â• Justice and Courage: Oversight Committee 2 min.
- Â• CEDAW 2 min.

9. PUBLIC COMMENT

DISCUSSION 2 min.

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

10. ANNOUNCEMENTS

DISCUSSION

5 min.

11. ADJOURNMENT

ACTION

2 min.

Explanatory documents: For copies of explanatory documents listed in this agenda, and other related materials received by COSW, please contact the Department on the Status of Women at 25 Van Ness Ave, Suite 130, San Francisco, CA 94102; phone: 415-252-2570, fax: 415-252-2575. Also, to the extent possible, documents will be available on the COSW website at <http://www.ci.sf.ca.us/cosw/>.

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City & County of San Francisco Commission on the Status of Women

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JULIE BURTON
Commissioner

JUANITA MILES
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Regular Meeting

Minutes

Wednesday, June 26, 2002

5:00 P.M.

City Hall, Room 408

1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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MEMBERS PRESENT

President Carolene Marks
Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles
Commissioner Emily Murase
Commissioner Valerie Tulier

STAFF PRESENT

Belle Taylor-McGhee, Executive Director
Rosario Navarrette, Deputy Director
Ann Lehman, Senior Policy Analyst
Rebecca Rolfe, Senior Policy Analyst
Carol Sacco, Policy Analyst
Angela Martin, Confidential Secretary
Edward Olsen, Deputy City Attorney

CALL TO ORDER/ROLL CALL

President Carolene Marks called the meeting to order at 5:12pm.
Commissioner Andrea Shorter was excused.
Vice President Dorka Keehn arrived at 5:20pm.

NO PUBLIC COMMENT

ADOPTION OF AGENDA

m/s/c (Miles/Murase/Unanimous) to adopt the agenda for Wednesday, June 26, 2002 Regular Commission Meeting.

NO PUBLIC COMMENT

APPROVAL OF MINUTES

m/s/c (Shorter/Murase/Unanimous) To approve the minutes of the Regular Meeting held Wednesday, May 22, 2002, with the stipulation that substantive and grammatical corrections will be made. These corrections include a statement from Commissioner Marks regarding a call to the Mayor's office to inquire about his interest in sponsoring a reception for the Department on the Status of Women's new Executive Director Belle Taylor-McGhee. Also, Commissioner Marks would like to change the statement regarding Rosario Navarrette's dedication and work to reflect the years she has contributed to the Department on the Status of Women.

NO PUBLIC COMMENT

4. PRESIDENT'S REPORT

- **Invitations to the Commission:** President Marks commented that she would like all invitations that come to the attention of the Commission sent to the Commissioners. President Marks stated that in order to raise the visibility of the Commission, she would like to see Commissioners participate in more community events and activities.
- **Consent Calendar:** President Marks concurred with Commissioner Murase regarding the Commission having a consent calendar so that items can be easily discussed and dismissed. The Department will pursue this matter with the City Attorney's Office.
- **Individual meetings:** President Marks commented that the Executive Director of the Department on the Status of Women, Belle Taylor-McGhee, planned to meet with the Commissioners individually. Ms. Taylor-McGhee concurred and stated that she had already begun the process.
- **Relationship between the Commission and Department:** President Marks stated that the Commission should be included in all aspects of the Department's business; however, the Executive Director should define the parameters of the Commission's participation so that a satisfactory working relationship is established.
- **Publicity:** President Marks would like to see more publicity regarding the work of the Commission on the Status of Women.
- **Commission Agendas:** President Marks stated that all Commissioners should receive the Commission agendas prior to them being officially noticed. President Marks remarked that this would allow the Commissioners the opportunity to feel they are participating in what the Commission is attempting to achieve.
- **Other Commissions and Travel:** President Marks suggested that when traveling to other cities, Commissioners should attempt to contact that city's Commission on the Status of Women for materials.
- **Friends of the Commission on the Status of Women:** President Marks commented that she feels very strongly about the Friends of the Commission on the Status of Women. They are called upon often for financial assistance; however, there is no plan in place for their involvement. She stated that she would like to see a plan for the Friends, as well as a mission.
- **State Commissions Meeting:** President Marks stated that she is interested in attending the meeting of State Commissions in Sacramento, California on August 18 - August 20, 2002; however, further investigation is needed regarding how arrangements are made when Commissioners attend conventions.
- **New Confidential Secretary:** President Marks welcomed Angela Martin, the new Confidential Secretary for the Department on the Status of Women.
- **National Commission on the Status of Women Convention:** Commissioner Miles commented that she is attending the National Commission on the Status of Women convention being held July 15 - July 21, 2002, in Charlotte, North Carolina. Commissioner Miles stated that she is on the Resolution Committee, and although the deadline has passed for submittal of resolutions, she would take to the convention any resolutions the Commission suggests. Commissioner Miles commented that at this time, the San Francisco Commission on the Status of Women has submitted one (1) resolution; however, she is confident that the Resolution Committee will extend the time. The Commissioners proposed that Commissioner Miles take CEDAW materials that reflect the work of the San Francisco Commission on the Status of Women and a copy of the statement of the U.S. Ratification of CEDAW so that it can be duplicated.

Commissioner Miles stated that she believed that a motion for the passage of CEDAW is part of the resolution record for the convention. The Executive Director, Belle Taylor-McGhee, stated that she is also scheduled to attend the National convention.

- **Community Meetings:** President Marks commented that sometime during the Commission meeting, she would like to discuss community meetings. Some of the issues up for discussion include the expectations of the meetings and how to make them more productive.

NO PUBLIC COMMENT

EXECUTIVE DIRECTOR'S REPORT

- **Staffing:** Belle Taylor-McGhee welcomed Angela Martin, the new Confidential Secretary.
- **Deputy City Attorney, Edward Olson, interjected asking whether public comment was invited on Item #4. Mr. Olson stated that at any point during the discussion of an item, public comment should be invited.**
- **Budget:** Belle Taylor-McGhee reported that the Mayor did not propose any cuts to the Department's budget, and the budget analyst for the Board of Supervisors concurred. Additionally, the Department on the Status of Women went before the Board of Supervisors last week with a proposal to upgrade the policy analyst classifications within the Department. These classifications are needed to better reflect the work of the Department and to look prospectively at how policy initiatives will be advanced. Ms. Taylor-McGhee proposed a reclassification of two point five (2.5) 2998 positions to two point five (2.5) 1823 positions. The Department was in negotiations with the Department of Human Resources for the past week; however, DHR requested more information and the Department was granted an additional week by the Board of Supervisors to submit the information. The Department went before the Board of Supervisors on June 26, 2002, and against the recommendation of the budget analyst, the Board approved the reclassifications.

Commissioner Murase congratulated Belle Taylor-McGhee on securing the approval for the reclassifications. Belle Taylor-McGhee thanked Commissioner Murase and stated that a lot of work had already begun on the reclassification issue prior to her arrival and thanked Rosario Navarrette and staff for their efforts. She also publicly thanked Supervisor Sophie Maxwell for her support.

- **CEDAW:** Belle Taylor-McGhee stated that there was a CEDAW Task Force meeting today, June 26, 2002; however, she did not have the opportunity to attend the full meeting due to budget hearings.
- **U.S. Senate Foreign Relations Committee Hearings:** Ms. Taylor-McGhee reported that she attended the U.S. Senate Foreign Relations Committee hearings on the ratification of CEDAW in Washington, DC. Ms. Taylor-McGhee commented that Senator Joe Biden is the chair of the Committee; however, he delegated the chair to Senator Barbara Boxer. Ms. Taylor-McGhee stated that the Bush Administration has not taken any action on the treaty and the only statement coming from the Administration is that "the treaty is generally desirable and should be approved." Furthermore, the Administration did not send any top-level officials from the State Department to testify at the hearing. At the hearing, Senator Biden stated that as far as he was concerned he would proceed with the Administration's earlier assessment that the treaty should be approved. A meeting is possibly scheduled in the Senate Foreign Relations Committee for July, and Senator Boxer is hoping to get strong bi-partisan support. If that happens, and it passes out of committee, a vote could come before the full Senate floor sometime in the fall. Ms. Taylor-McGhee also stated that San Francisco is the only municipality in the Nation that has adopted the treaty by legislation. Ms. Taylor-McGhee said she had the opportunity to work with the National Coalition on CEDAW, make new contacts and meet with Senator Boxer's staff.

- **Justice and Courage Report:** Ms. Taylor-McGhee commented that a letter facilitated by DOSW via the Mayor went out to those City department heads mentioned in the Justice and Courage Report as having responsibility for domestic violence issues. The Mayor asked those department heads to respond to him by the end of July regarding what they plan to do, and what has been done with the resources available to them. Meetings are currently taking place about other issues regarding the report.
- **Program Development:** Ms. Taylor-McGhee reported that the Status of Girls report is in progress and that Ann Lehman and Carol Sacco are the lead policy analysts on the project. Ms. Taylor-McGhee reported that she and Commissioner Shorter have met to talk about the release of the report and Commissioner Shorter will be very much involved in the process. The report will be released in the early fall.
- **Coalition Against the Sexual Exploitation of Children:** Ms. Taylor-McGhee reported that the Department continues to partner and coordinate with other departments and organizations. The Department recently became part of a new coalition named the Coalition Against the Sexual Exploitation of Kids (CEEK) led by Deputy City Attorney Kamala Harris. Ms. Taylor-McGhee provided public testimony before the Health and Human Services Committee of the Board of Supervisors. At issue are teens that are sexually exploited, a need for a crisis hotline and a safe house for those teens in San Francisco. Ms. Taylor-McGhee stated that Board of Supervisors President Tom Ammiano strongly supports this cause and will take a lead on this issue.
- **24-Hour Multi-lingual Crisis Hotline:** Ms. Taylor-McGhee stated that the Department has received a grant to work with a number of organizations within the domestic violence community on the feasibility and development of a 24-hour multi-language crisis hotline in the City of San Francisco. Commissioner Miles asked if it is feasible for the Department to include organizations, safe houses and other places where teens congregate. Commissioner Miles stated that since the Department's focus is on girls, they should be included.

Deputy Director Rosario Navarrette stated that the development of the 24-hour crisis line is the responsibility of a large group of organizations. One of the groups, La Casa de las Madres has a teen crisis line. Ms. Navarrette commented that the organizations are working to make the planning process inclusive, not exclusive.

Commissioner Miles asked if Huckleberry House and similar organizations had been contacted regarding the 24-hour crisis hotline.

Deputy Director Rosario Navarrette, stated that direct and indirect service providers will be invited to participate in focus groups and that the facilitators and consultants are being very inclusive in their outreach.

Commissioner Tulier stated that Mission Neighborhood Health Center, located in the vicinity of a high teen prostitution area at 16th and Shotwell should be included in the outreach process.

- Commissioner Murase commented that at the CEDAW Task Force meeting the reauthorization of the Temporary Assistance for Needy Families (TANF) welfare reform legislation was raised. Commissioner Murase stated that she was pleased to see Ms. Taylor-McGhee play an active role in national legislation and hopes that issues germane to the Commission's strategic plan and mission will be followed with periodic updates reported at Commission meetings.

President Marks thanked Ms. Belle Taylor-McGhee for achieving the classification changes and maintaining the budget items.

NO PUBLIC COMMENT

NEW BUSINESS (DISCUSSION)

- **Parental/Family Leave Legislation Presentation**
Executive Director, Belle Taylor-McGhee requested an amendment and asked if Senior Policy Analyst, Ann Lehman, could speak regarding the issues surrounding the Parental/Family Leave Legislation.

Ann Lehman stated that in 1998, CEDAW legislation was passed in San Francisco, and it called for paid family leave. In 1999, when Supervisor Tom Ammianno held a hearing on the issue, the Commission took a public position to support paid parental leave in concept, but reserved the specifics until the legislation came up. Ms. Lehman also stated that in the year 2000, as a result of the CEDAW focus groups, a work life study was conducted and it was discovered that approximately eight (8) percent of employees had actually taken family medical leave. Supervisor Chris Daly is concerned about the benefits available to his staff when they need to take a parental/family leave, and he contacted the Department to put forth the idea of parental leave as a charter amendment. A key issue relating to the legislation is cost, which is estimated to be \$13.5 million annually. If vacation time is added, the amount goes down to \$7.8 million annually. Another issue is parental leave vs. family leave. There is pending legislation on the COSW's agenda, SB1661, by Senator Shelia Kuehl, which covers family leave for up to 12 weeks and uses disability insurance to fund the leave.

Commissioner Burton asked if the scope of the Legislation was City government or Citywide.

Ann Lehman stated that it was City government.

Vice President Keehn asked if employees are being asked to reimburse the government for benefits if they do not return to work.

Rachael Redondiez, a member of Supervisor Daly's staff, stated that it was estimated by the Controller that 20% of employees who take a leave do not return to work or stay for six (6) months following their leave. If an employee does not return to work, it becomes a loan. Ms. Redondiez commented that this was another way of minimizing the cost - the details are in the legislation.

Commissioner Murase asked what proposals are being considered as a funding mechanism for the Parental Leave legislation. She stated that she supports paid parental leave; however, one of the concerns raised in the CEDAW task force meeting is the City awarding paid leave to City employees, but at the same time reducing funding to non-profits. These funding cuts may ultimately result in the loss of employment for pregnant women who work for non-profits.

Rachael Redondiez stated that the legislation doesn't address a funding stream, and there are concerns regarding the exclusion of families not employed by the City. She stated that when the economy is healthier, the legislation could be amended to include non-profits or other businesses that contract with the City. Supervisor Daly's office wanted the City to be on record as valuing the responsibility of raising children; but at the same time being sensitive to budget constraints. She also stated that Supervisor Daly's staff met with the Executive Director, Belle Taylor-McGhee, to update her on possible amendments to the legislation.

Commissioner Murase stated that she feels strongly that the legislation should be expanded to include family leave.

Rachael Redondiez stated that Supervisor Daly is interested in including family leave in the legislation. She commented that Supervisor Matt Gonzalez, who wanted to be a co-sponsor of the legislation, wants the charter amendment language to include allowing the Board of Supervisors to include paid family leave at a later time. The City Attorney will draft the language.

President Marks asked what support the legislation had from the Board of Supervisors.

Rachael Rodondiez stated that the legislation was heard for the first time at the June 26, 2002 Rules Committee meeting. Supervisor Matt Gonzalez added his name as a co-sponsor to the legislation, and Supervisors Tony Hall and Gerardo Sandoval were generally supportive.

Commissioner Miles asked if working pregnant women are still allowed to apply for state disability.

Rachael Redondiez stated that disability pays only 55% of the claimant's pay and for only six (6) weeks after delivery. She stated that for eligible employees, the paid leave proposal would be supplemental to disability. Ann Lehman stated that the legislation would stipulate that either gender is eligible and adoption and foster care would also be acceptable.

Commissioner Miles asked how long after the birth would an employee continue to receive a salary before returning to work, and if there were complications, would an extension be allowed.

Rachael Redondiez stated that under federal, state and city Civil Service laws the allowable unpaid leave is 16 weeks; therefore, only 16 weeks of full pay would be allowed. She also stated that if complications occurred, under Family Medical Leave Act (FMLA) or state law an employee would be eligible to apply for disability. Ann Lehman stated that under City rules, employees are allowed to take up to a year off without pay, and that the legislation allows for only 16 weeks.

Vice President Keehn asked about the state law regarding parental leave.

Ann Lehman stated that under state law parental leave is granted without pay. If the employee qualifies under FMLA they are eligible for 12 weeks of unpaid leave, granted they have been employed for one (1) year.

Belle Taylor-McGhee stated that employers encourage and/or demand that employees take their unpaid leave.

Rachael stated that many employees would have to take their accrued paid leave before taking advantage of the parental leave.

Action Item: To consider supporting the Parental Leave San Francisco Charter Amendment and/or recommended changes proposed by Supervisor Chris Daly.

m/s/c (Murase/Miles, Unanimous) To postpone action until the Commission has had an opportunity to review the finalized amendment changes.

NO PUBLIC COMMENT

- **Presentation of Pros and Cons Regarding Affordable Home Ownership Opportunity for Everyone Program (HOPE)**

Pro: Cynthia Arnold – Tenants for Home Ownership

Ms. Arnold stated that nationwide, 68% of Americans are homeowners, but in San Francisco the percentage is only 34%. According to a Chamber of Commerce survey, 67% of renters would like to buy a home in San Francisco; however the cost of a single-family home is beyond the reach of most San Franciscans. Ms. Arnold stated that the HOPE ownership program is designed to level the playing field by allowing renters the opportunity to buy their current apartments. The plan requires voluntary participation by renters and landlords and would give non-purchasing renters lifetime leases to the units they currently occupy. She stated that the entire building would be

subdivided into condominiums. In buildings of 2-6 units, 40% of the tenants must agree to purchase their units; in buildings of 7-13 units, 33% of the tenants must agree to purchase; and in buildings of 14 units or more, the percentage drops to 25%. In all cases, the non-purchasing renters must be given lifetime leases. Ms. Arnold stated that HOPE is about giving middle-class residents a chance at home ownership.

Commissioner Burton inquired whether this legislation was modeled after legislation implemented in another city; and if so, was it successful.

Ms. Arnold stated that an initiative similar to the San Francisco legislation was instituted in Santa Monica. It was never determined whether the legislation was repealed or if a provision in an ordinance caused it to expire.

President Marks inquired whether similar legislation previously existed in the City of San Francisco.

Ms. Arnold stated that there was previous legislation, which attempted to increase the number of condominium conversions.

President Marks inquired what members of the Board of Supervisors support or oppose the legislation.

Ms. Arnold stated that this is Supervisor Hall's initiative, and has the support of Supervisor Yee and Supervisor Newsom. She stated that none of the other Supervisors have met with Tenants for Home Ownership.

Commissioner Tulier inquired about current legislation stopping tenants from purchasing their units.

Ms. Arnold stated that there is a current cap on condominium conversions as declared in the San Francisco Sub-division Map Act that caps the number of condominium conversions to 200 per year.

Commissioner Miles inquired if the ordinance would do away with the cap to convert to condominiums.

Ms. Arnold stated that the ordinance would increase the condominium conversion cap from 200 per year to roughly 1% of the San Francisco housing market. The rental housing market in San Francisco is estimated to be around 340,000 units; therefore, this would increase the condominium conversions from 200 to 3,400 units per year.

Commissioner Murase asked what criteria would qualify buildings as condominium conversion buildings.

Ms. Arnold stated that purchasing tenants would have to sign intent to purchase forms and other legal documentation.

Commissioner Murase stated that her primary concerns were unintended consequences of these types of ordinances and asked whether any homeowners and landlords were members of her organization, Tenants for Home Ownership.

Ms. Arnold stated that members include renters, TIC owners and a small number of residents who own single-family dwellings.

Commissioner Murase asked whether there were compulsory measures to force people to sell.

Ms. Arnold stated that the plan was voluntary.

Commissioner Miles asked if tenants' rent would increase if they decided not to buy their unit.

Ms. Arnold stated that if a tenant was living in a rent controlled unit at the time, and a lifetime lease was issued, the rent control would still be applicable.

Commissioner Miles asked if a tenant would ever be evicted under a lifetime lease.

Ms. Arnold stated that the fact that a tenant is given a lifetime lease does not negate their responsibility to abide by the rules of a tenancy.

Con: Attorney Karen Hull – Committee to Save Rent Control

Attorney Karen Hull stated that HOPE is a drastic condominium conversion measure that seeks to increase the conversion cap that is currently in place from 400 units per year to 3,400 units per year - a 900% increase. She stated that currently, there is a limit on the size of buildings that can be converted; however, under HOPE legislation there is no limit. Ms. Hull stated that San Francisco would lose 3,400 rent control units per year, at the expense of San Francisco renters, particularly women. According to Hull, renters that qualify for mortgages can purchase their units. Ms. Hull stated that under the current Owner Move In legislation, after 3 years of ownership the units can be sold as de-rent controlled units. Furthermore, if a tenant is given a lifetime lease on a unit and decides to move, the unit is decontrolled forever. Ms. Hull also stated that most tenants would not be able to buy their units even if they are discounted. Ms. Hull commented that members of the Board of Supervisors who do not support the HOPE legislation include Supervisors Aaron Peskin, Matt Gonzalez, Gerardo Sandefall, Chris Daly, Sophie Maxwell, and hopefully Mark Leno. Ms. Hull stated that a landlord could still evict a tenant even with a lifetime lease. Ms. Hull ended by saying altruism is not a function of real estate, particularly in a hot market.

Commissioner Miles asked if the lifetime lease was guaranteed to the tenant or the landlord.

Ms. Hull stated that the lifetime lease was guaranteed to the tenant.

Commissioner Miles asked if the building were resold, would the new owner have to honor the lifetime lease.

Ms. Hull stated theoretically the new owner would have to honor the lifetime lease; however, there are many problems with lifetime leases.

Commissioner Murase asked if the supply of properties under rent controlled is ever replenished.

Ms. Hull stated that anything built after 1969 is no longer subject to rent control; therefore, units are not being replenished except through subsidized housing or similar programs.

Commissioner Murase asked what percentage of San Francisco's rental buildings are currently subject to rent control.

Ms. Hull stated that she was uncertain; but, she believed about 60% were rent controlled.

Commissioner Miles asked under the HOPE legislation, would 3,400 units become available every year.

Ms. Hull stated that if the cap is not reached in a particular year, the units available for home ownership could roll over to the following year; therefore, in one year, you could have 4,000 units leaving rent control.

PUBLIC COMMENT

Mitchell Omerberg, a volunteer with the Affordable Housing Alliance, stated that from 1979 to 1983 San Francisco had a law that was similar to the HOPE legislation. The law allowed 1000 units to be converted into units for sale if 40% of the tenants agreed to purchase their units. He stated that in 1983, former San Francisco Mayor Dianne Feinstein commissioned a study of all units that were converted and found that only 11% of the converted units were owned by the original tenants. Mr. Omerberg stated that the legislation failed 89% of time in turning renters into homeowners. The study also included the racial makeup of tenants who purchased the units and found they were 87% white. Furthermore, only one quarter of the people who bought the units were women; 6% were Asian; 2% were Latino and 1% were African American. Mr. Omerberg stated that he doesn't believe the previous legislation functioned well. He stated that Dianne Feinstein enacted the current law in 1983, which allows conversions in six (6) unit buildings or less and only at a rate of 200 per year. Mr. Omerberg added a lifetime lease would not be binding.

Commissioner Keehn asked in what community was the study conducted.

Mr. Omerberg stated that it was conducted in San Francisco.

Commissioner Miles asked what incentive would a landlord or apartment owner have to sell a condominium for less than \$500,000.

Mr. Omerberg stated that he does not see a motivation for landlords or apartment owners to sell the property for less than \$500,000.

Commissioner Keehn asked if the staff had conducted analysis on the HOPE legislation.

Ann Lehman stated that the Department had not conducted any analysis.

Vice President Keehn stated that she wanted to wait to get feedback from the Department's analysis of the legislation before making a decision.

Commissioner Tulier stated that she did not believe the staff had the time to conduct an analysis just for a letter of support and that the Department, along with the Commission, had other priorities that needed to be addressed.

Belle Taylor-McGhee concurred with Commissioner Tulier regarding the lack of time the staff had to conduct such analysis.

Vice President Keehn amended the motion to state that the Commission does not oppose nor support the HOPE legislation.

m/s/c (Miles, Burton, Majority) To amend the motion regarding the HOPE legislation to state that the Commission does not oppose nor support the HOPE legislation.

DISCUSSION

Commissioner Murase stated if a consensus has not been reached on the HOPE legislation and if a Commissioner feels strongly about supporting the legislation, they should send an individual letter of support.

m/s/c (Tulier/Miles/ Unanimous) To take action to vote on the agenda item and amend the item to accept that the Commission does not write a letter of support for HOPE - Affordable Home Ownership Opportunity for Everyone Program, but this action does not reflect a decision as to whether the Commission opposes or supports the issue.

Action Item: To consider supporting Senate Bill 1661 Disability Compensation: Family Temporary Disability Insurance sponsored by State Senator Shelia Kuehl.

m/s/c (Murase, Keehn, Unaminous) To write a letter of support for Senate Bill 1661 addressed to Senator Kuehl with both the Executive Director's and the Commission President's signature.

Action item: To consider writing a letter of support for Assembly Bill 400 Community Volunteer Ballot Designation sponsored by Assemblymember S. Joseph Simitian.

m/s/c (Murase/Miles, Unanimous) To write a letter of support for Assembly Bill 400 Community Volunteer Ballot Designation sponsored by Assemblymember S. Joseph Simitian with both the Executive Director's and the Commission President's signature.

7. OLD BUSINESS

- **Pedophilia and Clergy**
Review draft resolution clarifying myths about pedophilia

Belle Taylor-McGhee suggested drafting a letter asking Lesbian, Bisexual, Gay and Transgender organizations to review the resolution for their opinion. Commissioner Murase would like the last paragraph of the resolution to include the language: "but should be condemned, investigated and prosecuted in every case to the fullest extent of the law." Assistant Deputy Attorney, Edward Olsen, suggested looking at the language of Administrative Code 33.4 to ensure that the resolution falls within the jurisdiction of the Commission.

8. REPORTS

Justice and Courage Oversight Committee: Vice President Keehn reported that there were concerns expressed regarding funding of the Justis System, a centralized database of criminal offenders, and the City's priority to complete the system. She stated that she and the Executive Director Belle Taylor-McGhee, met with Susan Leal, Gregg Lowder and the new head of the Department of Telecommunications and Information Services (DTIS) and were assured that funding was available for this year. She stated that the Commission would be part of the upcoming discussions with the various department heads to ensure that domestic violence will be a component of the Justis System. She stated that DOSW staff would gather recommendations from the Justice and Courage report that relates to the Justis System and provide them to the head of DTIS. Vice President Keehn stated that the criteria for membership on the Oversight Committee are still being developed.

CEDAW: Commissioner Murase reported that at the June 26, 2002, Task Force meeting the Department of the Environment report included issues that the Commission asked them to review. She reported that the CEDAW training would be held on June 28, 2002 at 25 Van Ness in the lower level from 9:00a.m. - 12:00p.m. Commissioner Murase thanked Belle Taylor-McGhee for her work at the U.S. Senate Foreign Relations Committee hearing.

9. PUBLIC COMMENT

No Public Comment

10. ANNOUNCEMENTS

Commissioner Tulier asked that the meeting be adjourned in the memory of Officer Jon Cook who was killed in a traffic accident responding to a domestic violence call. President Marks suggested writing a letter to the Officer's partner.

m/s/c (Tulier/) Motion to adjourn the meeting in memory of Officer Jon Cook.

Vice President Keehn extended an invitation to a reception at her home honoring the manager of the organization Verite'. Verite' monitors the activities of sweat shops around the globe.

Community Meetings: Commissioner Murase expressed her reservations about community meetings and asked if the Commission could refine its strategy and not over extend itself. The Executive Director, Belle Taylor-McGhee suggested strategically looking at the reasons for choosing the community. Commissioner Miles stated the Commission's objective for holding community meetings is to bring attention to the Commission and allow women who would not ordinarily attend a Commission meeting in City Hall the opportunity to have their voices heard.

There will be a discussion at the next Commission meeting regarding community meetings.

Commissioner Burton asked President Marks if potential dates had been discussed to ask the Mayor about the reception to welcome the new Executive Director, Belle Taylor-McGhee.

President Marks stated that the Mayor would not sponsor the reception. She asked about holding the reception in City Hall; however she has not received a response.

Commissioner Burton suggested having the reception during the week of August 26, 2002, which is the anniversary of Women Getting the Vote.

Commissioner Keehn stated that it was discussed that a press release announcing the Executive Director's appointment should be done in conjunction with other issues that the Commission would like to bring to the forefront.

President Marks would like the issue of the new Executive Director's reception to appear on the next agenda.

11. ADJOURNMENT

m/s/c (Keehn/Tulier/Unanimous) Meeting was adjourned at 7:08 in the memory of Officer Jon Cook.





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San Francisco Commission on the Status of Women

June 28, 2002 Special



= Agenda

COMMISSION ON THE STATUS OF WOMEN
City and County of San Francisco

Notice of Special Meeting and Agenda
Friday, June 28, 2002
25 Van Ness Avenue
Room 70 (Lower Level)
San Francisco, CA 94102
9:00 a.m. - 12:00 noon

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AGENDA

Roster:

President Carolene Marks
Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles

Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

Coffee and bagels will be available at 8:45

I. Call to Order DISCUSSION / ACTION

- II. Human Rights and CEDAW Overview DISCUSSION
- III. Review of San Francisco CEDAW Ordinance DISCUSSION
and accomplishments to date
- IV. Develop CEDAW analysis tools for evaluating policy DISCUSSION
- V. Wrap up / Next Steps DISCUSSION / ACTION
- VI. Adjourn DISCUSSION / ACTION

Know Your Rights Under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force at 415-554-7724. To obtain a free copy of the Sunshine Ordinance contact the Sunshine Ordinance Task Force, Donna Hall, Clerk, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, phone: 415-554-7724, fax: 415-554-7854, email: Donna_Hall@ci.sf.ca.us. Copies of the Sunshine Ordinance can also be obtained from the San Francisco Public Library and on the City's website at www.ci.sf.ca.us.

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COMMISSION ON THE STATUS OF WOMEN
City and County of San Francisco
Regular Meeting
Agenda
Wednesday, July 24, 2002
5:00 P.M.
City Hall, Room 408
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
(DRAFT)

American Sign Language interpreters and a Sound Amplification System provided upon request with 48-hour advance notice to 415-252-2570. Translation into languages other than English is also available with 48-hour notice. Limited accessible street parking available. Accessible MUNI Metro station in the Van Ness Station and lines are J, K, L, M and N. Accessible MUNI Lines are the 6, 7, 9, 42, 47, 49, and 71 lines. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Meeting proceedings available in alternative formats. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals. To make arrangements, or for accessibility information, contact the Department on the Status of Women at 415-252-2570 (Voice) or 415-252-2550 (TTD).

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Public comment will be heard after each agenda item.

AGENDA

Roster:

President Carolene Marks
Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles

Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

- | | | |
|----------------------------|--------|--------|
| 1. CALL TO ORDER/ROLL CALL | | 1 min. |
| 2. ADOPTION OF AGENDA | ACTION | 2 min. |
| 3. APPROVAL OF MINUTES | ACTION | 4 min. |

Regular Meeting held Wednesday, June 26, 2002
 Explanatory document: Draft Minutes

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| 4. PRESIDENT'S REPORT | DISCUSSION | 5 min. |
| <ul style="list-style-type: none"> • Friends of the Commission • Reception for the new Executive Director, Belle Taylor-McGhee | | |

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| 5. EXECUTIVE DIRECTOR'S REPORT | DISCUSSION | 5 min. |
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| 6. NEW BUSINESS | DISCUSSION/ACTION. | |
| <ul style="list-style-type: none"> • Nomination of Commission Officers | | 10 min. |
| Action: To accept nominations for the August election of the President and Vice President of the Commission. | | |

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| 7. OLD BUSINESS | DISCUSSION | |
| <ul style="list-style-type: none"> • Community Meetings | | 10 min. |
| Discussion to determine strategic selection of communities to hold Commission meetings. | | |

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| 8. REPORTS | DISCUSSION | |
| • Justice and Courage Oversight Committee | Vice President Keehn | 2 min. |
| • CEDAW | Commissioner Murase | 2 min. |
| • NACW | Commissioner Miles | 2 min. |

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| 9. PUBLIC COMMENT | DISCUSSION | 2 min. |
| <i>(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)</i> | | |

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| 10. ANNOUNCEMENTS | DISCUSSION | 5 min. |
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| 11. ADJOURNMENT | ACTION | 2 min. |
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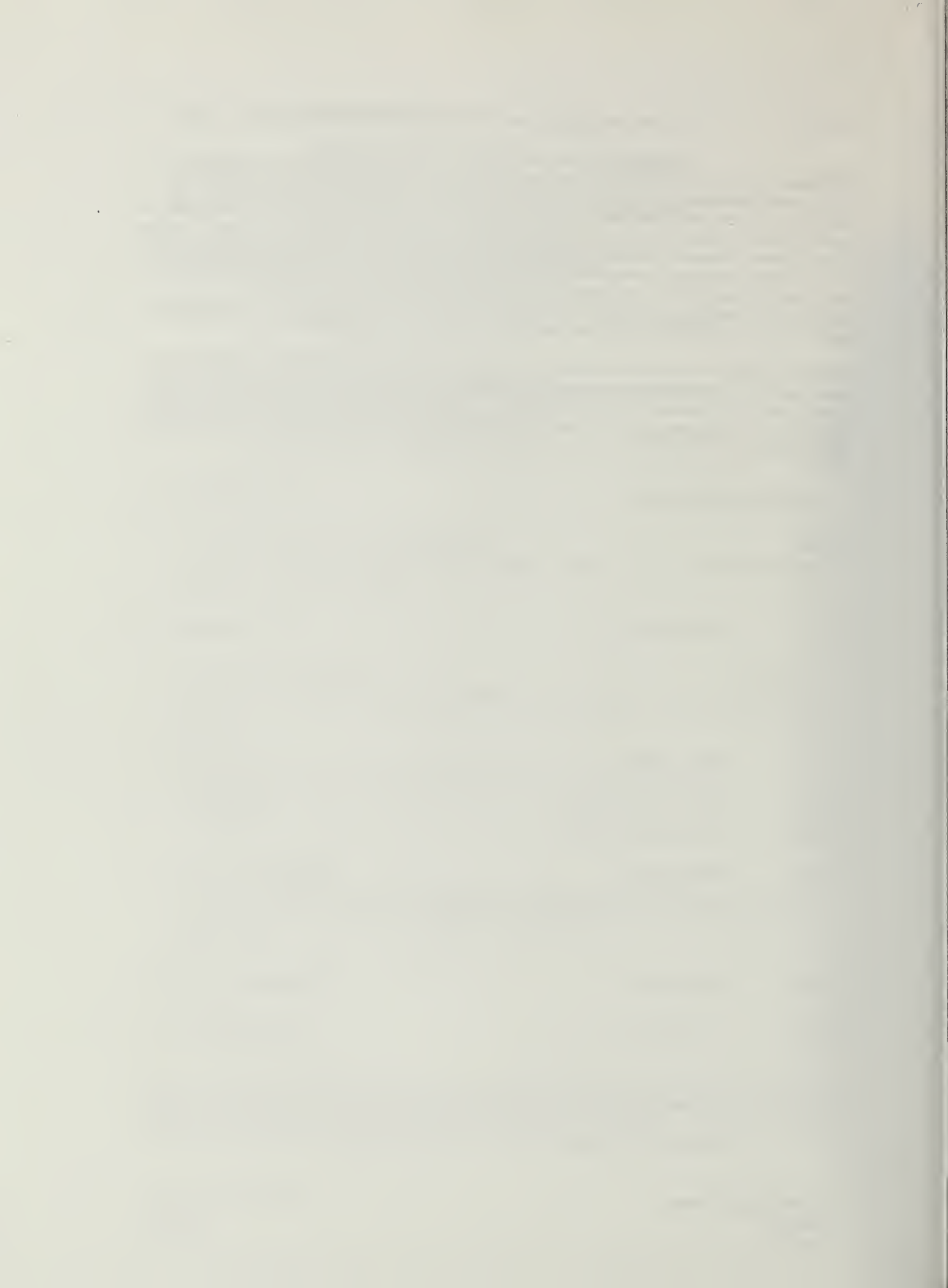
Explanatory documents: For copies of explanatory documents listed in this agenda, and other related materials received by COSW, please contact the Department on the Status of Women at 25 Van Ness Ave, Suite 130, San Francisco, CA 94102; phone: 415-252-2570, fax: 415-252-2575. Also, to the extent possible, documents will be available on the COSW website at <http://www.ci.sf.ca.us/cosw/>.

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City & County of San Francisco Commission on the Status of Women

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CAROLENE MARKS
President

DORKA KEEHN
Vice President

JULIE BURTON
Commissioner

JUANITA MILES
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN 07-24-02 110 48

City and County of San Francisco

Regular Meeting

Agenda

Wednesday, July 24, 2002

5:00 P.M.

City Hall, Room 408

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

(REVISED DRAFT)

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Commissioner Julie Burton
Commissioner Juanita Miles

Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

- | | | |
|----------------------------|--------|--------|
| 1. CALL TO ORDER/ROLL CALL | | 1 min. |
| 2. ADOPTION OF AGENDA | ACTION | 2 min. |
| 3. APPROVAL OF MINUTES | ACTION | 4 min. |

Regular Meeting held Wednesday, June 26, 2002
Explanatory document: Draft Minutes

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| 4. PRESIDENT'S REPORT | DISCUSSION | 5 min. |
|-----------------------|------------|--------|
- Friends of the Commission
 - Reception for the new Executive Director, Belle Taylor-McGhee

- | | | |
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| 5. EXECUTIVE DIRECTOR'S REPORT | DISCUSSION | 5 min. |
|--------------------------------|------------|--------|
- Departmental Priorities
 - Site visits to funded programs
 - Budget Process
 - Staff Retreat: 2002 – 2003 Goals, Objectives, Strategies
 - Public Outreach
 - Family Violence Prevention Fund End Abuse Meeting
 - Public Hearing on 24 hour Crisis Line
 - NACW – Charlotte, NC, July 17-21
 - AACW – Sacramento, August 18-20
 - U.S. Senate Foreign Relations Committee Hearing on CEDAW
 - Board of Supervisors CEDAW Resolution
 - DOSW Letter to the Editor (*SF Chronicle*)

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| 6. NEW BUSINESS | DISCUSSION/ACTION | |
|-----------------|-------------------|--|
- Nomination of Commission Officers 10 min.
Action: To accept nominations for the August election of the President and Vice President of the Commission
 - Maria Suarez 10 min.
Action: To consider writing a letter to Governor Gray Davis supporting the parole of Maria Suarez

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|-----------------|------------|--|
| 7. OLD BUSINESS | DISCUSSION | |
|-----------------|------------|--|
- Community Meetings 20 min.
 Discussion to determine strategic selection of communities to hold Commission meetings
 - Medical/Medicare 5 min.
 Report on status of letter to Board of Supervisors President Tom Ammiano

8. REPORTS

DISCUSSION/ACTION

- Justice and Courage Oversight Committee Vice President Keehn 2 min.
Action: To adopt the proposed structure for the Oversight Committee of the Justice and Courage Report
- CEDAW Commissioner Murase 2 min.
- National Association of Commissions for Women Commissioner Miles 2 min.

9. PUBLIC COMMENT

DISCUSSION 2 min.

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

10. ANNOUNCEMENTS

DISCUSSION 5 min.

11. ADJOURNMENT

ACTION 2 min.

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The first of the year was a very successful one for the school. The pupils showed a great improvement in their work, and the teachers were very pleased with the results. The school was also very busy with the various activities of the year, and the pupils were very active in their participation.

The second of the year was also a very successful one. The pupils showed a great improvement in their work, and the teachers were very pleased with the results. The school was also very busy with the various activities of the year, and the pupils were very active in their participation.

The third of the year was also a very successful one. The pupils showed a great improvement in their work, and the teachers were very pleased with the results. The school was also very busy with the various activities of the year, and the pupils were very active in their participation.

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The fifth of the year was also a very successful one. The pupils showed a great improvement in their work, and the teachers were very pleased with the results. The school was also very busy with the various activities of the year, and the pupils were very active in their participation.



City & County of San Francisco Commission on the Status of Women

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<http://www.ci.sf.ca.us/cosw>

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DORKA KEEHN
President

EMILY MURASE
Vice President

JULIE BURTON
Commissioner

CAROLENE MARKS
Commissioner

JUANITA MILES
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN City and County of San Francisco Regular Meeting

Minutes

Wednesday, July 24, 2002

5:00 P.M.

City Hall, Room 408

1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

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MEMBERS PRESENT

President Carolene Marks
Vice President Dorka Keehn
Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier
Commissioner Juanita Miles

STAFF PRESENT

Belle Taylor-McGhee, Executive Director
Rosario Navarrete, Deputy Director
Rebecca Rolfe
Winnie Xie, Grants Administrator
Angela Martin, Confidential Secretary
Edward Olsen, Deputy City Attorney

1. CALL TO ORDER/ROLL CALL

President Carolene Marks called the meeting to order at 5:00p.m.
Commissioner Julie Burton was excused.
Commissioner Valerie Tulier arrived at 5:06p.m.

NO PUBLIC COMMENT

2. ADOPTION OF AGENDA

m/s/c (Miles/Murase/Unanimous) To adopt the agenda for the Wednesday,
July 24, 2002, Regular Commission Meeting.

NO PUBLIC COMMENT

3. APPROVAL OF MINUTES

m/s/c (Murase/Miles/Unanimous) To approve the minutes for the Wednesday, June 26, 2002,
Regular Commission Meeting.

NO PUBLIC COMMENT

4. PRESIDENT'S REPORT

- **Friends of the Commission:** President Marks stated that she would like to see substantive action regarding the Friends of the Commission and the reception for the Executive Director, Belle Taylor-McGhee. She commented that an active body of Friends is needed to enhance the work of the Commission.

Commissioner Miles suggested holding a reception for past members of the Friends to generate interest.

Vice President Keehn stated that a program should be defined before holding a reception for the Friends. She stated that this will allow prospective members the opportunity to be involved in the goals/activities of the Commission.

Commissioner Shorter suggested offering a non-paid internship through the University of San Francisco's Non-profit Management program. She stated that the intern may be able to receive college credits and would be responsible for coordinating the recruitment of the members of the Friends of the Commission.

President Marks asked if the DOSW had an intern who could help with the Friends.

Deputy City Attorney Edward Olsen stated that the intern for the Friends could not use public resources; e.g., computer equipment, postage, stationery, etc. He stated that it is best to distinguish the Friends from DOSW.

President Marks stated that she would be willing to provide space, a telephone and a computer for the Friends intern.

Vice President Keehn asked Commissioner Tulier if she is the liaison between the Commission and the Friends.

Commissioner Tulier stated that she needed to meet with the Executive Director, Belle Taylor-McGhee, before deciding to become the liaison.

President Marks stated that she wanted to be included in the meeting with the Executive Director and Commissioner Tulier.

Vice President Keehn suggested forwarding ideas from last year's strategic plan and Commission meetings.

The Executive Director, Belle Taylor-McGhee, stated that the Department will gather information from last year's meeting minutes regarding the Friends.

- **Reception for the Executive Director:** President Marks commented that at the last meeting it was suggested that the reception for the DOSW's Executive Director, Belle Taylor-McGhee, be held in August to coincide with upcoming events.

Executive Director Belle Taylor-McGhee stated that the Girls Report will be released in late September and the reception could be held soon after. She stated that she spoke to Pam McDonald of the Legion of Honor Museum who suggested having a reception during the Eternal Egyptian Master Arts Exhibit which runs from July – November 5, 2002. Ms. McDonald

stated that she would be happy to let the Commission use the Museum's facilities for the reception on either Tuesday, September 3 or Tuesday, October 8, 2002.

President Marks suggested that she and the Executive Director discuss the possibility of holding the reception at the museum and have a plan in place for the next Commission meeting.

Bay Area Business Woman: President Marks stated that she spoke to Anna Marks of the *Bay Area Business Woman* and she would be happy to do an article about the Executive Director, Belle Taylor-McGhee. She stated that the deadline for the September issue is August 26, 2002.

NO PUBLIC COMMENT

5. EXECUTIVE DIRECTOR'S REPORT

- **Site Visits:** Belle Taylor-McGhee reported that during the past month, she and the DOSW Contract Administrator Winnie Xie have visited Gum Moon Women's Residence, Potrero Hill Neighborhood House and Woman Inc. She stated that substantive discussions occurred regarding client services and adequate resources for a growing client base. She also stated that while each program differs in its structure, common concerns include a lack of adequate mental health and counseling services for clients in crisis, a need for more staff and expanded programs. Other site visits are scheduled throughout the month.

Belle Taylor-McGhee stated that the DOSW is currently working with its funded agencies to streamline the reapplication process while continuing to create and improve performance and evaluation models.

- **Budget Process:** Ms. Taylor-McGhee reported that at the July 22, 2002, Board of Supervisors meeting, the Board approved the allocation of funds as add-backs to the City's budget for a variety of programs. Included on the list was Gum Moon Women's Residence which received \$20,000 to continue its program for battered Asian women. She stated that carry forward requests are due to the Controller's office by August 2, 2002, and that this amount includes balances of unspent add-backs, salary savings and interdepartmental work orders. The Department will send a letter to the Mayor and the Board of Supervisors requesting their support for the Department to keep any fund balances. Because expenses are still being incurred, the exact amount of the add-backs is uncertain.
- **DOSW Retreat:** Ms. Taylor-McGhee reported that the entire staff participated in an all day retreat on July 2, 2002. The staff reviewed the 2002-2003 Strategic Plan and strategized about current and proposed projects, including the Status of Girls Report. A follow-up review is scheduled for August 22, 2002.
- **Public Outreach:** Ms. Taylor-McGhee reported that she and Policy Analyst Rebecca Rolfe attended the Women's Roundtable on July 16, 2002, where she was warmly welcomed as the new Executive Director of the DOSW. Information was shared on the status of funding for domestic violence services in San Francisco, and current events to support domestic violence programs. San Francisco Treasurer Susan Leal provided an update on the JUSTIS computer system, which will include a domestic violence module. Meetings are currently under way with individual City departments and entities to assess what information is needed to create an effective domestic violence component for the new system. Additionally, nominations for the Oversight Panel recommended in the Justice and Courage Report are currently being solicited.

- **Public Forum:** Ms. Taylor-McGhee reported that the Department will be hosting a public forum on Thursday, July 25, 2002, from 4-6p.m. at the Unitarian Universalist Church in San Francisco. The forum will allow San Franciscans the opportunity to voice their opinions regarding how the community can better respond to women involved in domestic violence. At issue is the improvement of current hotlines serving women in crisis and the consideration of a centralized 24 hour crisis line.
- **National Association of Commissions for Women (NACW):** Ms. Taylor-McGhee reported that she attended the National Association of Commissions in Charlotte, North Carolina, along with Commissioner Juanita Miles. NACW passed two resolutions; one supporting the CEDAW ratification and the other supporting economic parity in the telecommunications industry.
- **Association of California Commissions for Women (ACCW):** Ms. Taylor-McGhee reported that the Association of California Commissions for Women will host its convention in Sacramento, California on August 18 - 20, 2002. Its theme is "Opening Doors to Women." Ms. Taylor-McGhee and Deputy Director Rosario Navarrette will give presentations.
- **U.S. Senate Foreign Relations Committee:** Ms. Taylor-McGhee reported that the U.S. Senate Foreign Relations Committee is scheduled to vote on the CEDAW treaty on Thursday, July 25, 2002. If it passes the committee, a vote by the full Senate could come by the early Fall. DOSW submitted a letter to the editor of the *San Francisco Chronicle* urging Senate ratification.

NO PUBLIC COMMENT

6. NEW BUSINESS

- **Nomination of Commission Officers 2002-2003 Term**

President Marks reported that she will not be running for President in the upcoming election. She stated that she would like to give the other Commissioners the opportunity to serve. She stated that the job is a very challenging experience and should be shared by all.

Action item: To accept nominations for the August election of the President and Vice President of the Commission.

m/s/c (Miles/Unanimous) To nominate Vice President Dorka Keehn for President of COSW.

m/s/c (Marks/Unanimous) To nominate Commissioner Emily Murase for Vice President of COSW.

The Commission will elect the President and Vice President at the August Commission meeting.

To ensure a quorum for election, Commissioner Murase stated that in previous years the Commission has scheduled a special meeting and held the election at the offices of the DOSW.

- **Action item: To consider writing a letter to Governor Gray Davis supporting the parole of Maria Suarez and other victims of physical/domestic abuse who are incarcerated for killing their abusers.**

Commissioner Tulier asked if the Department is aware of each individual case and if the Department is recommending the letter for all of the women.

Ms. Taylor-McGhee responded affirmatively.

Rebecca Rolfe added that while not all of the cases have been highly publicized, they are equally horrific and each will be coming up for parole in approximately three (3) months. She also stated that the California Coalition for Battered Women in Prison is organizing an event on August 20, 2002, to bring attention to the issue.

m/s/c (Majority, Unanimous) To write a letter to Governor Gray Davis supporting the parole of Maria Suarez and other victims of physical/domestic abuse who are incarcerated for killing their abusers with the amendment that the DOSW will facilitate the process of forwarding the letter to the inmates' attorneys.

Commissioner Miles requested that an invitation to attend a Commission meeting be extended to the new Police Chief, Earl Sanders. The Commission would like to support him in the Justice and Courage Report and follow up on the *San Francisco Chronicle* article.

Vice President Marks asked if Belle Taylor-McGhee plans to meet with the Chief Sanders.

Ms. Taylor-McGhee stated that the Executive Secretary, Angela Martin, is in contact with Chief Sanders' scheduler to set up an appointment.

NO PUBLIC COMMENT

7. OLD BUSINESS

- **Community Meetings**
Strategic selection of communities to hold Commission meetings

Commissioner Murase stated that the Commission should be directed and focused on what it hopes to achieve in relation to community meetings.

Commissioner Tulier stated that she is in favor of continuing the community meetings; however, there needs to be a strategy in place.

Vice President Keehn asked if a community meeting had been scheduled.

Commissioner Shorter stated that she and Commissioner Tulier are scheduled to coordinate a community meeting in Ingleside/Excelsior projected for August 24, 2002, and another meeting in Bayview/Hunter's Point.

President Marks asked about the subject matter for the Ingleside/Excelsior community meeting.

Commissioner Shorter stated that the subject would be girls' issues.

Vice President Keehn asked if the community meeting should occur after the release of the Girls Report.

Commissioner Shorter stated that she would agree to have a community meeting after the release of the Girls Report so that the community could be involved in the implementation of some of the recommendations.

President Marks stated that she had concerns about hosting another community meeting in Bayview/Hunter's Point because issues from the previous community meeting have not been addressed.

Commissioner Tulier stated that the Commission needs to revisit the commitment made to Bayview/Hunter's Point and other communities.

Commissioner Shorter agreed with Commissioner Murase that the issue of community meetings should be discussed at the Commission's retreat along with building staff capacity.

Commissioner Shorter stated she hopes the Girls Report is released in September. She also stated that she is receiving requests for the report beyond the State of California.

President Marks stated that a location for the October community meeting should be determined at the August Commission meeting.

Commissioner Tulier stated that she would help to secure a location if the meeting was held in the Mission district.

Commissioner Shorter stated that in anticipation of capacity needs, she has had a series of conversations with individuals who are willing to participate and support the Commission's efforts to release the Girls Report. She proposed that the Commission hold a hearing or a series of hearings relative to the categories presented in the report.

President Marks asked where those meetings/hearings should be held.

Commissioner Shorter stated that the hearings should be held in the community to give citizens an opportunity to voice their concerns.

President Marks stated that Commissioner Shorter and the Executive Director, Belle Taylor-McGhee, should determine the location of the hearings, and a discussion and vote should be taken at the next meeting. She also recommended that the Commission take a look at issues within different communities and attempt to help resolve them.

Vice President Keehn stated that holding three public hearings could be extremely time consuming.

Commissioner Shorter stated that the hearings were feasible if resources are used appropriately.

President Marks asked all Commissioners to bring in two (2) dates for the Commission retreat to the next Commission meeting.

Commissioner Shorter stated that the Commission retreat has traditionally been scheduled for October 11-14.

- **Medical/Medicare**

President Marks stated that the assistant for Board of Supervisors President Tom Ammiano informed her that the letter regarding the Medical/Medicare issue has been forwarded to Supervisor Sophie Maxwell. She stated that she will contact Sarah He in Supervisor Maxwell's office to see what action is being taken.

Deputy Director Rosario Navarrette stated that Peggy Coster and Supervisor Sandoval are working on legislation to create a task force.

NO PUBLIC COMMENT

8. REPORTS

- **Justice and Courage Oversight Committee:** Vice President Keehn reported that the Family Violence Prevention Fund met regarding Claire Joyce Tempongko and other domestic violence issues. She stated that the Executive Director, Belle Taylor-McGhee, and Treasurer Susan Leal also attended. Commissioner Keehn has received calls from individuals who feel that the JUSTIS system is moving forward and they are pleased that the domestic violence component is once again on the table.

Belle Taylor-McGhee stated that she, Rebecca Rolfe and Rosario Navarrette are currently working with Assistant Treasurer Jay Banfield and Walt Calcagno of DTIS to set up meetings with city departments responsible for responding to domestic violence. The purpose of the meetings is to discuss what information is needed for a domestic violence component of the JUSTIS system. The meetings will be scheduled with approximately seven departments over a two (2) week period. After the meetings, recommendations will be given to the Mayor, and he will meet with department heads to discuss and institute the recommendations.

Vice President Keehn stated that the Commission approved the new structure of a seven (7) member Justice and Courage Oversight panel; however, for a number of reasons, the panel has been expanded to nine. She stated that this number does not include Claire Joyce Tempongko's mother or the ex-officio members appointed by Mayor Brown. A letter will be sent out to community organizations requesting nominations and resumes for the Oversight panel; Commissioners are also being asked for nominations. The deadline for submission of nominations is August 20, 2002, by 5:00p.m. DOSW will review the resumes and recommend candidates at the August Commission meeting.

Commissioner Shorter stated that she would be interested in reviewing the resumes for the Oversight panel.

President Marks stated that she would like to see the procedures for the Oversight panel and committees established as soon as possible.

- **CEDAW:** Commissioner Murase thanked the Commissioners for participating in the CEDAW training and gave a special thanks to Rebecca Rolfe and Ann Lehman for coordinating the training. She stated that the Senate Foreign Relations Committee will hold a vote on CEDAW. Meanwhile, the CEDAW taskforce is working on its five-year action plan, which will be presented at the September Commission meeting for adoption.

Vice President Keehn asked if minutes were taken at the CEDAW training.

Commissioner Murase stated that the CEDAW summary includes recommendations as a result of the training, and they will be used as a basis for planning at the November retreat.

Commissioner Miles reported that she was elected to the Board of Directors for the National Association of the Commissions for Women (NACW.) The Board's next Convention will be held in Wilmington, Delaware sometime next year. She stated that 44 Commissions were missing from this year's convention and some Commissions have been closed due to major budget cuts. She stated that one of the charges for the Board of Directors is to find a way to support those Commissions and bring them back to the NACW. Commissioner Miles stated that she is looking for support and ideas from COSW to help strengthen the NACW Board.

President Marks stated that she would like the retreat date placed on the next agenda.

9. PUBLIC COMMENT

Several women spoke before the Commission regarding complaints against La Casa de las Madres. They requested that the issue be placed on the agenda for the August Commission meeting.

Kathy Black, the Executive Director of La Casa de las Madres, stated that she recently became aware of a letter from the Human Right Commission to the DOSW. Ms. Black stated that she looks forward to addressing the issues made against La Casa de las Madres.

Commissioner Shorter spoke as a member of the public and stated that she is also a member of the Board of Directors of La Casa de las Madres. She stated that any complaints or allegations relative to La Casa de las Madres would be taken seriously.

It was agreed that the La Casa de las Madres issue will be on the August agenda.

Commissioner Tulier asked when the Human Rights letter would be forwarded to the Commission.

Executive Director Belle Taylor McGhee stated that the letter would be sent out the following day.

Commissioner Tulier asked that all correspondence regarding La Casa de las Madres be addressed to the Department and the Commissioners.

Commissioner Miles asked if someone from the Human Rights Commission could be present at the next Commission meeting to respond to the complaints.

10. ANNOUNCEMENTS

NO PUBLIC COMMENT

11. ADJOURNMENT

m/s/c (Miles/ Shorter/Unanimous) The meeting was adjourned at 6:41 p.m.

Explanatory documents: For copies of explanatory documents listed in this agenda, and other related materials received by COSW, please contact the Department on the Status of Women at 25 Van Ness Ave, Suite 130, San Francisco, CA 94102; phone: 415-252-2570, fax: 415-252-2575. Also, to the extent possible, documents will be available on the COSW website at <http://www.ci.sf.ca.us/cosw/>.



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CAROLENE MARKS
President

DORKA KEEHN
Vice President

JULIE BURTON
Commissioner

JUANITA MILES
Commissioner

EMILY MURASE
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Regular Meeting

Agenda

Wednesday, August 28, 2002

5:00 P.M.

City Hall, Room 408

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

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Public comment will be heard after each agenda item.

AGENDA

Roster:

President Carolene Marks
Vice President Dorka Keehn
Commissioner Julie Burton
Commissioner Juanita Miles

Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

- | | | |
|----------------------------|--------|--------|
| 1. CALL TO ORDER/ROLL CALL | | 1 min. |
| 2. ADOPTION OF AGENDA | ACTION | 2 min. |
| 3. APPROVAL OF MINUTES | ACTION | 4 min. |

Regular Meeting held Wednesday, July 24, 2002
Explanatory document: Draft Minutes

- | | | |
|---|------------|--------|
| 4. PRESIDENT'S REPORT | DISCUSSION | 5 min. |
| <ul style="list-style-type: none">• Associations of California Commissions for Women (ACCW) Convention• Year's Summary• Reception for the new Executive Director, Belle Taylor-McGhee | | |

- | | | |
|--|------------|--------|
| 5. EXECUTIVE DIRECTOR'S REPORT | DISCUSSION | 5 min. |
| <ul style="list-style-type: none">• Justice and Courage Meetings• Nominations for Oversight Panel• SB1301• Girls Report• La Casa de las Madres• Association of California Commissions for Women (ACCW) Convention | | |

6. NEW BUSINESS**DISCUSSION/ACTION**

- Election of President and Vice President of the COSW 2 min.
Action: To elect the new President and Vice President of the COSW
- Date and location for the Commission Retreat 5 min.
Action: To consider dates for the upcoming Commission Retreat
- La Casa de las Madres 20 min.

7. OLD BUSINESS**DISCUSSION /ACTION**

- Nominations for the Justice and Courage Oversight Panel 10 min.
Action: To approve nominations for the Justice and Courage Oversight Panel
- October Community Meeting 5 min.
Action: To consider holding an October community meeting

8. REPORTS**DISCUSSION**

- Justice and Courage Oversight Committee Vice President Keehn 2 min.
- CEDAW Commissioner Murase 2 min.

9. PUBLIC COMMENT**DISCUSSION 2 min.**

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

10. ANNOUNCEMENTS**DISCUSSION 5 min.****11. ADJOURNMENT****ACTION 2 min.**

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The Board of Supervisors has amended the Sunshine Ordinance by adding provision 67A.1. The provision is effective as of January 21, 2001.

The ringing of and use of cell phones, pagers, and similar sound producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or other similar sound-producing electronic devices.

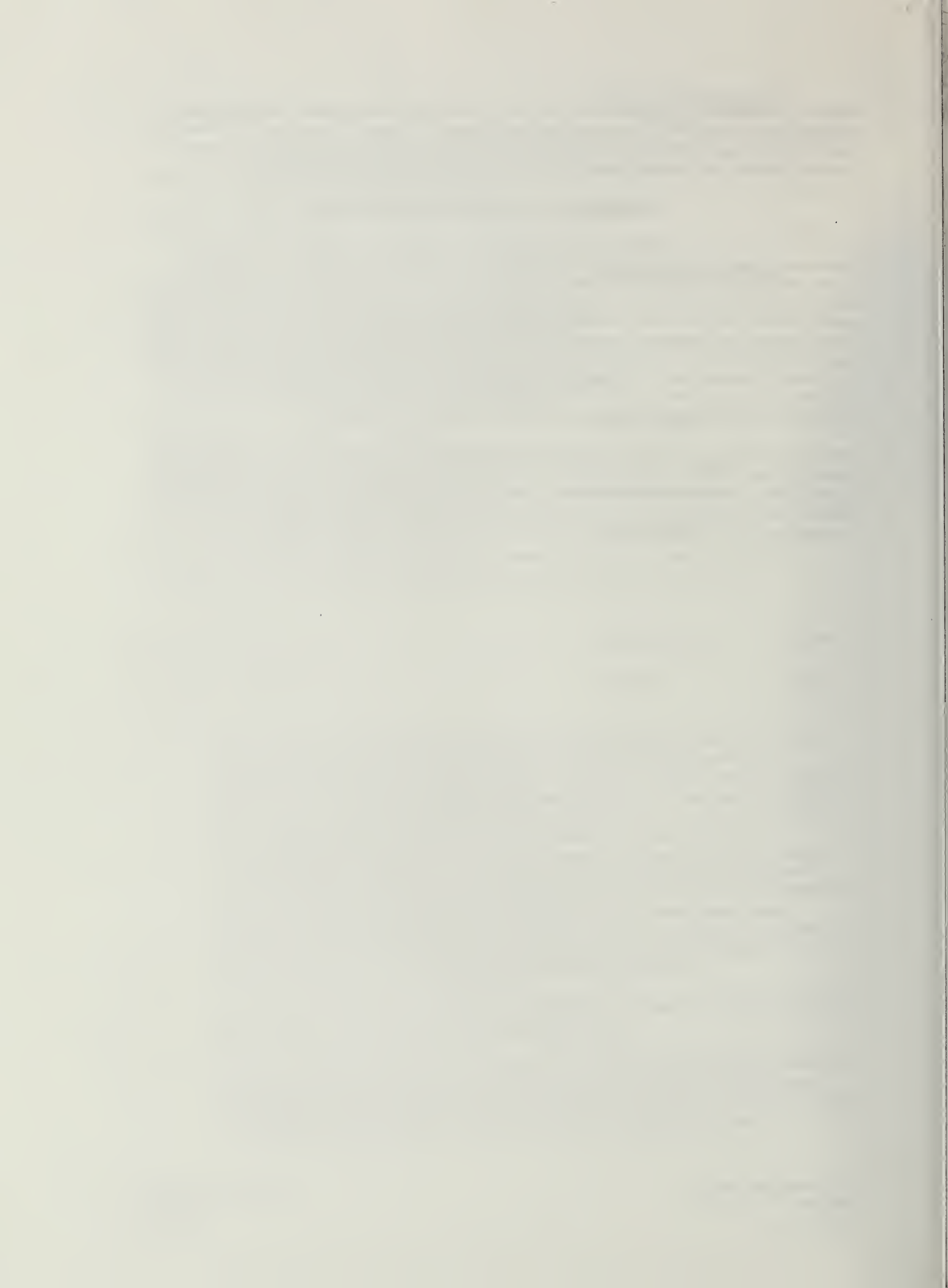
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(Chapter 67 of the San Francisco Administrative Code)

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Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code § 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Ave., Suite 3900, San Francisco, CA 94102; phone: 415-581-2300, fax: 415-581-2317 and web site <http://www.sfgov.org/ethics>.





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COMMISSION ON THE STATUS OF WOMEN City and County of San Francisco Regular Meeting

Minutes

Wednesday, August 28, 2002

5:00 P.M.

City Hall, Room 408

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

(DRAFT)

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MEMBERS PRESENT

President Carolene Marks
Commissioner Julie Burton
Commissioner Juanita Miles
Commissioner Emily Murase
Commissioner Andrea Shorter
Commissioner Valerie Tulier

STAFF PRESENT

Belle Taylor-McGhee, Executive Director
Rosario Navarrete, Deputy Director
Rebecca Rolfe, Policy Analyst
Winnie Xie, Grants Administrator
Carol Sacco, Policy Analyst
Angela Martin, Executive Secretary
Edward Olsen, Assistant City Attorney

1. CALL TO ORDER/ROLL CALL

President Carolene Marks called the meeting to order at 5:00 p.m.
Vice President Dorka Keehn was excused.
Commissioner Valerie Tulier arrived at 5:05 p.m.
Commissioner Shorter arrived at 5:10 p.m.

NO PUBLIC COMMENT

2. ADOPTION OF AGENDA

m/s/c (Marks/Murase/Unanimous) To adopt the agenda for the Wednesday, August 28, 2002, Regular Commission Meeting.

NO PUBLIC COMMENT

3. APPROVAL OF MINUTES

m/s/c (Murase/Miles/Unanimous) To approve the minutes for the Wednesday, July 24, 2002, Regular Commission Meeting with amendments.

NO PUBLIC COMMENT

4. PRESIDENT'S REPORT

- **Medical/Medicare:** President Marks reported that she spoke with Supervisor Sandoval's office and was informed that their office will not address the disability issues raised by Peggy Costner. Instead, Supervisor's Sandoval's office will focus on prescription drugs and pharmaceuticals. Sarah He of Supervisor Maxwell's office will handle the Medical/Medicare legislation. President Marks stated that the Supervisors are on leave and are not scheduled to return until September 16, 2002. President Marks stated that she will follow up at that time.
- **The Mayor's Women Summit:** President Marks stated that the Mayor's Women Summit is scheduled for sometime next year.

Commissioner Miles stated that she spoke with Carolyn Carpeneti who stated that a Summit meeting had not been held and sponsorship letters will be sent out as soon as possible.

President Marks commented that the Commission should be involved in the Summit.

- **Association of California Commissions for Women (ACCW) Convention:** President Marks stated that she attended the AACW Convention in Sacramento, CA. Executive Director Belle Taylor-McGhee and Deputy Director Rosario Navarrette were also in attendance.

President Marks recommended that the incoming President and Vice President attend next year's convention.

She stated that a number of issues were discussed, and she brought back handbooks titled: "*Organizational Basics: A Handbook for Commissions on Women*" and "*Commission Meetings: Making Them Engaging and Productive*." She would like copies made of both handbooks.

President Marks reported that one of the items mentioned was a Junior Commission. She stated that she would like to discuss at the Commission retreat having one or two high school or college students on the Commission

President Marks stated that to facilitate Commission meetings, she would like to see completed action items noted in the minutes.

- **Reception for the Executive Director:** President Marks asked about the status of the reception being held at the Legion of Honor Museum.

Executive Director Belle Taylor-McGhee stated that the reception is scheduled for October 8, 2002, and that she and Pamela McDonald, the Director of Audience Development and Civic Affairs, are scheduled to meet to formalize the plans.

Ms. Taylor-McGhee stated that approximately 500 invitations will be sent out from the Department's internal mailing list and media will also be invited.

Commissioner Burton stated that she might be able to assist with a donation for the reception.

Commissioner Tulier suggested asking the Friends of the Commission for a donation for the reception.

Commissioner Miles suggested notifying the National Commission on the Status of Women about the reception.

President's Summary of the Year: President Marks stated that she will give her summary at the September Commission meeting.

NO PUBLIC COMMENT

5. EXECUTIVE DIRECTOR'S REPORT

- **Justice and Courage Meetings:** Belle Taylor-McGhee reported that DOSW is working with the individual departments delineated in the *Justice and Courage Report*. The Department is reviewing data collection and how it is shared and tracked among departments that respond to domestic violence. DOSW has met with Emergency Communications, Adult Probation, San Francisco Superior Court-Civil and Criminal Divisions, San Francisco Police Department and its DV Unit, District Attorney's Office and its DV Unit and the Sheriff's Department.

Ms. Taylor McGhee stated that she had a productive meeting with Police Chief Earl Sanders and he pledged his full support for the process. Chief Sanders accepted an invitation to speak at the October 23 Commission meeting.

Ms. Taylor-McGhee stated that DOSW is in the process of moving forward with the nominations for the Oversight Panel. The Oversight Panel will implement the recommendations delineated in the *Justice and Courage Report*.

- **Status of Girls Report:** Ms. Taylor-McGhee reported that Policy Analysts Ann Lehman and Carol Sacco are working on the Girls Report. DOSW expects to release the report in October during Domestic Violence Awareness month.
- **La Casa de las Madres:** Ms. Taylor-McGhee reported that DOSW has met with the staff of La Casa and with one of the women who filed a complaint. She stated that DOSW expects to conclude the process shortly and provide recommendations to the Commission by the next Commission meeting.
- **Association of California Commissions for Women (ACCW) Convention:** Ms. Taylor-McGhee reported that she and Deputy Director Rosario Navarrette presented on panels at the convention.

NO PUBLIC COMMENT

6. NEW BUSINESS

- **Election of the President and Vice President of COSW for the 2002-2003 Term**

Action Item: To elect the new President and Vice President.

m/s/c (Burton/Miles/Unanimous) To vote for the President and Vice President of the Commission.

m/s/c (Tulier/Miles/Unanimous) To vote separately for the nominees for the President and Vice President of the Commission.

Action item: To elect Commissioner Emily Murase to the Vice Presidency of the Commission.

m/s/c (Marks/Unanimous) Commissioner Emily Murase was unanimously elected Vice President of the Commission.

Action item: To elect Vice President Dorka Keehn to the Presidency of the Commission.

m/s/c (Marks/Majority) Vice President Dorka Keehn was elected President of the Commission by a majority of the votes with Commissioner Tulier voting nay.

- **Dates for the Upcoming Commission Retreat**

Action item: To consider dates for the upcoming Commission Retreat

m/s/c (Miles/Majority) To hold the upcoming Commission Retreat on November 16, 2002, from 10:00 a.m. – 4:00 p.m.

- **La Casa de las Madres**

Public Comment: Community Activist Rosabella Safont; Raquel Alavina, Ella Baker Center; Rosario Charon-Mendez; Tracy Brown, Latino Steering Committee; Cathy Garza, District 8 Resident; Clarissa Rojas, INCITE: Women of Color Against Violence; Antonia Ramirez, P.O.C.O.V.I.; Beverly Upton, SF Domestic Violence Consortium; Beatriz Anstirman; and other women who wished to remain anonymous voiced their concerns, opinions and complaints regarding La Casa de las Madres.

The Vice President for the Board of La Casa de las Madres, Amber Jayme, stated that La Casa has been in existence for 25 years and is now the largest and oldest organization for victims of domestic violence in San Francisco. She stated that in June, 2002, La Casa was named outstanding agency by the Mayor's Office of Community Development and that La Casa is very concerned about the allegations made to the Human Rights Commission and DOSW. Ms. Jayme stated that before addressing the allegations, she wanted to remind the Commission that because of La Casa's commitment to security and privacy of survivors of domestic violence, no one from La Casa will be able to address any of the specific allegations made. She stated that La Casa's commitment to diversity has been unwavering as demonstrated by its demographics. She also stated that the Human Rights Commission has completed an investigation in which all claims were found to have no merit, DOSW has conducted 7½ hours of meetings with La Casa and there have been two (2) site inspections by the Department of Public Health which found no cause for any claims.

Commissioner Tulier asked Ms. Jayme what percentage of top management positions were held by women of color.

Commissioner Tulier also asked Ms. Jayme how many women of color were bilingual.

Ms. Jayme reported that 50% of top management are women of color, and out of the 45% of the women who are bilingual, all are women of color.

Commissioner Tulier stated that she does not think the safety of the women would be compromised if La Casa addressed its health and safety issues. She stated that to avoid these problems in the future, she would like to see resolutions to the issues raised.

Commissioner Tulier also stated that perhaps La Casa should ask DOSW to assist in securing funding to improve its health conditions (buying supplies, pads for mattresses, etc.)

Ms. Jayme stated that La Casa is also seeking a positive resolution and a number of processes are in place to look at monitoring food and the sanitary conditions of the shelter. She stated that although La Casa is a non-profit organization and not required to open its doors to inspections, it does so on a voluntary basis.

Commissioner Miles stated that she would also like to examine La Casa's release policies.

Executive Director Belle Taylor-McGhee stated that she was hearing some of the complaints for the first time.

Commissioner Tulier commented that she would like to see a revision of food policies and stated that she wanted the Department to ensure that La Casa has a good release policy. She stated that women who need to be released should be referred to a safe place and not released to the streets, particularly with children.

Commissioner Tulier commented that the staff of La Casa may need racism training and asked that DOSW address each individual complaint brought forward by present and former clients and staff.

Commissioner Murase would like to see one or two pages of specific recommendations on how operations can be improved from the clients' perspective. She stated that she is concerned that La Casa does not see the legitimacy of the allegations. She would like to hear La Casa acknowledge the complaints and state that they are working on change – whether it is food safety or sanitary conditions. She stated that she is happy that La Casa passed the public health inspection; however, the Commission is hearing the first hand experiences of the clients.

Commissioner Murase commented that the Commission should not be relied on as the sole source for solving the problem and that everyone involved should do something to rectify the situation. She stated that she urges individuals to meet with DOSW to work on a solution.

Commissioner Miles stated that something is obviously wrong and the Commission will address the problems; however, the Commission cannot solve the problem alone. She does not want anyone to feel intimidated about coming before the Commission to state a problem. The Commission will do its best with the Department and La Casa to come to a resolution; albeit an ongoing process. She stated that the Commission and Department will do its best to ensure that these problems and issues never arise again.

Commissioner Marks stated she would like the Commission to determine the problems. She recommended the Department and one or two representatives from the Commission meet with the individuals involved to discuss how the issues can be resolved. She stated that at a later date a meeting could be scheduled to further explore the issues.

Commissioner Tulier recommended placing the item on the next agenda and would like a report or update with resolutions to the issues.

President Marks stated that she wanted to see the item stated as an action item.

Belle Taylor-McGhee wanted to make clear that there will not be a resolution reached at the next meeting; she will give a report on recommendations.

Joanna Hernandez from the Mission Neighborhood Center stated that she runs a support group for young women and one of the issues that her group is facing is prostitution. Some members of her group would like to speak to the Commission at its next meeting and asked that the item be placed on the agenda.

Commissioner Shorter stated that the input and guidance from the support group would be helpful for the Status of Girls Report.

7. OLD BUSINESS

- **Nominations for the Justice and Courage Oversight Panel**

Action: To approve nominations for the Justice and Courage Oversight Panel

Commissioner Tulier reported that four people have been nominated for the at-large positions for the Oversight Panel; Barbara Brooten, Beverly Green-Simmons, Ken Theisen and Beverly Upton. Susan Leal was recommended for the co-chair position, along with Dorka Keehn. Commissioner Tulier stated that out of the four nominees, three are white and one is African American. Commissioner Tulier stated that the focus is going to be to recruit people of color from the Asian community, Latino community, and the Pacific Islander community for the three remaining at-large seats. Commissioner Tulier stated that the Panel has been increased from nine (9) to ten (10) members to include Susan Leal as the co-chair.

m/s/c (Tulier/Unanimous) To extend the Oversight Panel to include ten (10) members, including the President of the Commission or her designee, the Executive Director of the Department or her designee and eight (8) at-large members.

President Marks suggested that consideration be given to sexual orientation of one (1) of the members of the Oversight Panel.

m/c/s/ (Tulier/Murase/Unanimous) To accept Barbara Brooten, Beverly Green-Simmons, Ken Theisen, and Beverly Upton as the four (4) at-large members of the Oversight Panel and Susan Leal as the co-chair of the Panel.

Commissioner Miles suggested introducing the members of the Oversight Panel to the Commissioners at a Commission meeting.

President Marks asked if Susan Leal could be appointed to the co-chair position of the Oversight Panel considering she has already been appointed as an honoree member of the Panel by the Mayor.

Commissioner Tulier stated that she did not think it was a conflict for Susan Leal to be appointed to the co-chair position.

Commissioner Tulier asked that Commissioners provide nominees for the Oversight Panel and Committees.

- **Community Meetings**

Action Item: To consider holding an October community meeting.

The Commission will discuss Community meetings at its November 16, 2002 retreat.

8. PUBLIC COMMENT

None

9. ANNOUNCEMENTS

The Commission presented the out going President, Carolene Marks, with flowers and thanked her for her leadership and dedicated efforts over the past year.

NO PUBLIC COMMENT

11. ADJOURNMENT

m/s/c (Miles/ Shorter/Unanimous) The meeting was adjourned at 7:12 p.m.

Explanatory documents: For copies of explanatory documents listed in this agenda, and other related materials received by COSW, please contact the Department on the Status of Women at 25 Van Ness Ave, Suite 130, San Francisco, CA 94102; phone: 415-252-2570, fax: 415-252-2575. Also, to the extent possible, documents will be available on the COSW website at <http://www.ci.sf.ca.us/cosw/>.





City & County of San Francisco Commission on the Status of Women

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5

25/02

CAROL

DORKA

JULIE

JUANITA

EMILY

ANDREA

VALERIE

Roster:

President

Vice President

Shorter

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Regular Meeting

Agenda

Wednesday, September 25, 2002

5:00 P.M.

City Hall, Room 408

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

DRAFT

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Public comment will be heard after each agenda item.

Roster:

President Dorka Keehn

Vice President Emily Murase

Shorter

Commissioner Julie Burton

Commissioner Carolene Marks

Commissioner Juanita Miles

Commissioner Andrea

Commissioner Valerie Tulier

1. CALL TO ORDER/ROLL CALL

1 min.

2. ADOPTION OF AGENDA

ACTION

2 min.

3. APPROVAL OF MINUTES

ACTION

4 min.

Regular Meeting held Wednesday, August 28, 2002

Explanatory Document: Draft Minutes

4. PRESIDENT'S REPORT

DISCUSSION

5 min.

- Oversight Panel Update
- Commission's Role on Policy Initiatives

5. EXECUTIVE DIRECTOR'S REPORT

DISCUSSION

5 min.

- Domestic Violence Awareness Month/Press Conference with Mayor and Verizon Wireless
- JUSTIS Meetings Update
- CEDAW Update and Legislation
- End Sexual Exploitation Task Force
- Status of Girls Report

- La Casa de las Madres Update
- Budget Update and Grant Funding Cycle
- Staffing and Administrative Issues

6. NEW BUSINESS

DISCUSSION/ACTION

- Women and Girls Health Advisory Committee of the Department of Public Health 2 min.

7. OLD BUSINESS

DISCUSSION /ACTION

- Nominations for the Justice and Courage Oversight Panel 10 min.
- Action: To approve nominations for the Justice and Courage Oversight Panel**
- La Casa de las Madres 5 min.
- Action: To direct Department on the Status of Women to present findings from Las Casa inquiry and make recommendations for October meeting**
- COSW November 16 Retreat Agenda 2min.
- Mayor's Summit for Women 2003 2min.
- MediCal/Medicare 2 min.
- Pedophilia and Clergy 2 min.

8. REPORTS

DISCUSSION

- CEDAW Vice President Murase 2 min.
- Year End Summary Commissioner Marks 2 min

9. PUBLIC COMMENT DISCUSSION

2 min.

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

10. ANNOUNCEMENTS

DISCUSSION

5 min.

11. ADJOURNMENT

ACTION

2 min.

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The Board of Supervisors has amended the Sunshine Ordinance by adding provision 67A.1. The provision is effective as of January 21, 2001.

The ringing of and use of cell phones, pagers, and similar sound producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or other similar sound-producing electronic devices.

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(Chapter 67 of the San Francisco Administrative Code)

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Volume 27, Number 19, May 1, 1919

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City & County of San Francisco
Commission on the Status of Women

DORKA KEEHN
President

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EMILY MURASE
Vice President

COMMISSION ON THE STATUS OF WOMEN

JULIE BURTON
Commissioner

**City and County of San Francisco
Regular Meeting**

CAROLINE MARKS
Commissioner

Minutes

JUANITA MILES
Commissioner

**Wednesday, September 25, 2002
5:00 P.M.**

ANDREA SHORTER
Commissioner

**City Hall, Room 408
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
(DRAFT)**

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VALERIE TULIER
Commissioner

MEMBERS PRESENT

President Dorka Keehn
Vice President Emily Murase
Commissioner Julie Burton
Commissioner Carolene Marks
Commissioner Juanita Miles
Commissioner Valerie Tulier

STAFF PRESENT

Belle Taylor-McGhee, Executive Director
Rosario Navarrette, Deputy Director
Rebecca Rolfe, Policy Analyst
Winnie Xie, Grants Administrator
Carol Sacco, Policy Analyst
Angela Martin, Executive Secretary
Edward Olsen, Deputy City Attorney

1. CALL TO ORDER/ROLL CALL

President Dorka Keehn called the meeting to order at 5:04 p.m.
Commissioner Andrea Shorter was excused.
Commissioner Valerie Tulier arrived at 5:17 p.m.

NO PUBLIC COMMENT

2. ADOPTION OF AGENDA

m/s/c/ (Miles/Burton/Unanimous) To amend the agenda to have the Past President's Report listed after the President's Report.

m/s/c (Murase/Unanimous) To adopt the agenda for the Wednesday, September 25, 2002, Regular Commission Meeting.

NO PUBLIC COMMENT

3. APPROVAL OF MINUTES

m/s/c (Murase/Miles/Unanimous) To approve the minutes for the Wednesday, August 28, 2002 Regular Commission Meeting.

NO PUBLIC COMMENT

4. PRESIDENT'S REPORT

- **Oversight Panel Update:** President Keehn reported that Susan Leal has agreed to co-chair the Justice and Courage Oversight Panel. The first meeting will commence on the eve of the anniversary of Claire Joyce Tempongko's murder, October 21, 2002. Meanwhile, the Mayor is scheduled to deliver his State of the City Address on October 21, 2002; therefore, he is not available to hold a press conference to announce the Oversight Panel. President Keehn added that the Mayor may include some information about the panel in his Address and the Department will do advance press to announce the Panel.
- **Violence Against Women ACT (VAWA):** President Keehn announced that DOSW received a grant from VAWA, which will be used to fund a staff position for the Justice and Courage Oversight Panel.
- **Commission's Role on Policy Initiatives:** President Keehn stated that she had a discussion with Vice President Murase and Executive Director Belle Taylor-McGhee regarding the Commissioners' role on policy initiatives not outlined in the strategic plan. She added that the issue will appear on the Commission's Retreat agenda.

President Keehn also stated that Vice President Mursae has agreed to coordinate the agendas for the Commission meetings. President Keehn asked that all Commissioners forward any agenda items to the Vice President so that the agenda can be set at a standing monthly meeting. President Keehn requested that all non-urgent Commission related items be referred to her and/or Vice President Murase, and not to the Executive Director. She stated that this will make for a more cohesive process.

Commissioner Marks asked for an explanation of the process.

President Keehn stated that non-urgent Commission issues should first be discussed among the Commissioners and then she and/or Vice President Murase can direct the issues to the Executive Director, Belle Taylor-McGhee.

Vice President Murase commented that this process will enable the Commission to manage the agenda and stay on track with priorities. She encouraged the Commissioners to continue to communicate with the Department regarding ongoing projects; nevertheless, she would like to coordinate the agenda items.

Commissioner Marks asked about the deadline for submitting agenda items to Vice President Murase.

Vice President Murase stated that she will attempt to contact the Commissioners ten (10) days prior to the scheduled Commission meeting.

President Keehn stated that the agenda issue could be discussed further at the Commission Retreat.

Anti-choice Supervisor: President Keehn commented that she is concerned that a member of the Board of Supervisors is anti-choice and did not support SB 1301, The Reproductive Privacy Act. She would like the item placed on next month's Commission meeting agenda.

NO PUBLIC COMMENT

Past President's Summary of the Year: Commissioner Marks thanked all of the Commissioners and Department staff for their work over the past year, and welcomed Belle Taylor-McGhee as the new Executive Director. She commented that at the Commission Retreat she wanted to discuss potential projects to increase the visibility of the Commission, and that she would like to see the Commission resume its "Women Who Make a Difference" event. She would also like to see more publicity for the Department and more Commission representation at events. She encouraged a more collaborative working relationship between the Commission and the Department.

NO PUBLIC COMMENT

5. EXECUTIVE DIRECTOR'S REPORT

- **Domestic Violence Awareness Month/Press Conference with Mayor and Verizon Wireless:** Belle Taylor-McGhee reported that October is Domestic Violence Awareness Month. She stated that DOSW in conjunction with the Mayor and Verizon Wireless will hold a press conference to announce Verizon Wireless' Hopeline program. The press conference is scheduled for Thursday, October 3, 2002, at 10:30 a.m. at City Hall in the Mayor's Press Room. Commissioners are invited to attend and the domestic violence community and DOSW service providers are invited. Verizon will donate 200 phones to women in domestic violence shelters.
- **JUSTIS Meetings Update:** Ms. Taylor-McGhee stated that she wanted to congratulate the City departments who participated in the JUSTIS process. All departmental meetings have been completed, and each department has offered to have one or two staff members serve on working committees. The first Oversight Panel meeting will convene October 21, 2002. President Dorka Keehn and City Treasurer Susan Leal will chair the Oversight Panel.
- **The Status of Girls Report:** Ms. Taylor-McGhee reported that the Girls Report is a work in progress. She stated that she anticipates having a draft to the Commission for review by late October.
- **CEDAW Update:** Ms. Taylor-McGhee reported that Supervisor Sophie Maxwell has agreed to sponsor legislation to update the San Francisco CEDAW ordinance, and should be congratulated for her leadership. The current Task Force sunsets on December 30, 2002.
- **End Exploitation of Youth Task Force:** Ms. Taylor-McGhee reported that the Task Force is meeting regularly and will probably end its work in January. She stated that Supervisor Tom Ammiano is the lead on the project, and that she is one of three co-chairs. She added that the Task Force is charged with making recommendations for a safe house, a 24-hour hotline and outreach to girls on the streets.

President Keehn asked if there were any youth on the Task Force. Ms. Taylor-McGhee responded affirmatively.

- **La Casa de las Madres:** Ms. Taylor-McGhee reported that La Casa has responded sufficiently and expeditiously to a voluminous request for information that is needed to complete the Department's review of complaints made against the shelter. She added that the Department has heard from other women who did not testify at the August Commission meeting, and their comments have been noted for review. DOSW, along with Deputy City Attorney Edward Olsen will review all of the documents and submit findings with recommendations at the October Commission meeting.
- **Budget Update:** Ms. Taylor-McGhee stated that DOSW will lose \$8,000 in the equipment line item of its budget.

Commissioner Miles asked how the \$8,000 cut will effect the Department.

Ms. Taylor-McGhee stated that the Department will not be able to acquire equipment for the remainder of this fiscal year. She also stated that no programs were affected.

- **Violence Against Women Contracts:** Ms. Taylor-McGhee reported that the reapplication process is slowly moving forward, and she anticipates having all of the contracts completed by October. She commented that Winnie Xie and Rosario Navarrette should be commended for their work on the contract process.
- **Staffing and Administrative Issues:** Ms. Taylor-McGhee announced that the Department has received a grant from the Violence Against Women Office in Washington, D.C. She stated that there was a request in the proposal for a DOSW staff position for the Justice and Courage project. Ms. Taylor-McGhee added that this is a full-time position with benefits and will be funded for two years. The Department will post the position as soon as possible.

Ms. Taylor-McGhee announced that Policy Analyst Rebecca Rolfe has resigned to pursue other interests; she will work throughout the month of October to complete various projects. Ms. Taylor-McGhee congratulated Ms. Rolfe on her work, and added that Ms. Rolfe will be missed. Ms. Taylor-McGhee stated that the position will be posted as soon as possible.

President Keehn also stated that Ms. Rolfe will be missed, and that she looks forward to working with her in the future.

The other Commissioners thanked Ms. Rolfe for her work on behalf of the Department and Commission.

PUBLIC COMMENT:

Betty Creary and Zuma Alavarez gave statements and comments regarding La Casa de las Madres.

6. NEW BUSINESS

▪ Women and Girls Health Advisory Committee of the Department of Public Health

Commissioner Marks stated that she has attended some of the Women and Girls Health Advisory Committee meetings. She commented that she thought it may be helpful if another Commissioner also attended the meetings. The Committee meets once a month on Tuesdays from 11:30 a.m. - 1:30 p.m. at 1380 Howard Street.

President Keehn stated that she thought this was an important liaison opportunity for the Commission, Department and Department of Public Health. She stated that several initiatives are approaching that will be part of the Advisory Committee and if a Commissioner is not available to attend the meetings, a staff person should be designated.

President Keehn also stated that it may be helpful if Maria Cora gave a presentation on Women's Health at the October Commission meeting.

Commissioner Miles suggested that copies of the Advisory Committee's minutes be provided to the Commissioners for review.

Deputy City Attorney Edward Olsen stated that before a Commissioner could be appointed to attend the meetings, the issue would have to appear as an action item on next month's agenda.

Commissioner Burton suggested discussing the issue at the Commission Retreat.

The Commissioners agreed to have the Department of Public Health give a presentation at the October meeting and to list the issue as an action item on the October agenda.

President Keehn asked Executive Director Belle Taylor-McGhee if it were possible to have a staff member attend the next Advisory Committee meeting.

Commissioner Miles asked if Police Chief Sanders would be attending an upcoming Commission meeting.

Ms. Taylor-McGhee stated that Chief Sanders is scheduled to attend the October Commission meeting.

NO PUBLIC COMMENT

7. OLD Business

▪ **Nominations for the Justice and Courage Oversight Panel**

President Keehn stated that Manuel Vasquez has been recommended for the Justice and Courage Oversight Panel. Mr. Vasquez is the Director of the Mission Integrated Service Center, which is part of the Department of Public Health's Division of Mental Health Services. He is the founder of the first men's domestic violence treatment program in Denver, C.O., participates in a great amount of community service, and has a private practice treating men who batter. President Keehn commented that Mr. Vasquez is very supportive of the domestic violence review process and would be an excellent addition to the Panel.

President Marks asked how long Mr. Vasquez had been working in the Domestic Violence field.

Deputy Director Rosario Navarrette stated that Mr. Vasquez had been in the field for approximately 20 years.

Action Item: To nominate Manuel Vasquez for the Justice and Courage Oversight Panel.

m/s/c/ (Murase/Tulier/Unanimous) To approve the nomination of Manual Vasquez to the Justice and Courage Oversight Panel.

NO PUBLIC COMMENT

• **La Casa de las Madres**

Action: To direct the Department on the Status of Women to present findings from the Las Casa inquiry and to make recommendations for the October Commission meeting.

President Keehn stated that no action will be taken regarding La Casa at this meeting. She added that the Department will review the materials submitted by La Casa, along with the statements given at previous meetings and provide recommendations to the Commission at its October meeting.

Commissioner Marks stated that she would like a copy of the email she sent to President Keehn, Vice President Murase and Executive Director Belle Taylor-McGhee outlining recommendations regarding La Casa distributed to all of the Commissioners.

Vice President Murase asked Deputy City Attorney Edward Olsen if the email would become a public document once it was distributed to the Commissioners.

The Deputy City Attorney answered affirmatively, and stated that the document should be in the public review file.

Commissioner Tulier stated that an employee by the name of Gina has constantly been referenced in complaints made against La Casa. She recommended that the Department question La Casa regarding its policy for providing sensitivity training for its employees.

Vice President Murase stated that everyone has an obligation to help solve this issue. She recommended that the women who have made complaints against La Casa compile a list of their top ten issues they would like to see resolved.

President Keehn stated that a translator should be present at the next Commission meeting.

Pictures of La Casa were given to the Commissioners for their review.

Executive Director Belle Taylor-McGhee thanked Deputy Director Rosario Navarrette for translating for the non-English speaking women. She also apologized to the women for not having a translator available, and stated that one would be present at the October Commission meeting.

Elizabeth Contreras, Juanita Flores, Clarrisa Rojas and other women who wished to remain anonymous gave statements regarding La Casa.

- **COSW November 16, 2002 Retreat Agenda**

President Keehn recommended that the Commissioners review the Commission's Strategic Plan for its upcoming retreat.

Executive Director Belle Taylor-McGhee suggested that the Commissioners email her their agenda items, and she will work with Vice President Murase to prepare the agenda.

It was agreed that agenda items and comments would be emailed to the Executive Director by October 7, 2002.

Vice President Murase commented that a suggestion was made to hold a public forum to discuss shelter experiences. She stated that she believes that this would be the worst possible solution. She commented that the agencies have a responsibility to their clients, and clients should have the freedom to voice their grievances to those agencies.

Executive Director Belle Taylor-McGhee stated that the Department is looking for a location for the Commission Retreat and is considering Fort Mason.

President Keehn stated that she may be able to provide a location for the Retreat.

NO PUBLIC COMMENT

- **Mayor's Summit for Women 2003**

Commissioner Marks reported that she spoke to Carolyn Carpeneti who stated that no plans had been finalized for the Summit.

President Keehn stated that she did not want the Summit to take place and would instead like to see the money used to fund women's programs.

Belle Taylor-McGhee stated that according to the Mayor's office, the Summit is scheduled for May 13, 2003.

Commissioner Miles stated that she would like to see the Summit take place; however, she does not feel the Department should take on the responsibility of coordinating the event.

President Keehn stated that the Mayor's Summit should appear on the Retreat agenda.

NO PUBLIC COMMENT

- **MediCal/Medicare**

Commissioner Marks stated that she spoke with Supervisor Sandoval's office and was informed that the MediCal/Medicare issues raised by Peggy Costner have been redirected to Sarah He in Supervisor Maxwell's

office. Commissioner Marks commented that it was decided that a committee could not be funded and instead a hearing will be held to address the issues.

Deputy Director Rosario Navarrette stated that she recently spoke to Peggy Costner and she is apparently still working with Supervisor Sandoval's office to address the Medical/Medicare issues. Ms. Navarrette commented that she did not believe that Ms. Costner was aware that the issues had been redirected to Supervisor Maxwell's office.

It was agreed that Commissioner Marks will get clarification regarding the MediCal/Medicare issues and give a report at the next Commission meeting.

NO PUBLIC COMMENT

• Pedophilia and Clergy

Executive Director Belle Taylor-McGhee stated that she attempted to get some feedback on the Pedophilia resolution from the Human Rights Campaign in Washington, D.C.; however, she has yet to hear back from its Communications Department. She reported that a copy of the resolution was forwarded to Terry Person with the Coalition United Against Violence and Ms. Person stated that "she appreciates your willingness to make a stand on the side of clarity... thanks for helping to set the record straight."

Commissioner Tulier recommend forwarding the resolution to the End Sexual Exploitation Task Force. She also recommended putting the issue on the October agenda.

Vice President Murase stated that the adopted amendment should be included in the resolution.

NO PUBLIC COMMENT

8. PUBLIC COMMENT

Beverly Upton spoke regarding the concerns of the domestic violence community and how to provide better services. She stated that she had not heard complaints of the degree that has been presented against La Casa.

Commissioner Burton asked Ms. Upton if her organization had published best practices guidelines for the domestic violence community.

Ms. Upton stated that several national organizations were investigating the possibility of publishing best practices guidelines, and she stated that she sees this as an opportunity for San Francisco to take the lead on the issue, both locally and nationally.

Commissioner Tulier stated that the recommendations used for La Casa's best practices could be utilized by the greater community.

9. REPORTS

President Keehn stated that a report should be given on the Sexual Assault Task Force at the October Commission meeting.
CEDAW

Vice President Murase stated that the Task Force's two top priorities are the five (5) year action plan on how to institutionalize CEDAW in the operations of the City and the reauthorization of the CEDAW ordinance. She

stated that the Action Plan Committee has come up with an alternate monitoring body that will function like the Task Force. Supervisor Maxwell has agreed to lead the charge on the CEDAW reauthorization.

Vice President Murase recognized Policy Analyst Rebecca Rolfe for her dedicated work on the CEDAW Task Force.

NO PUBLIC COMMENT

10. ANNOUNCEMENTS

Vice President Murase reminded the Commission about the October 8, 2002, Welcome Reception for the Executive Director.

President Keehn announced the formation of a new women's organization called EMERGE, Women Leaders for Democratic Future. The organization trains Democratic women for positions as either a staff member or candidate at the local and state level. It is a nine-month program that meets once a month. The next meeting is scheduled for October 18, 2002.

NO PUBLIC COMMENT

11. ADJOURNMENT

m/s/c (Keehn/Miles/Unanimous) The meeting was adjourned at 7:03 p.m.

Explanatory documents: For copies of explanatory documents listed in this agenda, and other related materials received by COSW, please contact the Department on the Status of Women at 25 Van Ness Ave, Suite 130, San Francisco, CA 94102; phone: 415-252-2570, fax: 415-252-2575. Also, to the extent possible, documents will be available on the COSW website at <http://www.ci.sf.ca.us/cosw/>.



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San Francisco Commission on the Status of Women

October 08, 2002 Special

CITY & COUNTY OF SAN FRANCISCO

COMMISSION ON THE STATUS OF WOMEN

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City and County of San Francisco

Notice of Special Meeting

Tuesday, October 8, 2002

California Palace of the Legion of Honor
(34th Avenue and Clement Street)

San Francisco, CA 94108

5:00 p.m.

Social Gathering of Commission Members

American Sign Language interpreters and a Sound Amplification System provided upon request with 48-hour advance notice to 415-252-2570. Translation into languages other than English is also available with 48-hour notice. Limited accessible street parking available. Accessible MUNI bus lines are the 38 Geary, 38L Geary Limited, and the 44 O'Shaughnessy lines. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Meeting proceedings available in alternative formats. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals. To make arrangements or for accessibility information, contact the Department on the Status of Women at 415-252-2570 (Voice) or 415-252-2550 (TTD).

The Board of Supervisors has amended the Sunshine Ordinance by adding provision 67A.1. The provision is effective as of January 21, 2001.

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Know Your Rights Under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force at 415-554-7724. To obtain a free copy of the Sunshine Ordinance contact the Sunshine Ordinance Task Force, Donna Hall, Clerk, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, phone: 415-554-7724, fax: 415-554-7854, email: Donna_Hall@ci.sf.ca.us. Copies of the Sunshine Ordinance can also be obtained from the San Francisco Public Library and on the City's website at www.ci.sf.ca.us.

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City & County of San Francisco Commission on the Status of Women

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DORKA KEEHN
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Vice President

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Commissioner

JUANITA MILES
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Regular Meeting

Agenda

Wednesday, October 23, 2002

5:00 P.M.

City Hall, Room 408

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

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Public comment will be heard before and/or during each agenda item.

Roster:

President Dorka Keehn

Vice President Emily Murase

Commissioner Julie Burton

Commissioner Carolene Marks

Commissioner Juanita Miles

Commissioner Andrea Shorter

Commissioner Valerie Tulier

1. CALL TO ORDER/ROLL CALL 1 min.

2. ADOPTION OF AGENDA ACTION 2 min.

3. APPROVAL OF MINUTES ACTION 4 min.

Regular Meeting held Wednesday, September 25, 2002
Explanatory Document: Draft Minutes

4. PRESIDENT'S REPORT DISCUSSION 5 min.

- Justice and Courage Oversight Panel

5. EXECUTIVE DIRECTOR'S REPORT DISCUSSION 5 min.

- Domestic Violence Awareness Month/Press Conference with Mayor and Verizon Wireless
- JUSTIS Meetings Update
- Status of Girls Report
- Mayor's Summit for Women 2003
- White House Project
- La Casa de las Madres Update
- Staffing Updates -- posting for the Policy Analyst position

6. OLD BUSINESS

DISCUSSION /ACTION

- Women and Girls Health Advisory Committee of the Department of Public Health 2 min.
- Nominations for the Justice and Courage Oversight Panel 10 min.
- Action: To approve nominations for the Justice and Courage Oversight Panel**
- La Casa de las Madres 5 min.
- Action: To approve recommendations from DOSW regarding La Casa de las Madres**
- COSW November 16 Retreat Agenda 5 min.
- Action: To approve the COSW Retreat Agenda**
- Mayor's Summit for Women 2003 2 min.
- Pedophilia and Clergy 2 min.

7. NEW BUSINESS

DISCUSSION/ACTION

- White House Project 2 min.
- Action: To write a letter of support for the White House Project**
- Joanna Hernandez – Mission Neighborhood Center regarding teenage prostitution 10 min.

8. REPORTS

DISCUSSION

- CEDAW Vice President Murase 2 min.
- Sexual Assault and Rape Task Force Rebecca Rolfe 2 min.

9. PUBLIC COMMENT

DISCUSSION

2 min.

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

10. ANNOUNCEMENTS

DISCUSSION

5 min.

11. ADJOURNMENT

ACTION

2 min.

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COMMISSION ON THE STATUS OF WOMEN City and County of San Francisco Regular Meeting

Minutes

Wednesday, October 23, 2002

5:00 P.M.

City Hall, Room 408

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

(DRAFT)

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MEMBERS PRESENT

President Dorka Keehn
Vice President Emily Murase
Commissioner Julie Burton
Commissioner Juanita Miles
Commissioner Andrea Shorter
Commissioner Valerie Tulier

STAFF PRESENT

Belle Taylor-McGhee, Executive Director
Rosario Navarrete, Deputy Director
Rebecca Rolfe, Policy Analyst
Winnie Xie, Grants Administrator
Carol Sacco, Policy Analyst
Angela Martin, Executive Secretary
Edward Olsen, Deputy City Attorney

1. CALL TO ORDER/ROLL CALL

President Dorka Keehn called the meeting to order at 5:07 p.m. She announced that a Spanish translator, Alberto Rios, was present for non-English speaking members of the public.
Commissioner Carolene Marks was excused.
Commissioner Tulier arrived at 5:08 p.m.

NO PUBLIC COMMENT

2. ADOPTION OF AGENDA

m/s/c/ (Murase/Burton/Unanimous) To adopt the agenda for the Wednesday, October 23, 2002, Regular Commission meeting.

NO PUBLIC COMMENT

3. APPROVAL OF MINUTES

m/s/c (Murase/Burton/Unanimous) To approve the minutes for the Wednesday, September, 25, 2002, Regular Commission Meeting.

NO PUBLIC COMMENT

4. PRESIDENT'S REPORT

- **Justice and Courage Oversight Panel:** President Keehn reported that on the eve of Claire Joyce Tempongko's murder, Monday, October 21, 2002, the Department on the Status of Women (DOSW) held its first Oversight Panel meeting. She stated that it was well attended by the heads of various departments who will work with the Oversight Panel. She commented that although the Panel was originally scheduled to meet on a quarterly basis, it was decided that the Panel would next meet on November 19, 2002, to make decisions regarding the nominations for the four committees outlined in the *Justice and Courage Report*. She added that Commission members should forward any recommendations for committee members to either she or Belle Taylor-McGhee before the November 19, 2002, Panel meeting.

Vice President Murase asked if the Mayor or anyone from his office attended the meeting.

President Keehn stated that the Mayor was not able to attend because he gave his State of the City address on Monday, October 21, 2002. She also commented that neither of the honorary co-chairs attended the meeting.

5. EXECUTIVE DIRECTOR'S REPORT

- **Domestic Violence Awareness Month/Press Conference with the Mayor and Verizon Wireless:** Belle Taylor-McGhee reported that October is Domestic Violence Awareness Month and that the Department on the Status of Women, along with the Mayor held a press conference with Verizon Wireless on October 3, 2002, at City Hall, to announce Verizon's HopeLine program. Through the program, Verizon will donate 200 cell phones to women in domestic violence shelters in San Francisco. She commented that the Department of the Environment will also participate in the initiative and will recycle cell phones from private businesses that are participating in the program. DOSW hopes to have its distribution plan operational by the end of October.

She added that Verizon had donated a \$40,000 grant to the Friends of the Commission to conduct a public awareness campaign to expand its "*Respect is What's Sexy*" campaign, produce a PSA and survival guide on domestic violence.

- **JUSTIS Meetings Update:** Ms. Taylor-McGhee reiterated DOSW's first Justice and Courage Oversight Panel meeting was well attended. She reported that the Department is completing the final report on departmental meetings to assess data collection and management for JUSTIS. She added that the report would be presented to the Justice and Courage Oversight Panel.
- **The Status of Girls Report:** Ms. Taylor-McGhee reported that she met with the key departmental staff that are working on the Report and was told that the Report will be forwarded to the members of the Commission on November 18, 2002. She stated that Vice President Murase has agreed to help edit the Report and Commissioner Shorter will work with the Department to get the Report released to the public. She also added that she anticipates all editing, revisions and rewriting to occur the first two weeks in December, at which time the Report will be sent to the printer.

Commissioner Miles asked if the Department had contacted the various high schools throughout the City so that they could alert girls of the information in the Report and if the Department was planning to conduct any public outreach to inform high school girls of the Commission.

Ms. Taylor-McGhee stated that she is scheduled to meet with School Superintendent Arlene Ackerman and will discuss public outreach initiatives at that meeting.

Commissioner Miles suggested putting the various City high schools on the Department's mailing list to inform them of future Commission meetings.

- **Mayor's Summit for Women:** Ms. Taylor-McGhee reported that the Mayor has asked that she participate in the Summit scheduled for May 2003, and help set the agenda. No meeting has been scheduled.
- **The White House Project:** Ms. Taylor-McGhee stated that Marie C. Wilson, the CEO and President of the Ms. Foundation for Women and the President of the White House Project, invited her to attend their first inaugural dinner in New York City. Several stars and national public figures were present and honored at the event including Camille Cosby and Dr. Renee Poussant. She added that the idea of the White House Project is to advance women politically and to get a woman on the ticket for either President or Vice President by the year 2008.

Ms. Taylor-McGhee also added that the White House Project plans to hold a Women's Leadership Summit in San Francisco in March 2003, and has asked DOSW to serve as partners.

- **La Casa de las Madres:** Ms. Taylor-McGhee commented that she has requested additional time to present findings and recommendations to the Commission regarding La Casa. She stated that DOSW wanted to ensure that the report represented all of the comments and information that the Department received. She added that the Department will present a substantive and fair report at the next Commission meeting.
- **Staffing Updates:** Ms. Taylor-McGhee reported that Policy Analyst Rebecca Rolfe will be leaving at the end of October. The requisition for the Senior Policy Analyst position has been approved by the Mayor's Office and upgraded from a 2998 to an 1823. The position will officially be posted today and she hopes to fill the position as soon as possible.

Commissioner Tulier asked that the job description be forwarded to the Commissioners so that they can forward it to their respective email lists.

Ms. Taylor-McGhee also reported that the Department received a grant from the Violence Against Women Program and the Department will soon be hiring a Committee Coordinator for the Justice and Courage Project. The position will be funded for two years. The Department is awaiting notification from the Board of Supervisors for formal acceptance of the grant and as soon as the process is completed the position will be posted.

President Keehn asked about the classification of the position.

Ms. Taylor-McGhee stated that it was both an administrative and policy position.

Public Comment

Deputy Chief David Robinson of the San Francisco Police Department spoke on behalf of Police Chief Earl Sanders and stated that the Police Chief and Department were committed to allaying all factors of domestic violence. He added that he asked several members of the Domestic Violence Response Unit to be present to speak about some of the aspect of the Department's policies and procedures. He also stated that the Department has a good relationship with the District Attorney's Office, the Adult Probation Office and other units that are involved with domestic violence.

Edward Olsen, the Deputy City Attorney, stated that because the Police Department was not on the agenda no substantive discussion could occur, but they could speak during public comment.

It was agreed that the Police Department would speak during public comment after the Justice and Courage Oversight Panel discussion.

6. OLD BUSINESS

- **Women and Girls Health Advisory Committee of the Department of Public Health**

President Keehn reported that she spoke with Carlene Hanson who is the co-chair of the Advisory Committee and the Executive Director of the Women's Community Clinic regarding the status of the Committee. She reported that Ms. Hanson stated that the Committee was in the process of developing a strategic plan for next year and would keep her updated. President Keehn commented that the Department of Public Health (DPH) will be working on policy initiatives that are important to the COSW and DOSW and maybe someone should attend the Advisory Committee meetings beginning in January.

Public Comment: Maria Cora, the Coordinator of the Office of Women's Health, stated that the Women's and Girls Health Advisory Committee was hoping to have some form of direct communication with the Commissioners. She added that the Commissioners are welcomed to come to any of the meetings.

President Keehn asked Ms. Cora to speak about the two top priorities of the Advisory Committee.

Ms. Cora stated that the allotted time for public speaking would not permit her to elaborate on the priorities of the Committee. She stated that she is willing to come to another Commission meeting to speak about the Committees recommendations.

- **Nominations for the Justice and Courage Oversight Panel**

Action: To approve nominations for the Justice and Courage Oversight Panel.

President Keehn stated that the current nomination for the Justice and Courage Oversight Panel is Patti Chang, President and Executive Director of the Women's Foundation. She added that Ms. Chang is a past President of the Commission on the Status of Women and was responsible for introducing the City and Commission to the CEDAW Legislation and was instrumental in getting the legislation passed.

m/s/c/ (Murase/Miles/Unanimous) to approve the nomination of Patti Chang to the Justice and Courage Oversight Panel.

Public Comment: Inspector Antonio Flores of the Domestic Abuse Response Unit stated that the goals of the Unit are to improve the quality of service and to ensure the safety of all victims of domestic violence. He added that to improve these services, the Police Department is working with other City departments responsible for responding to domestic violence to address the way in which they communicate with each other. He added that the Department is providing sensitivity training to its officers, which will provide them with an understanding of the violence associated with domestic violence. He also stated that the Department supports and will participate in JUSTIS system and will have representatives on the four committees of the Justice and Courage Project.

Commissioner Tulier asked Mr. Flores if he had the opportunity to read the *Justice and Courage Report* and if the Unit has collaborated with any of the male batter organizations i.e., MOVE and P.O.C.O.V.I.

Mr. Flores responded that he briefly read the report and anyone can contact the Unit at 415-553-9225 and make arrangements for a member of the Unit to present before an organization.

Commissioner Miles thanked the Police Department for attending the meeting and suggested that the Police Department review the DOSW Violence Against Women Needs Assessment.

President Keehn asked if Police Chief Sanders had met with Clara Tempongko.

Deputy Chief Robinson stated that the Chief stated that he is willing to meet with Ms. Tempongko, but has not met with her yet.

Rachael Kilshaw of the Domestic Violence Response Unit stated that she, the Lieutenant and the Captain of the Unit have all read the *Justice and Courage Report*. She added that changes that have occurred in the Unit have occurred because of the recommendations in the Report. She asked Commissioner Miles to forward a copy of the DOSW Violence Against Women Needs Assessment to the Police Department.

Commissioner Tulier stated that she would like the Police Department placed on a future agenda so that the Department's hiring practices can be addressed.

President Keehn asked Commissioner Tulier to compile and forward a list of questions to the Police Department so that the Department can respond to those questions at a future meeting.

Beverly Upton from the San Francisco Domestic Violence Consortium stated that the Police Chief was not able to meet with Clara Tempongko, but did assign a full-time liaison to the case, Captain Keith Sanford. She added that Captain Sanford is encouraging the Consortium and the Mayor's Office to increase the amount of the award for the capture of Tari Rameriz. Captain Sanford will attempt to get the case back on America's Most Wanted program.

- **La Casa de las Madres**

Action: To approve recommendations from DOSW regarding La Casa de las Madres

President Keehn stated that no action would be taken on the La Casa de las Madres issue at this time.

PUBLIC COMMENT:

Elizabeth Contreras, Susan Horn, Keisha Smith, Clarissa Rojas, Martha Ryan, Veronica Perez and other women who wanted to remain anonymous gave statements and recommendations regarding La Casa de las Madres.

Commissioner Miles stated that the issues regarding La Casa have never been about La Casa closing. She stated that the Commission would consider all statements regarding La Casa and make recommendations for improvements. She added that she does not want rumors circulating regarding the closure of La Casa.

Commissioner Tulier recommended that non-English speaking woman looking for resources contact Rosario Navarrette at DOSW.

Vice President Murase asked if there is a citizenship requirement to access shelters.

Becki Masaki, Executive Director of the Asian Women's Shelter, stated that if a shelter receives federal funding, it would be considered discriminatory to not accept individuals who are not documented. She also stated that a shelter service is considered emergency services and those are the kinds of service that must be accessible to everyone. She commented that shelters should be accountable to the women who seek its services and added that this is an opportunity to institute a system (Ombudsman or an independent board) for women to express their grievances. She added that the source for accountability and for addressing grievances should not be heard via an organization that provides funding for the agency. Secondly, she stated that the recommendations made for best practices should include other shelters.

Commissioner Tulier asked what type of outreach is being conducted to inform monolingual, immigrant women of their right to enter transitional housing regardless of their documentation.

Ms. Masaki stated that she has a letter from HUD that states that transitional housing is also considered emergency services and she attaches the letter with applications to ensure that they are accepted.

- **COSW November 16, 2002 Retreat Agenda**

President Keehn stated that the Retreat date has been change to Saturday, December 7, 2002.

Action: To approve the COSW Retreat Agenda.

No action will be taken on the Agenda at this meeting.

Commissioner Miles would like to add to the Retreat agenda the Commission's 25th Anniversary and the outreach to girls in high schools.

Commissioner Tulier would like to add the root of domestic violence and the batters issue to the agenda.

Adoption of the Retreat Agenda will be done at the next Commission meeting.

- **Mayor's Summit for Women 2003**

Executive Director Belle Taylor-McGhee reported that the Mayor has asked her to participate in the Summit.

President Keehn stated that the roles of DOSW and COSW relative to the Summit should be discussed at the Commission Retreat.

- **Pedophilia and Clergy**

m/s/c/ (Tulier/Tulier/Unanimous) To accept the resolution on Pedophilia and the Clergy.

7. New Business

- **The White House Project**

Executive Director Belle Taylor-McGhee reiterated the goals and objective of the White House Project and added that the Project mirrors the work of COSW.

Action: To write a letter of support for the White House Project.

m/s/c/ (Tulier/Miles/Unanimous) To approve the letter of support for the White House Project.

NO PUBLIC COMMENT

- **Joanna Hernandez- Mission Neighborhood Center**

Joanna Hernandez, the Intervention Services Director for Mission Neighborhood Centers, and members of a support group she manages gave a presentation regarding teenage prostitution in the Mission District.

Commissioner Tulier commented that the support group is welcomed at the Commission Retreat and encouraged them to contact Executive Director Belle Taylor-McGhee regarding the details of the Retreat.

Commissioner Miles stated that she would like to speak with the support group, and they should attend future Commission meetings.

President Keehn informed Ms. Hernandez that the Commission could assist the group in their efforts to secure funding by writing a letter of support.

Belle Taylor-McGhee invited Ms. Hernandez to make a presentation before the End Exploitation of Youth Taskforce.

Gloria Romero stated that various groups from the Mission Neighborhood Centers would like to give presentations before the Commission and asked if the Center could be added to the November Commission Agenda.

8. REPORTS

• Convention to Eliminate all Discrimination Against Women (CEDAW)

Vice President Murase stated that the Task Force is renewing legislation relative to CEDAW and Supervisor Sophie Maxwell has agreed to sponsor the legislation. One of the changes that the Task Force wants to institute is having City departments use a budget that reflects CEDAW principles. The Task Force is hoping to make the issue the responsibility of the Controller. She added that South Africa uses a gendered budget and the Ford Foundation will sponsor a two-day seminar that will include a presentation by a representative from South Africa. She also stated that it does not appear that the CEDAW legislation will come up for a national vote in January 2003. If the Senate remains Democratic, the legislation may come up for vote next year; however, if the Senate becomes Republican there is no incentive for the legislation to come up for vote in the Senate.

Also, the Task Force that has been working on the CEDAW legislation for the past five years, will sunset at the end of December 2002 and has proposed an oversight committee to continue its work. However, the legislation will not be in place before the end of the year and they are contemplating asking the Board of Supervisors for an extension of the Task Force or asking the Commission to appoint the Task Force members to a transition committee until the full committee can be appointed.

Vice President Murase recognized Policy Analyst Rebecca Rolfe for her dedicated work on the CEDAW Task Force.

• Sexual Assault and Rape Task Force

Policy Analyst Rebecca Rolfe stated that the Task Force is dealing with some transitional issues and the Commission may want to ask them to give another report in a few months. She stated that the Task Force has identified three primary goals: 1) Public education around drug facilitated sexual assault; 2) A city wide sexual assault conference/agenda setting day; and 3) A comprehensive resource list for sexual assault services.

NO PUBLIC COMMENT

9. PUBLIC COMMENT

10. ANNOUNCEMENTS

11. ADJOURNMENT

m/s/c (Keehn/Miles/Unanimous) The meeting was adjourned at 7:11 p.m.

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COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Regular Meeting

Agenda

Wednesday, November 20, 2002

5:00 P.M.

City Hall, Room 263

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4. PRESIDENT'S REPORT DISCUSSION 5 min.

- Justice and Courage Oversight Panel

5. EXECUTIVE DIRECTOR'S REPORT DISCUSSION 5 min.

- DOSW Budget Update
- DOSW Justice and Courage Project
- DOSW Staffing Update
- Status of Girls Report
- End Exploitation of Youth Task Force
- La Casa de las Madres

6. OLD BUSINESS

DISCUSSION /ACTION

- Women and Girls Health Advisory Committee of the Department of Public Health 2 min.
- La Casa de las Madres 5 min.
- Action: To accept for review the report from DOSW regarding La Casa de las Madres**
- COSW December 7 Retreat Agenda 5 min.
- Mayor's Summit for Women 2003 2 min.

7. NEW BUSINESS

DISCUSSION/ACTION

8. REPORTS

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- CEDAW Vice President Murase 2 min.

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Know Your Rights under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

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City & County of San Francisco Commission on the Status of Women

25 Van Ness, Suite 130, San Francisco, CA 94102
<http://www.ci.sf.ca.us/cosw>

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DORKA KEEHN
President

EMILY MURASE
Vice President

JULIE BURTON
Commissioner

CAROLINE MARKS
Commissioner

JUANITA MILES
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN
City and County of San Francisco
Regular Meeting
Agenda
Wednesday, November 20, 2002
5:00 P.M.
City Hall, Room 263
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
AMENDED DRAFT

Public comment will be heard before and/or during each agenda item.

Roster:

President Dorka Keehn
Vice President Emily Murase
Commissioner Julie Burton
Commissioner Carolene Marks

Commissioner Juanita Miles
Commissioner Andrea Shorter
Commissioner Valerie Tulier

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1. CALL TO ORDER/ROLL CALL

1 min.

2. ADOPTION OF AGENDA

ACTION

2 min.

3. APPROVAL OF MINUTES

ACTION

4 min.

Regular Meeting held Wednesday, October 23, 2002
Explanatory document: Draft Minutes

4. PRESIDENT'S REPORT

DISCUSSION

5 min.

- Justice and Courage Oversight Panel

5. EXECUTIVE DIRECTOR'S REPORT

DISCUSSION

5 min.

- DOSW Budget Update
- DOSW Justice and Courage Report
- DOSW Staffing Update
- Status of Girls Report
- End Exploitation of Youth Task Force
- La Casa de las Madres

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COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

Regular Meeting

Minutes

Wednesday, November 20, 2002

5:00 P.M.

City Hall, Room 263

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

DOCUMENTS DEPT.

DEC 27 2002

SAN FRANCISCO
PUBLIC LIBRARY

MEMBERS PRESENT

President Dorka Keehn
Vice President Emily Murase
Commissioner Carolene Marks
Commissioner Juanita Miles
Commissioner Andrea Shorter
Commissioner Valerie Tulier

STAFF PRESENT

Belle Taylor-McGhee, Executive Director
Rosario Navarrete, Deputy Director
Ann Lehman, Policy Analyst
Winnie Xie, Grants Administrator
Carol Sacco, Policy Analyst
Angela Martin, Executive Secretary
Justine McGonagle, Department Assistant
Edward Olsen, Deputy City Attorney

1. CALL TO ORDER/ROLL CALL

President Dorka Keehn called the meeting to order at 5:13 p.m.
Commissioner Julie Burton was excused.
Commissioner Shorter arrived at 5:15 p.m.

NO PUBLIC COMMENT

2. ADOPTION OF AGENDA

m/s/c/ Murase/Marks /Unanimous) To amend and adopt the agenda for the Wednesday, November 20, 2002, Regular Commission meeting with the revision that La Casa de las Madres will be the first item discussed under Old Business.

NO PUBLIC COMMENT

3. APPROVAL OF MINUTES

m/s/c (Murase/MilesUnanimous) To approve the minutes for the Wednesday, October 23, 2002, Regular Commission Meeting.

NO PUBLIC COMMENT

4. PRESIDENT'S REPORT

Justice and Courage Oversight Panel: President Keehn reported that the Oversight Panel held its second meeting on November 19, 2002. She commented that there was strong representation from all of the departments outlined in the *Justice and Courage Report*. She stated that the departments were asked to respond to questions presented to them in a letter from the Mayor on behalf of the Department. The questions were regarding the recommendations outlined in the *Justice and Courage Report*. President Keehn added that if any of the Commissioners were interested in reviewing the reports they could receive copies from the Department on the Status of Women (DOSW).

President Keehn commented that DOSW reported on the data collection component of the JUSTIS system. She reported that she has received favorable feedback from other departments thanking DOSW for its efforts to include a domestic violence component in the system. She added that the Oversight Panel approved the four sub-committees that will address the recommendations outlined in the *Justice and Courage Report*. The work of the committees will be managed by the Oversight Panel and will be scheduled to report to the Panel on a monthly basis. President Keehn stated that the Panel is still seeking community representation for the committees and asked the Commissioners to inform her of any recommendations. She stated that the Panel was scheduled to meet on a quarterly basis; however, because of the magnitude of the work to be done, the Panel has decided to meet monthly.

President Keehn stated that the Panel is concerned that the Courts have currently chosen not to participate in the process. A letter has been sent to the presiding judge regarding these concerns and a meeting will be set at a later date.

President Keehn asked the Spanish speaking Interpreter to inform the public of his presence.

Commissioner Tulier asked if a description and a schedule of the committees meeting times were available.

President Keehn stated that she would forward a description of the committees to Commissioner Tulier and would inform her of the meeting schedule.

Vice President Murase stated that she would like to continue to receive copies of the Oversight Panel minutes.

5. EXECUTIVE DIRECTOR'S REPORT

DOSW Budget Update: Belle Taylor-McGhee reported that she attended a department head meeting regarding the budget and the news continues to be dismal from the City. The City has a \$170 million shortfall and each department is being asked to absorb a three percent decrease in fiscal year 2002-2003. The plans are due to the Mayor's Budget Office by December 9. The Department is in the process of exploring possible areas that could be cut.

She stated that she has set up meetings with Ben Rosenfield of the Mayor's Budget Office to discuss the cuts.

Commissioner Murase asked if the size of the department was being considered in the cuts.

Ms. Taylor-McGhee stated that no consideration was given relative to size at that particular meeting; however, she will address that issue at the upcoming meeting with the Budget Office.

- **DOSW Justice and Courage Report:** Ms. Taylor-McGhee stated the Department's JUSTIS data collection report was released to the Panel at its November 19, 2002, meeting. The report is a comprehensive look at data collection within the City and County of San Francisco's Criminal Justice system. She stated that the Panel had full support and participation from all the departments with the exception of the Courts.

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Ms. Taylor-McGhee stated that she is scheduled to make a report before the JUSIS committee at its December 5, 2002 meeting.

- **DOSW Staffing Update:** Ms. Taylor-McGhee reported that she has two excellent candidates for the Senior Policy Analyst position and will make a decision shortly. She reported that the Department was recently notified that the VAWA grant had been approved by the Board of Supervisors, which will allow the Department to hire an Oversight Panel Coordinator for the Justice and Courage Panel.
- **Status of Girls Report:** Ms. Taylor-McGhee reported that the Girls Report is near completion and that the Commissioners have been given a copy of the Report Summary. She stated that she is in the process of reviewing the Report and welcomed any feedback from the Commissioners. She added that she and Deputy Director Rosario Navarrette would like to thank Policy Analysts Ann Lehman and Carol Sacco for their hard work.
- **End Exploitation of Youth Task Force:** Ms. Taylor-McGhee stated that the Task Force is charged with investigating ways to provide services for a targeted youth population in San Francisco who are sexually exploited.

Commissioner Tulier asked if the Pedophilia resolution was forwarded to the Task Force.

Ms. Taylor-McGhee responded affirmatively.

- **La Casa de las Madres:** Ms. Taylor-McGhee commented that the Department has completed its findings regarding La Casa de las Madres. The Commission agreed to discuss the item under Old Business.

6. OLD BUSINESS

- **La Casa de las Madres:**

Ms. Taylor-McGhee stated that she wanted to acknowledge that the process has been long and difficult for everyone involved and provided background information pertaining to the nature of the Report. She stated that based on the analysis of the information that the Department received, DOSW targeted its review to look at the complaints that were brought before the Commission and tried to narrow the focus based on resources, and whether information could be verified and substantiated. Ms. Taylor-McGhee gave an explanation of the nature of the complaints the Department received and acknowledged that all alleged Public Health and Housing code violations had been abated, and that La Casa's Executive Director Kathy Black was instrumental in ensuring that these problems were corrected. Ms. Taylor-McGhee also stated that La Casa has a long history of supporting women in need and that should be noted.

Ms. Taylor-McGhee commented that La Casa's marketing materials clearly states that it is an English/Spanish agency. Moreover, members of the community believe that it is an English/Spanish agency. Additionally, La Casa's client population and demographics indicate that La Casa serves a predominately Hispanic and Latino population. Ms. Taylor-McGhee stated that because of this fact, it is imperative that La Casa's services are culturally sensitive and relevant to its population. Ms. Taylor-McGhee announced the statistics relevant to La Casa's organizational structure and staff and commented that staff support does not seem adequate to accommodate the needs of its client population, particularly regarding adequate Spanish speaking services. This issue was clearly stated as a problem for many of the women who brought forth complaints. Ms. Taylor-McGhee encouraged La Casa to establish a program tailored for Latina women to ensure that there is language access 24 hours a day, seven days a week.

Ms. Taylor-McGhee stated that the Report also focused on complaints that stated that there was an environment of intimidation, threats and retaliation that existed if women complained regarding areas that did not meet their needs. She stated that women complained of being threatened with being reported to the INS. Ms. Taylor-McGhee stated that although the complaints could not be substantiated, La Casa must avoid any perception that anyone that complains will be threatened in anyway. She stated that La Casa's Board of Directors, along with its Executive

4. The fourth part of the document discusses the implications of the findings. It suggests that the results have significant implications for the field of study and may lead to further research in this area.

5. The fifth part of the document concludes the study. It summarizes the main findings and provides a final statement on the importance of the research.

Director, should adopt the City's Sanctuary Policy. She stated that DOSW is encouraging all of the domestic violence agencies to adopt the City's Sanctuary Policy.

Ms Taylor-McGhee stated that when women are asked to leave the shelter for violating a policy, La Casa must ensure that they are not being released without their safety being considered.

Ms. Taylor-McGhee also gave statistics regarding La Casa's exit interview forms.

Ms. Taylor-McGhee stated that although La Casa has cooperated fully in the process of the Department's investigation, there was a lack of acknowledgement on La Casa behalf. She stated that the Department highly recommends that La Casa's Board of Directors, staff and volunteers participate in anti-racism workshops.

In closing, Ms. Taylor-McGhee stated that the Department looked at ways to develop a set of recommendations that would be inclusive for all of the funded agencies. Listed below are those recommendations:

1. Develop and adopt a written ***Client Bill of Rights*** to ensure that all programs funded by the Department on the Status of Women inform the people whom they serve of their rights to services, principles and standards by which the agency operates, where and how to file a complaint, including the internal complaint process and external process to the Human Rights Commission and the Department on the Status of Women. The *Client Bill of Rights* should also include the policy on sexual harassment and any other law that provides the client with an understanding of rights understood and guaranteed.
2. Adopt a policy that acknowledges San Francisco as a City and County of Refuge prohibiting the "*requesting information about, or disseminating information regarding, the immigration status of any individual, or conditioning the provision of services or benefits by the City and County of San Francisco upon immigration status.*" This policy must be posted in a prominent location and provided and explained as part of a *Client Bill of Rights*.
3. The Board of Directors of all DOSW funded programs shall adopt the City's Grievance Policy and Procedures. This policy must be posted in a prominent place, provided in writing to every client and explained as part of a *Client Bill of Rights*.
4. All DOSW funded programs must establish and adopt a clear and unencumbered grievance (complaint) procedure that ensures a fair and unbiased review.
5. Work with DOSW staff to develop plans to diversify the composition of agency boards, staff and volunteers, so as to reflect the client population and demographics, including language(s) spoken.

Ms. Taylor-McGhee stated that a conference on domestic violence and cultural sensitivity and awareness would benefit the entire domestic violence community. The Department proposed that the domestic violence community partner with DOSW to coordinate a conference for 2003 or 2004. She stated that it would benefit everyone involved and the offer an opportunity for learning.

President Keehn thanked everyone who participated in the La Casa investigation.

Commissioner Marks suggested that the Commission approve the report and asked that La Casa adhere to the recommendations outlined in the Report. She thanked the Department for the Report and stated that at this juncture, the investigation should conclude.

President Keehn stated that the Commission can accept the recommendations and approve the report at this meeting.

Commissioner Tulier stated that she had recently received the report and hasn't had the opportunity to review it. She stated that she would like to accept the report for review.

Commissioner Miles thanked the Department for a thorough and well thought out report. She also thanked the women for their courage in bringing the complaints before the Commission. She stated that she agreed with Commissioner Marks that this should be the conclusion to the investigation, and the Commission will follow up with La Casa in 60 days as outlined in the Report.

Vice President Murase thanked everyone for participating in the process. She stated that she wanted the language relative to the recommendations for expulsions to reflect a stronger statement. She stated that the language should be strengthened to say: "releasing a resident during the day is crucial and that evening and late night expulsions are not an acceptable option." She stated that not under any circumstance is it acceptable to ask someone to leave a shelter in the middle of the night. Vice President Murase also stated that under the recommendations to the entire community under sections one, two, and three she wanted it stated that the "Client Bill of Rights" and the City and County Refuge statements should be available in a multitude of languages.

Commissioner Miles stated that unfortunately, it is sometimes necessary for shelters to release someone in the late hours of the evening. She stated that the power to release individuals should not be taken from La Casa.

Commissioner Tulier stated that under the recommendation for La Casa to receive diversity training she would instead like it to state the La Casa should receive anti-racist training.

President Keehn stated that Senior Management should be made to attend anti-racist training.

Commissioner Tulier stated that it should be stipulated that the "Client Bill of Rights" will be translated in various languages; particularly in Spanish, Chinese, Mandarin and Tagalog.

Commissioner Tulier stated that the language should be stronger regarding the request for La Casa to make a progress report in 60 days. She stated that the language should reflect that "the Commission needs to have a report in 60 days." She asked if there were measures in place to ensure that La Casa complies with the Report's recommendations.

Commissioner Miles stated that she would like to give La Casa additional time to provide a report to the Commission.

President Keehn stated that the Commission is only asking for a report, not for La Casa to implement all of the recommendations.

Commissioner Tulier stated that the Commission can decide after the 60 day period is up whether to extend the time for La Casa.

Commissioner Marks stated that she was in agreement with Commissioner Miles and would like to see the time for La Casa to respond extended to 90 days.

Commissioner Tulier stated that La Casa should investigate hiring Latina or Latinos who are bilingual and bi-cultural.

President Keehn asked if the Department of Public Health was responsible for inspecting the shelter facilities.

Ms. Taylor-McGhee answered affirmatively.

President Keehn asked that DOSW forward to the Commissioners a copy of the City's grievance policy and procedures.

Commissioner Marks asked how DOSW will ensure that the other funded agencies comply with the recommendations outlined in the Report.

Ms. Taylor-McGhee stated that the Department will send out a letter to all of its funded agencies outlining the recommendations. Also, an evaluation model exists within the contract of each agency and some of these recommendations are outlined in those contracts. She stated that the Department will be hosting a one day reapplication workshop for the funded agencies.

Public Comment: Sonia Malera of Arriba Juntos gave recommendation and comments regarding the La Casa report; Elizabeth Contreras presented recommendations from the women who brought forth the initial complaints; Kathy Black, the Executive Director of La Casa de las Madres, ensured the Commission that the allegations made against La Casa are being taken very seriously. She stated that she has attended the monthly Commission meetings and has worked with DOSW's Executive and Deputy Directors Belle Taylor McGhee and Rosario Navarrette to provide any information necessary to come to a resolution. She stated that she will review the recommendations thoroughly. Daisy spoke regarding holding La Casa accountable for the complaints brought forth to the Commission. Beverly Upton asked that the Commission take time to review the recommendations and allow some time for input from the domestic violence shelters.

Commissioner Tulier stated that she would like to see a copy of La Casa's policies and procedures for the removal of children by authorities. She stated that she would like to see the item regarding Family Law Courts and children placed on the agenda.

m/s/c (Murase/Tulier/Majority) To adopt the Report with the noted 60 day time period with the exception of the recommendations for all DOSW funded agencies and the stipulation that La Casa staff participate in anti-racist training.

President Keehn and Commission Miles were excused at 6:35 p.m.

- **Women and Girls Health Advisory Committee of the Department of Public Health**

Maria Koura spoke regarding the Women and Girls Health Advisory Committee and stated that the Committee will present its Strategic Report to the Health Commission in March of 2003.

Commissioner Marks recommended that someone from DOSW attend the Committee meetings.

Maria Koura stated that the Commission or Department can communicate with her via email or phone to get status reports relative to the Committee meetings.

Ms. Taylor-McGhee stated that the Department is understaffed and cannot participate in the Committee meetings at this time.

Commissioner Shorter asked if the Committee had any plans to discuss health issues or programs for women involved in the criminal justice system.

Ms. Koura stated that those issues are being addressed by various task forces.

- **COSW December 7 Retreat Agenda**

Vice President Murase and the Commissioners reviewed the draft agenda and outlined the areas that each DOSW staff person and Commissioner will be responsible for addressing.

Linda Alexander, Director of Victims Services for the District Attorney's Office clarified that the Adult Sexual Task Force is still in progress.

m/s/c/ (Tulier/Mursae/Unanimous) To move the work of the Adult Sexual Assault Task Force under the heading for Justice and Courage Task Force; to move the Employment and Economics piece under CEDAW; and remove the Housing item from the agenda.

Vice President Murase stated that the public is also involved in the strategic planning process and that anyone with additional agenda items should contact DOSW.

Commissioner Tulier stated that the public is invited to attend.

Commissioner Marks asked if the Friends had been notified of the Retreat.

Ms. Taylor-McGhee stated that DOSW will notify the Friends of the Retreat.

- **Mayor's Summit for Women**

Ms. Belle Taylor-McGhee stated that she will be attending a luncheon for the Women's Summit and she will update the Commission at the next meeting regarding the Summit's theme.

Commissioner Marks stated that she spoke to Caroline Carpeneti and the perimeters for the committees have changed. She stated that she was informed that each committee member would be asked to raise \$25,000. She asked Ms. Taylor-McGhee to report back on the role of the Commission.

NO PUBLIC COMMENT

8. REPORTS

- **Convention to Eliminate all Discrimination Against Women (CEDAW)**

Vice President Murase reported that the Art Commission and the Adult Probation Department gave an update on the status of their department's implementation of the recommendations outlined in the CEDAW report. The Art Commission reported that they are being forced to investigate job sharing and telecommunicating as options due to budgetary cuts. Vice President Murase stated that in some ways, the budgetary cuts are helping to promote flexibility in the workplace. The Adult Probation Department gave a very impressive report. APD initiated the expansion of telecommunicating from one unit to include another. APD continues to fund programs that support women in the probation system. Vice President Murase stated that the committee was disturbed to find that domestic violence probation officers were each responsible for 108 cases.

Ann Lehman stated that the Adult Probation Department is currently in the process of preparing its strategic plan and will include a gender category into the plan.

NO PUBLIC COMMENT

9. PUBLIC COMMENT

Mari of the San Francisco Youth Commission stated that she wrote legislation to asking the San Francisco Board of Supervisors to declare San Francisco an "Abuse Free Zone." The legislation was passed by the Youth Commission and Board of Supervisors with Tom Ammann and Chris Daly as the sponsors. The legislation has been sent to the Mayor's Office.

Commissioner Tulier stated that the Pedophilia Resolution should be forwarded to the Youth Commission and she would like to receive a copy of the "Abuse Free Zone" legislation.

10. ANNOUNCEMENTS

11. ADJOURNMENT

m/s/c (Keehn/Miles/Unanimous) The meeting was adjourned at 7:11 p.m.

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San Francisco Commission on the Status of Women

December 07, 2002 Cancelled

CANCELLED



Agenda

COMMISSION ON THE STATUS OF WOMEN

City and County of San Francisco

SPECIAL MEETING

Saturday, December 7, 2002

10 A.M. - 4:00 P.M.

San Francisco Film Center

39 Mesa (Presidio)

San Francisco, CA

DRAFT AGENDA

DOCUMENTS DEPT.

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Public comment will be heard before and/or during each agenda item.

Roster:

President Dorka Keehn

Vice President Emily Murase

Commissioner Juanita Miles

Commissioner Andrea

Shorter

Commissioner Julie Burton

Commissioner Valerie

Tulier

Commissioner Carolene Marks

I. CALL TO ORDER/ROLL CALL

ACTION

President Dorka

Keehn

II. REVIEW AND ADOPT AGENDA

ACTION

President

Dorka Keehn

III. REVIEW OF ORGANIZATIONAL RESOURCES

DISCUSSION

A. Update on Overall Budget

B. Overview of Existing Staff Resources

IV. REVIEW OF THREE YEAR STRATEGIC PLAN

DISCUSSION

A. Convention to Eliminate All Forms of Discrimination Against Women

B. Violence Against Women (VAW)

C. Girls

D. Friends of the Commission

E. Other issues

1. Leadership Development

2. Health

F. Organizational Development

1. Discussion on Role of Commission vs. Department

2. Commission Staff

3. Commission Meetings

4. Annual Events
5. External Relations
6. Collaborations with Other City Departments
7. Ongoing Events and Activities

VI. ADJOURNMENT

ACTION

President

Dorka Keehn

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(Chapter 67 of the San Francisco Administrative Code)

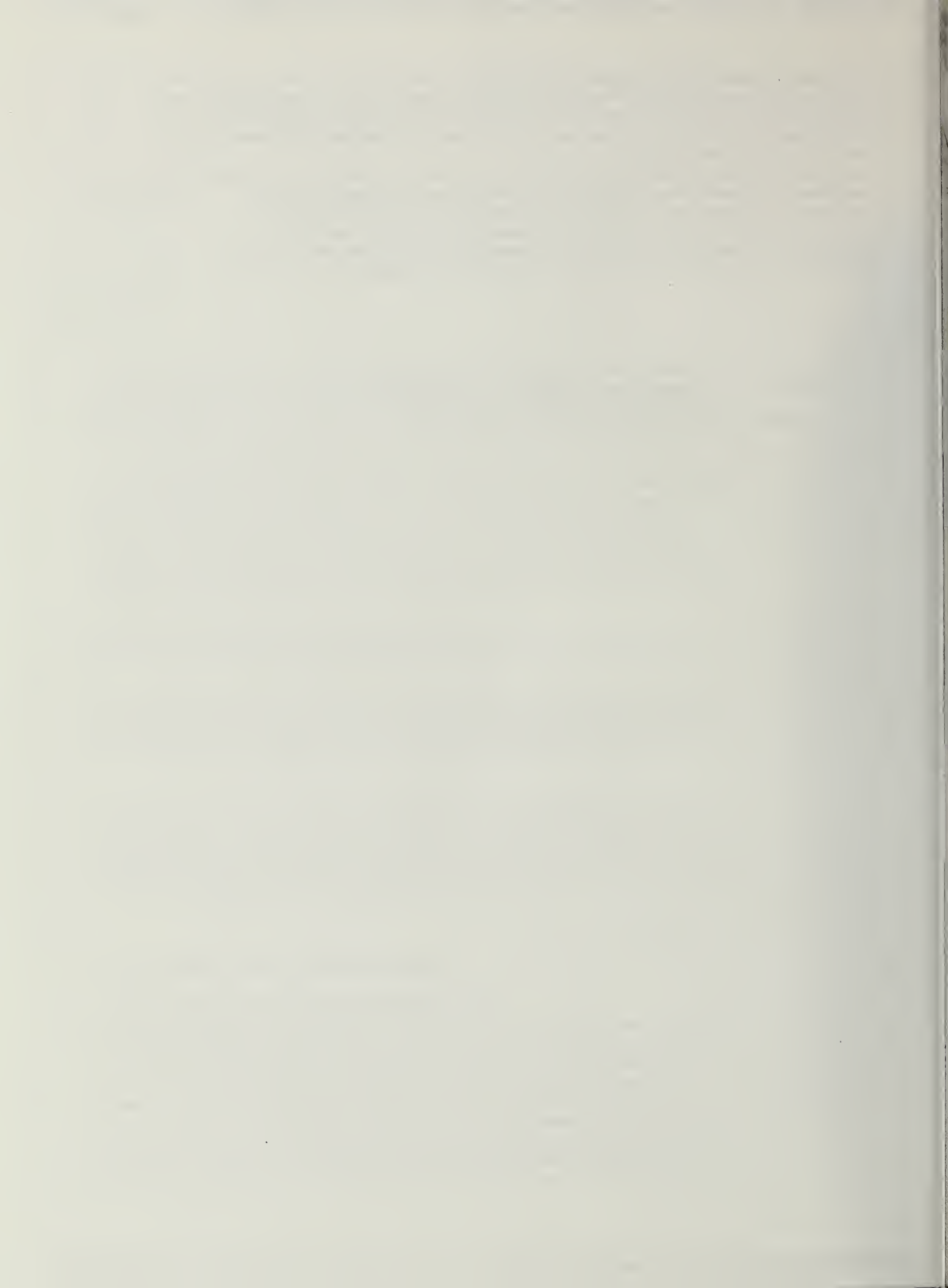
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415-554-6177, email: rachel_arnstineo'hara@ci.sf.ca.us. Copies of the Sunshine Ordinance can also be obtained from the San Francisco Public Library and on the City's website at www.ci.sf.ca.us. To review or obtain documents referred to on agenda, contact Susan Murphy at 25 Van Ness Ave, Room 130, San Francisco, CA 94102; phone: 415-252-2570, fax: 415-252-2575.

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City & County of San Francisco Commission on the Status of Women

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MILY MURASE
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JULIE BURTON
Commissioner

CAROLINE MARKS
Commissioner

JUANITA MILES
Commissioner

ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN
City and County of San Francisco
Regular Meeting
Agenda
Wednesday December 18, 2002
5:00 P.M.
City Hall, Room 263
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
DRAFT

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Public comment will be heard before and/or during each agenda item.

Roster:

President Dorka Keehn
Vice President Emily Murase
Commissioner Julie Burton
Commissioner Carolene Marks

Commissioner Juanita Miles
Commissioner Andrea Shorter
Commissioner Valerie Tulier

1. CALL TO ORDER/ROLL CALL

1 min.

2. ADOPTION OF AGENDA

ACTION

2 min.

3. APPROVAL OF MINUTES

ACTION

4 min.

Regular Meeting held Wednesday, November 20, 2002
Explanatory document: Draft Minutes

4. PRESIDENT'S REPORT

DISCUSSION

5 min.

- Justice and Courage Oversight Panel

5. EXECUTIVE DIRECTOR'S REPORT

DISCUSSION

5 min.

- 2003 DOSW Budget
- DOSW Justice and Courage Report
- DOSW Staffing Update
 - Introduction of Caroline Donnola
 - Staff Evaluations
- DOSW Media
- Status of Girls Report
- End Exploitation of Youth Task Force

6. OLD BUSINESS

DISCUSSION/ACTION

- Friends of the Commission on the Status of Women 5 min.
- Mayor's Summit for Women 5 min.
 - Role of COSW and DOSW 2 min.
- Proposed dates for the COSW Retreat
 - January 25, 2003
 - February 1, 2003

7. NEW BUSINESS

- COSW Board of Supervisors Visits
- Action: To schedule meetings with the San Francisco Board of Supervisors**
- 2003 COSW Calendar
- Action: To reschedule the January 22, 2003, Commission meeting to January 29, 2003**
- Action: To schedule dates and times for COSW 2003 meeting calendar**
- Congratulatory letter to newly elected Supervisor Fiona Ma
- Action: To approve the congratulatory letter to Fiona Ma**
- Letter to Superior Court Judge Donna Hitchens
- Action: To approve congratulatory letter to Judge Donna Hitchens**
- Edward Olsen
- Action: To present Edward Olsen a certificate of appreciation**

REPORTS

DISCUSSION

- CEDAW Vice President Murase 2 min.

8. PUBLIC COMMENT DISCUSSION 2 min.

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for COSW's future consideration.)

10. ANNOUNCEMENTS

DISCUSSION 5 min.

11. ADJOURNMENT

ACTION 2 min.

American Sign Language interpreters and a Sound Amplification System provided upon request with 48-hour advance notice to 415-252-2570. Translation into languages other than English is also available with 48-hour notice. Limited accessible street parking available. Accessible MUNI Metro station in the Van Ness Station and lines are J, K, L, M and N. Accessible MUNI Lines are the 6, 7, 9, 42, 47, 49, and 71 lines. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. Meeting proceedings available in alternative formats. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals. To make arrangements, or for accessibility information, contact the Department on the Status of Women at 415-252-2570 (Voice) or 415-252-2550 (TTD).

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ANDREA SHORTER
Commissioner

VALERIE TULIER
Commissioner

COMMISSION ON THE STATUS OF WOMEN City and County of San Francisco Regular Meeting Agenda

Wednesday December 18, 2002
5:00 P.M.

City Hall, Room 263
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
AMENDED DRAFT

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Public comment will be heard before and/or during each agenda item.

Roster:

President Dorka Keehn
Vice President Emily Murase
Commissioner Julie Burton
Commissioner Carolene Marks

Commissioner Juanita Miles
Commissioner Andrea Shorter
Commissioner Valerie Tulier

- | | | |
|--|------------|--------|
| 1. CALL TO ORDER/ROLL CALL | | 1 min. |
| 2. ADOPTION OF AGENDA | ACTION | 2 min. |
| 3. APPROVAL OF MINUTES | ACTION | 4 min. |
| Regular Meeting held Wednesday, November 20, 2002
Explanatory document: Draft Minutes | | |
| 4. PRESIDENT'S REPORT | DISCUSSION | 5 min. |
| • Justice and Courage Oversight Panel | | |
| 5. EXECUTIVE DIRECTOR'S REPORT | DISCUSSION | 5 min. |
| • 2003 DOSW Budget | | |
| • DOSW Justice and Courage Report | | |
| • DOSW Staffing Update | | |
| o Introduction of Caroline Donnola | | |
| o Staff Evaluations | | |
| ▪ DOSW Media | | |
| • Status of Girls Report | | |
| • End Exploitation of Youth Task Force | | |

6. OLD BUSINESS

DISCUSSION/ACTION

- Friends of the Commission on the Status of Women 5 min.
- Mayor's Summit for Women 5 min.
 - Role of COSW and DOSW 2 min.
- Proposed dates for the COSW Retreat
 - January 25, 2003
 - February 1, 2003

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Action: To consider writing a letter of support for the Film "The Will to Resist"

- COSW Board of Supervisors Visits

Action: To schedule meetings with the San Francisco Board of Supervisors

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Action: To reschedule the January 22, 2003, Commission meeting to January 29, 2003

Action: To schedule dates and times for COSW 2003 meeting calendar

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Action: To approve the congratulatory letter to Fiona Ma

- Letter to Superior Court Judge Donna Hitchens

Action: To approve congratulatory letter to Judge Donna Hitchens

- Edward Olsen

Action: To present Edward Olsen a certificate of appreciation

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City & County of San Francisco

Commission on the Status of Women

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COMMISSION ON THE STATUS OF WOMEN City and County of San Francisco Regular Meeting

Minutes

Wednesday, December 18, 2002
5:00 P.M.

City Hall, Room 263
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

MEMBERS PRESENT

President Dorka Keehn
Vice President Emily Murase
Commissioner Julie Burton
Commissioner Carolene Marks
Commissioner Juanita Miles
Commissioner Andrea Shorter
Commissioner Valerie Tulier

STAFF PRESENT

Belle Taylor-McGhee, Executive Director
Rosario Navarrette, Deputy Director
Winnie Xie, Grants Administrator
Caroline Donnola, Senior Policy Analyst
Angela Martin, Executive Secretary
Edward Olsen, Deputy City Attorney

1. CALL TO ORDER/ROLL CALL

President Dorka Keehn called the meeting to order at 5:04 p.m.
Commissioner Carolene Marks arrived at 5:15.
Commissioner Shorter arrived at 5:25.
Commissioner Tulier arrived at 5:27.

NO PUBLIC COMMENT

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2. ADOPTION OF AGENDA

m/s/c/ (Burton/Miles/Unanimous) To adopt the agenda for the Wednesday, December 18, 2002, Regular Commission Meeting.

NO PUBLIC COMMENT

3. APPROVAL OF MINUTES

m/s/c (Miles/Burton/Unanimous) To approve the minutes for the Wednesday, November 20, 2002, Regular Commission Meeting.

NO PUBLIC COMMENT

4. PRESIDENT'S REPORT

Justice and Courage Oversight Panel: President Keehn reported that all of the departments responsible for responding to domestic violence (with the exception of the Courts) have submitted reports to the Justice and Courage Oversight Panel. She stated that the Oversight Panel will review the reports and compile a list of questions to present to the respective committees.

President Keehn added that the Data Collection committee will convene its first meeting in December and that the remaining committees are expected to meet in January. The Oversight Panel will also meet in January.

President Keehn reminded the Commission that there is one remaining position on the Oversight Panel and that the Panel would like the position filled by a woman from the Filipino community. She also stated that the Panel would like members of the domestic violence community and the public to participate on the committees.

Commissioner Keehn stated that she would like the Department to draft a resolution for the 30th Anniversary of *Roe v. Wade*.

5. EXECUTIVE DIRECTOR'S REPORT

Department on the Status of Women (DOSW) Budget Update: Belle Taylor-McGhee reported that the Mayor has asked all City departments to present a three-percent budget reduction plan. The Department on the Status of Women (DOSW) presented its proposed reduction plan to the Mayor which totaled more than \$72,000. She added that none of the Violence Against Women programs were affected by the three-percent reduction.

Ms. Taylor-McGhee stated that the Mayor has asked that the cuts be sustainable, and he has also requested that departments present a plan for an additional four-percent reduction to their budget. Ms. Taylor-McGhee stated that given the department's limited resources, it may be necessary to cut funding to the Violence Against Women programs. However, an evaluation model does not exist to determine what programs should be cut.

Vice President Murase asked Ms. Taylor McGhee to elaborate on performance evaluations and the Center for Human Development.

Ms. Taylor-McGhee stated that no performance evaluation model exists to determine what programs should be cut if the need arises.

She stated that the Department is not providing funding to the Center for Human Development because the Center never initiated the program for which it was funded.

President Keehn stated that the Commission should be informed of all funding decisions.

DOSW Staffing Update: Ms. Taylor-McGhee introduced the Department's new Senior Policy Analyst Caroline Donnola. She stated that Ms. Donnola has an extensive background in healthcare policy and comes from Washington State.

Ms. Taylor-McGhee stated that employee evaluations will be scheduled according to the employee's date of hire.

Ms. Taylor-McGhee also stated that the Department will post the position for the Justice and Courage Oversight Panel Coordinator. She anticipates filling the position in January.

Ms. Taylor-McGhee reported that the DOSW receptionist Justine McGonagle will assume the responsibilities that were previously handled by Angela Martin for the Justice and Courage Oversight Panel and committees.

Vice President Murase asked that the posting for the Oversight Panel Coordinator be forwarded to the Commissioners.

Status of Girls Report: Ms. Taylor-McGhee reported that the *Status of Girls Report* is being edited. She stated that the Department is waiting for feedback from the Commission on the Status of Women (COSW) regarding the Executive Summary.

Commissioner Marks asked Ms. Taylor-McGhee when the Girls Report would be completed.

Ms. Taylor-McGhee stated that the Department anticipates presenting the completed Report to the Commission at its February meeting along with a public education and media plan.

- **End Exploitation of Youth Task Force:** Ms. Taylor-McGhee reported that the Task Force is completing its work and is investigating services available for girls who are sexually exploited, particularly girls involved in prostitution. Ms. Taylor-McGhee reported that the Task Force is charged with identifying resources that will provide a crisis hotline, outreach services and a safe house. A full report will be presented to the Board of Supervisors in late January.

Ms. Taylor-McGhee reported that she, Beverly Upton, and Armando Cervantes participated in a forum on KQED Radio to talk about the Justice and Courage Project. She thanked Ms. Upton and Mr. Cervantes for their participation.

6. OLD BUSINESS

- **Friends of the Commission on the Status of Women**

Commissioner Marks asked about the funding for the Friends.

President Keehn asked the Department to present the budget for the Public Education campaign funded by Verizon Wireless at the next Commission meeting.

President Keehn stated that someone on the Commission is going to have to take the initiative to work on the Friends issue.

Commissioners Tulier and Marks will develop a job description for an intern who will work on the Friends Project. They will present the job description to the Commission at the Retreat.

Commissioner Marks asked the Department to contact the members of the Friends and extend an invitation to the Commission Retreat.

Commissioner Tulier stated that she knows someone who may be willing to write grants so the Friends can obtain additional funding.

- **Mayor's Summit for Women**

Commissioner Miles reported that she and Commission Shorter are on committees for the Summit.

Commissioner Shorter reported that the Summit is on March 31, 2003. She stated that the Executive Committee met to clarify the roles of the different committees.

Commissioner Miles asked when tickets would go on sale for the Summit.

Commissioner Shorter stated that a date has not been established for ticket sales, but information can be obtained via the website.

Belle Taylor-McGhee stated that the deadline to be a sponsor for the Summit is January 17, 2003.

Commissioner Shorter reported that the price of the tickets for the Summit is \$100.00.

Commissioner Shorter reported that scholarships are available to assist women who would otherwise not have the opportunity to attend the Summit. She stated that the applications will be available in mid or late January.

- **Proposed Dates for the COSW Retreat**

Commissioner Marks stated that the Commission Retreat could possibly be held at facilities of the Friends of the Urban Forest.

It was agreed that the Commission Retreat will be held on February 1, 2003, from 10:00 a.m. to 4:00 p.m.

The Commission asked that DOSW contact The Volunteer Center and Compass Point to inquire about a facilitator.

Commissioner Marks will contact President Keehn regarding the availability of the Friends of the Urban Forest facility.

Commissioner Burton stated that she may be able to pay for a meeting facility for the Retreat out of her discretionary fund.

Belle Taylor-McGhee will contact Vice President Murase regarding any Retreat issues.

Commissioner Tulier stated that at a previous meeting, there was some discussion of the Young Queens on the Rise performing a skit at the Retreat.

Belle Taylor-McGhee stated that the Department will write a letter to the Young Queens on the Rise and invite them to perform their skit at the Commission Retreat.

Commissioner Miles recommended inviting the youth programs to the Retreat so that they can become familiar with the roles of the Commission.

Commissioner Burton recommended posting a message on Craigslist about the Retreat.

Commissioner Tulier stated that she will work with DOSW's Deputy Director Rosario Navarrette and Administrator Winnie Xie to develop an Evaluation Model for the funded agencies.

Commissioner Murase confirmed with the Commissioners their assignment for the Retreat and proposed that the item on Housing be eliminated and that the section of the Strategic Plan on Employment & Economics be collapsed into CEDAW.

NO PUBLIC COMMENT

7. NEW BUSINESS

- **Calibra Pictures**

Action Item: To consider writing a letter of support for the Film "The Will to Resist."

m/s/c (Marks/Miles/Unanimous) The Commission will not take any action at this time on support for "The Will to Resist."

- **COSW Board of Supervisors Visits**

Action Item: To schedule meetings with the San Francisco Board of Supervisors.

President Keehn stated that she will send out an email asking that Commissioners volunteer to schedule meetings with the Board of Supervisors. She added that the DOSW Executive Director and maybe a staff person should also be invited. President Keehn stated that she, Vice President Murase and Belle Taylor-McGhee have already agreed that talking points will be prepared and distributed before the meetings. .

Commissioner Tulier stated that she would like the Department to give a presentation at the January Commission meeting outlining the talking points for the meetings with the Board of Supervisors. She also suggested inviting individuals from the various districts to the meetings.

Commissioner Shorter recommended inviting the Human Services Network to a future Commission meeting to get an idea of the challenges they may be facing as a result of budget cuts. She stated that she would like the Commission to look beyond its needs and look at other areas where it can be effective.

President Keehn stated that the California Coalition for Reproductive Freedom would be a good resource for information on the impact of the budgetary cuts on women.

President Keehn stated that someone from Supervisors Newsom's office should be invited to come and speak about Proposition N at the January Commission meeting.

Commissioners Shorter and Miles suggested having Supervisor Newsom speak to the Commission and present an analysis regarding Proposition N and its impact on women.

Commissioner Tulier suggested asking the funded agencies to either participate in the meetings with the Supervisors or to provide letters of support to take to the meetings.

President Keehn stated that she would like the Department to give a presentation at the January Commission meeting outlining the talking points for the meetings with the Supervisors.

m/s/c (Tulier/Burton/Unanimous) The Commission will commit to meeting with the Board of Supervisors to advocate for the budget of DOSW as well as helping the Board of Supervisors advocate for the State budget.

PUBLIC COMMENT

Beverly Upton of the San Francisco Domestic Violence Consortium spoke about the seriousness of the budget cuts. She agreed with Commissioner Tulier that the funded agencies should participate in the meetings with the Supervisors. She added that the Consortium will provide a letter of support to the Commission. She thanked Belle Taylor-McGhee for the opportunity to appear on the KQED radio show.

Commissioner Shorter was excused at 6:35 p.m.

- **2003 COSW Calendar**

Action: To reschedule the January 22, 2003, Commission meeting to January 29, 2003

Action: To schedule dates and times for COSW 2003 meeting calendar.

m/s/c (Miles/Marks/Unanimous) To accept the dates of the Commission meetings for 2003 with the amendment of October 18, 2003, added for the Commission Retreat. This does not include the locations.

- **Congratulatory Letter to Newly Elected Supervisor Fiona Ma**

Action: To approve the congratulatory letter to Fiona Ma.

m/s/c (Burton/Tulier/Unanimous) To approve the congratulatory letter to Fiona Ma.

m/s/c (Tulier/Miles/Unanimous) Commendatory action taken by the Commission by sending a congratulatory letter to Bevan Dufty on his recent election to the Board of Supervisors. This motion is based on the fact that the information only became available after the agenda was posted.

m/s/c (Miles/Marks/Unanimous) To direct Executive Director Belle Taylor-McGhee to send a similar letter with the necessary changes to Supervisor Bevan Dufty.

- **Congratulatory Letter to Superior Court Presiding Judge Donna Hitchens**

Action: To approve the congratulatory letter to Presiding Judge Donna Hitchens

m/s/c (Miles/Murase/Unanimous) To approve the congratulatory letter to Superior Court Presiding Judge Donna Hitchens with the appropriate grammatical corrections.

- **Certificate of Appreciation to Deputy City Attorney Edward Olsen**

Action: To present Edward Olsen a certificate of appreciation

The Commission presented a certificate of appreciation to Deputy City Attorney Edward Olsen and congratulated him on his new position at the U.S. Attorney's office.

8. **REPORTS**

- **CEDAW**

Vice President Murase stated that the next CEDAW Task Force meetings are scheduled for February 26, 2003, at 2:00 p.m. and April 23, 2003, at 2:00 p.m. She stated that the Task Force will sunset at the end of December. However, legislation has been presented to the Board of Supervisors to allow the Task Force to serve until June 2003, so that they can complete the five-year action plan. She stated that the Task Force is working on how to implement CEDAW into the City budget process, and she added that CEDAW needs to be implemented in the DOSW budget.

9. **ANNOUNCEMENTS**

Commissioner Miles reported that she and Commissioner Murase were re-appointed to the Commission for another four-year term by the Mayor.

Commissioner Miles asked Winnie Xie for a status report on Potrero Hill and the Black Coalition on AIDS.

Grants Administrator Winnie Xie reported that Potrero Hill is working on finalizing its needs assessment and will present a report to the Department by the end of the fiscal year.

10. **ADJOURNMENT**

m/s/c (Keehn/Miles/Unanimous) The meeting was adjourned at 6:41 p.m.

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